



SHOWCASE 360

USER GUIDE

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INTRODUCTION

Welcome to the **Compusoft Showcase 360** Service.

This service offers two complementary solutions: **Showcase collaborate** and **Showcase Inspire**.

In this continuously changing world, you need tools which will allow you to keep a good relationship with your customers. In this regard, **Showcase Collaborate** will help you.

Inspire and attract new customers by presenting your designs in 360° on your website. Quickly create the new showrooms of the latest catalogues, which your customers will discover in shops or online. This is what **Showcase Inspire** provides.

For more than 30 years, Compusoft offers you solutions to ensure that you always stay a step ahead in your profession.

This guide will present to you the different features offered by **Compusoft Showcase 360**. Step by step, you will learn how to use them. This start-up guide and the detailed descriptions of the different features will provide you with the necessary knowledge required for an extensive use of the **Compusoft Showcase 360** Service.

If, after reading this guide, you still have questions, our maintenance service desk will be pleased to answer any questions.

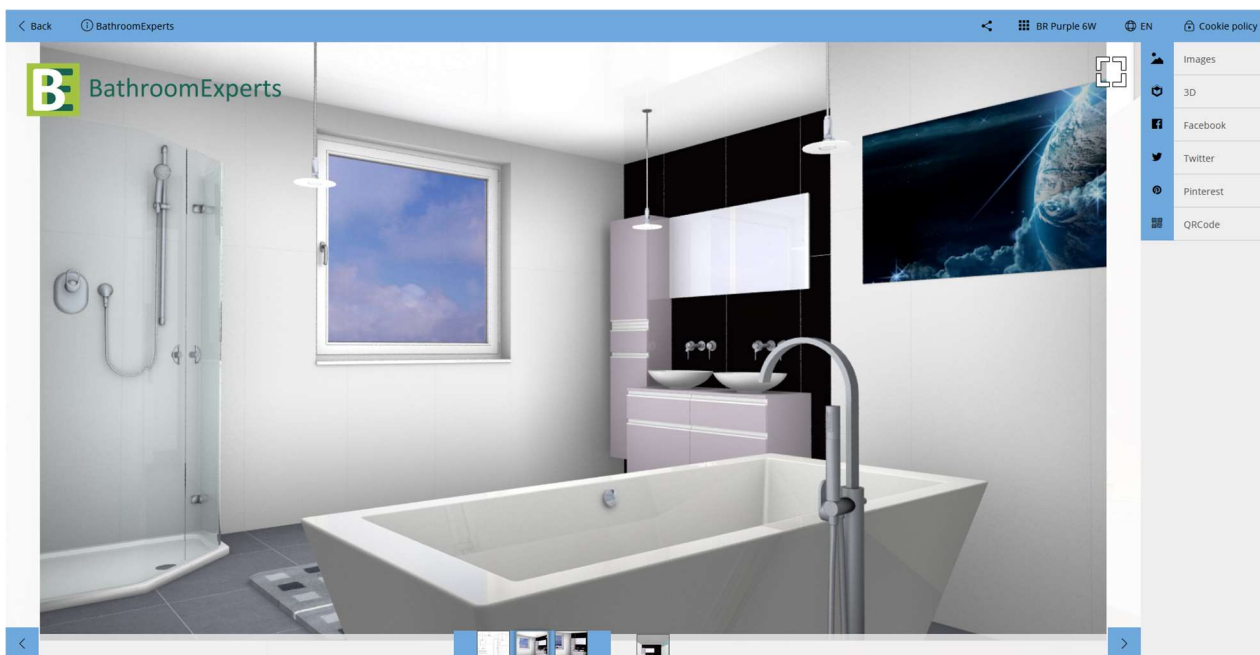
“We wish you every success with the **Compusoft Showcase 360** Solution and hope that you will appreciate its features”.

I. SHOWCASE COLLABORATE

A. What is Comusoft Showcase Collaborate?

It is a platform for communication and discussions with your customer:

- ✓ It offers the possibility to upload your **“Innoplus 360°” creations** on a personalised and secure Cloud environment, accessible from any type of device (laptop, tablet and smartphone) **for a period defined and limited by the seller.**
- ✓ This system facilitates the sharing of your customers’ projects with their entourage and on social networks. This solution promotes the value of your know-how and your sense of innovation and allows you to differentiate yourself from your competitors.
- ✓ This tool also offers customers the opportunity to **view the images of their bathroom project** or other realisation of the shop **through a VR headset** in 3D and with a 360° view. Your customer will then get the impression of really being immersed in his dream bathroom.



Note:

This Showcase 360 software uses several icons for which you will receive explanations during your reading. You will find a summary of the description of these icons at the end of the manual.

B. Showcase Collaborate service installation

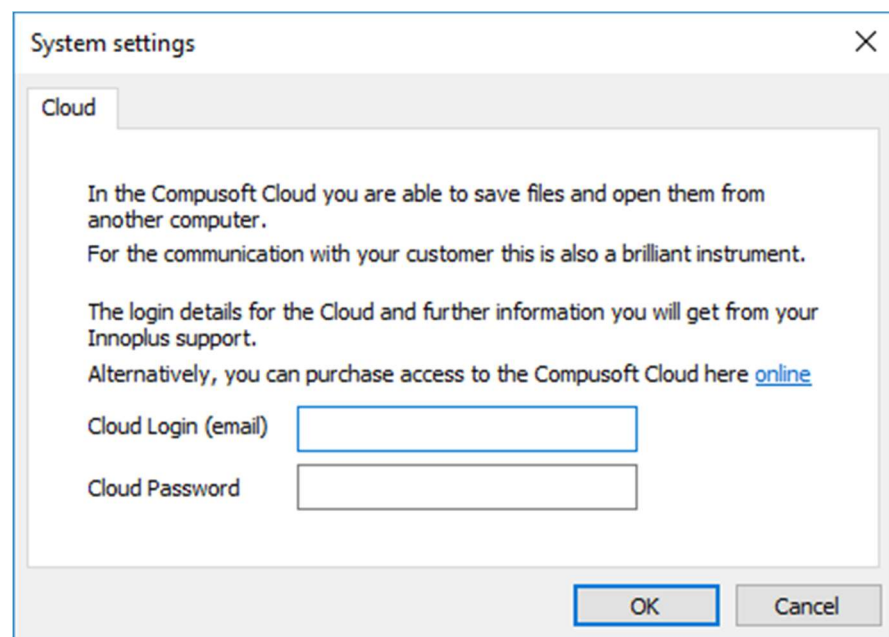
1. Activate the Cloud in Innoplus

If you did not yet activate the Innoplus Cloud, follow the next steps:

- a) **Open Innoplus.**
- b) **Click on the icon Manage from the Tool bar Project.**



- c) **In the system settings - Cloud window enter your credentials received by email and click on OK.**




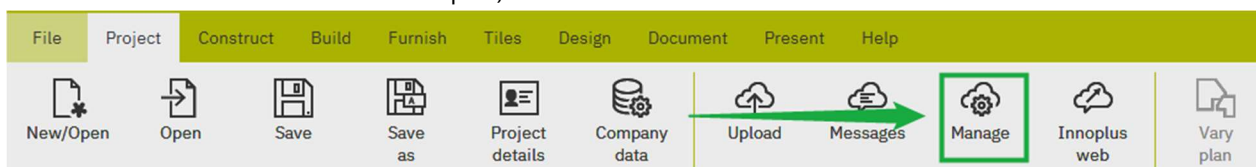
Notes:

If you did not yet purchase any cloud account, you can do it on-line by clicking on the “online” link [Alternatively, you can purchase access to the CompuSoft Cloud here online](#). You can modify your password from the Customer portal from the CompuSoft Web site.

After successful check of the Cloud account, the homepage of your **CompuSoft Showcase Collaborate** opens. It is now enabled.

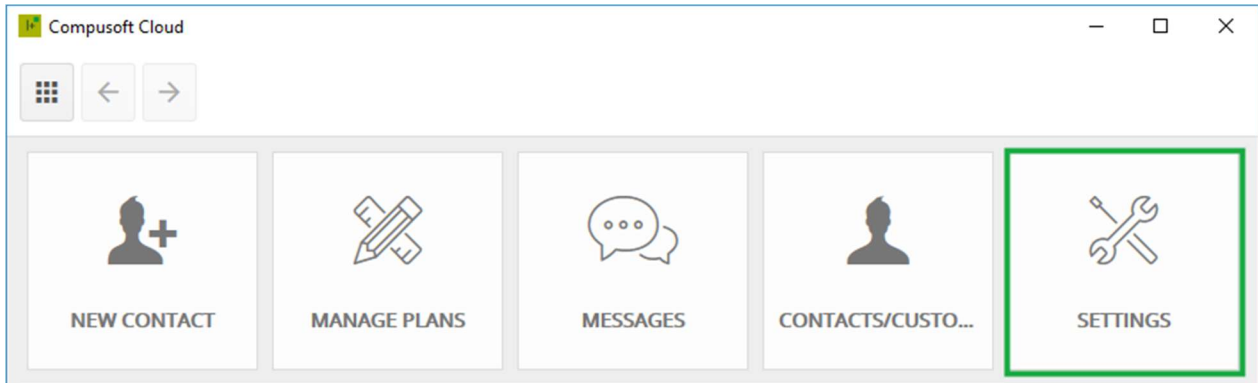
C. Settings of Showcase Collaborate service

To access the Showcase menu from Innoplus, click on  **Manage** in the menu bar below:



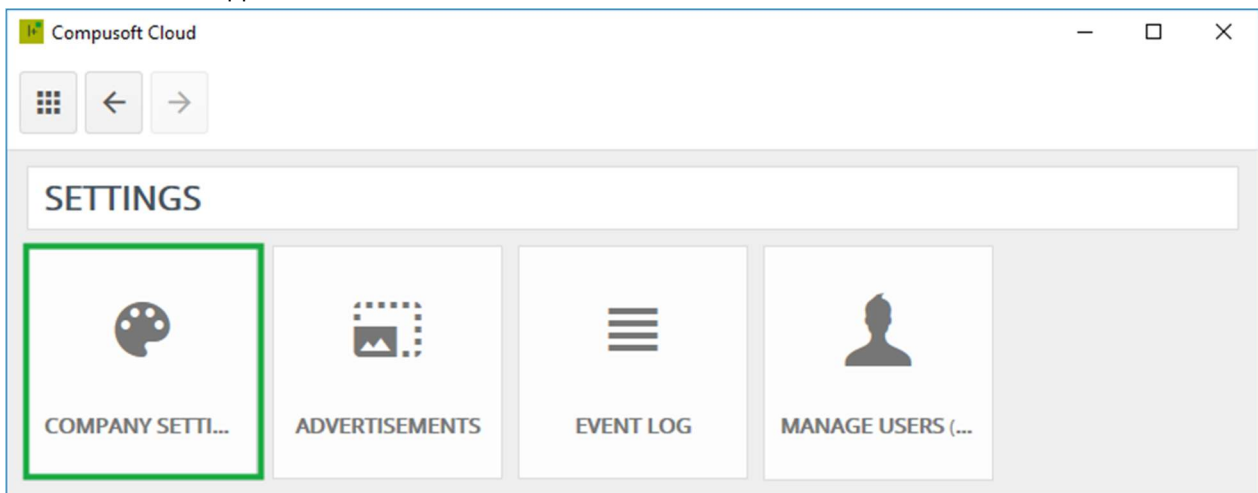
1. Showcase General settings

On the homepage, click on **SETTINGS**



a) *Company settings*

The window below appears:




Click on **COMPANY SETTINGS**, the window below appears:

1	The company settings you entered in Innoplus (including the logo) are automatically filled in.
2	Select the main colour by clicking on the colour palette. You can also enter the HEXA code of the colour of your choice.
3	Select the font colour. You can also enter the HEXA code of the colour of your choice.
4	Select the background image.
5	Enter in this field the incoming email address (address used to receive the emails sent by your customers).
6	This email address will appear as “sender’s email address” at your customer’s location.
7	Tick the box so that the outgoing email address is the same as the one linked to your Showcase account.
8	Settings managed by your IT support.
9	Click on SAVE to confirm.

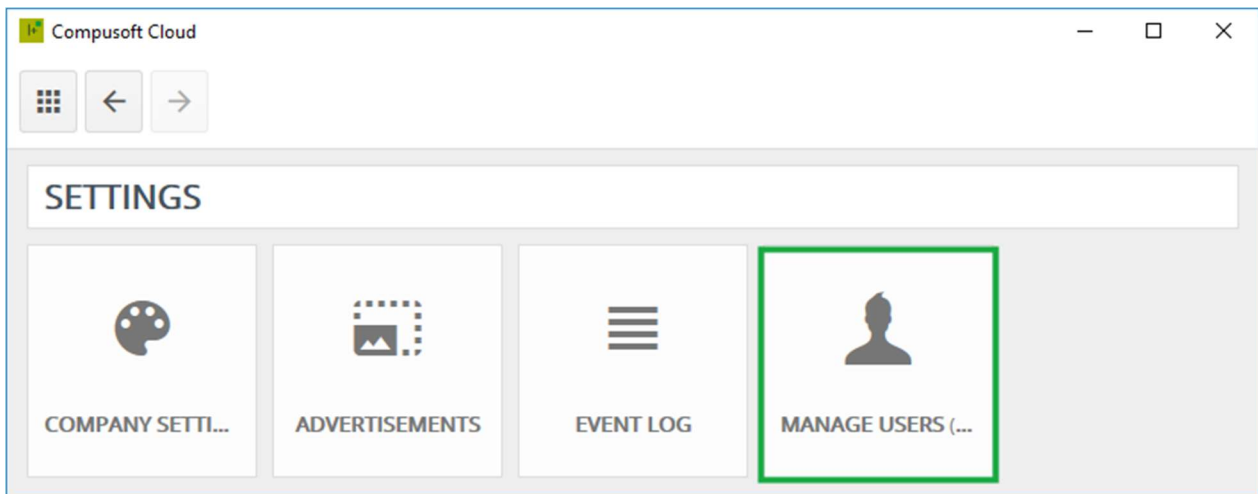
Note:

The main colour, the font and the background image which you choose are the ones that will be displayed in your customer's Showcase interface: Showcase 360 Communication Platform

Note:

This icon  at the top left allows you to come back to the SHOWCASE homepage.

b) Manage Users



By clicking on this button, you will be redirected to your CompuSoft customer space <https://compusoftgroup.com/en-gb/customer-portal>. You will be able to edit users' access to the Cloud without necessarily contacting CompuSoft every time you need to make changes.

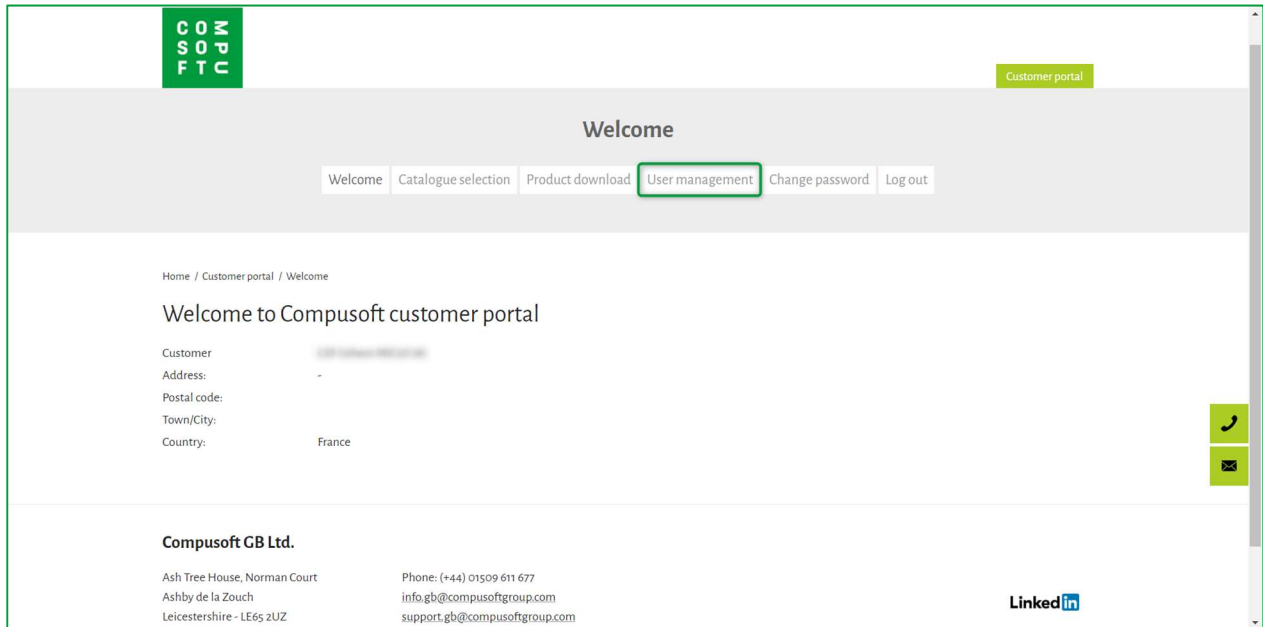
Notes:

Only your login details (your store email address and password) will allow you to access your CompuSoft customer space. From this account, you will be able to administer all the users in your shop and define who has access to which features. You may also add/remove users.

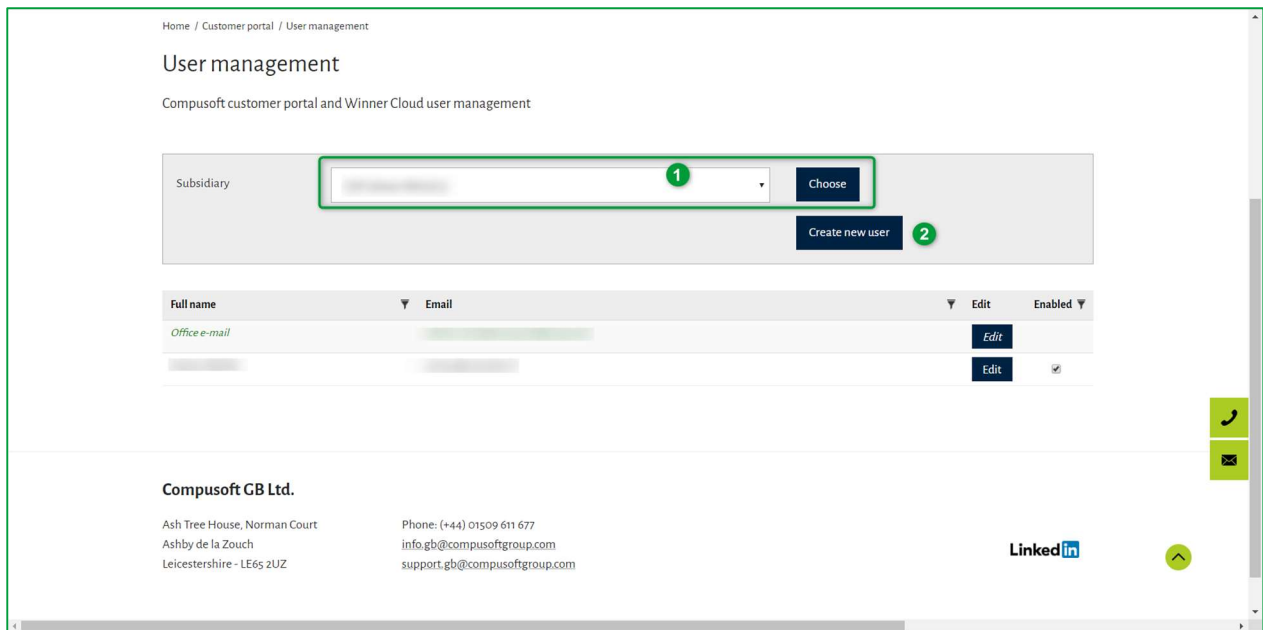
It is therefore extremely important to NOT SHARE your login details with your employees.

If one of the employees were to leave the company, you could easily remove their access to the Showcase 360 by deleting their account.

If you want to give access to the Showcase Collaborate to one of your collaborators, log in to your customer space (Customer Portal) using your login details. The window below appears:



Click on the **User management** menu:



At this point, you may create a new user. To do this:

1	If needed, select the subsidiary on which you will add this new user and click on Choose .
2	Click on Create a new user .

The following page appears:

1	Enter the Email address of the new user.
2	Enter the surname and first name of the new user.
3	Select the Access rights to which he is entitled.

Note:


If you give your collaborator the rights “Showcase 360 Administrator”, they will be able to access the showcase settings. If you give them “User Management” rights, they will be able to allow or restrict the access of other Showcase 360 users.

4	Confirm by clicking on Submit .
----------	--

The new user will be added to the list. The “**Enabled**” box on the right side will be ticked. If a collaborator leaves the company, you can disable their access to the Showcase 360 Service by unticking this box.

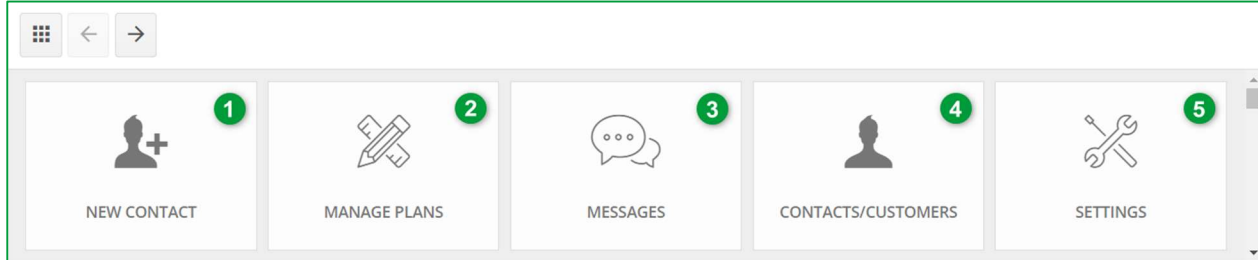
Full name	Email	Edit	Enabled
Office e-mail		Edit	<input type="checkbox"/>
		Edit	<input checked="" type="checkbox"/>

2. Showcase Main Menu

To access the Showcase main menu from Innoplus, click on  in the menu bar below:



The following menu appears:



1	NEW CONTACT: You can enter the email address, the surname and first name for a new contact. This new contact will appear in the contacts/customers list of your Showcase space.
2	MANAGE PLANS: This menu allows you to view all the plans that you have uploaded on your Showcase 360 space. (See chapter I.E.2 Manage plans from Innoplus p. 24)
3	MESSAGES: This menu allows you to access all discussions between the shop and your potential customers and current customers. It is therefore very easy to keep track of your records of communication and switch between different conversations.
4	CONTACTS/CUSTOMERS: You can view the different “contacts/customers” appearing in your Showcase 360 space.
5	SETTINGS: The settings of your Showcase 360 space can be managed from this icon: Company settings, Advertisements, Event log and User management (from the web portal).

Note:
Adding a contact via the Showcase 360 space will not automatically add the contact in Innoplus.

D. Use of Showcase collaborate service

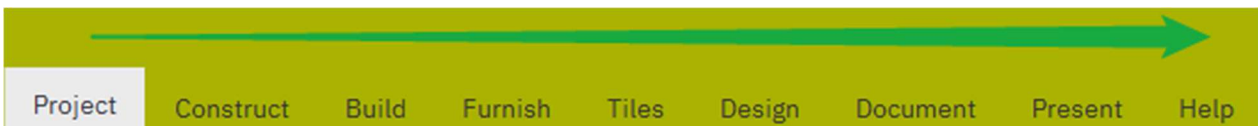
1. First step: Create your presentation documents

Before uploading anything on the Showcase 360 platform, it is necessary to first create the 360° panoramas as well as any pictures (photorealistic, hand sketches) from the perspective which you have created using Innoplus.

a) Create the plan of your bathroom

Note:
Learn easily the creation of a plan through our “Innoplus getting started” paragraph 4.

PROJECT → BUILD → FURNISH → TILES → DESIGN → DOCUMENT → PRESENT

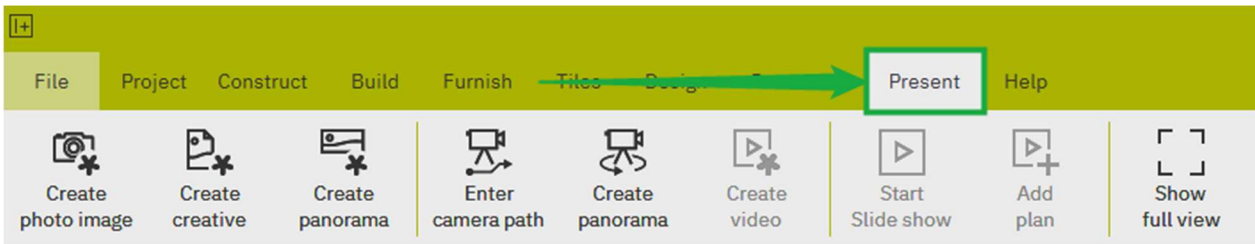


You create the room, furnish it, put tiles and room decorations, then you add all furnishing elements. When your bathroom is ready, you can prepare the partlist and all views for its presentation (photorealistic pictures, freehand drawings, panoramas). This completes the planning process.

In the final step “**Present**”, you will register the Panoramas needed for the showcase.

b) “Present” Menu

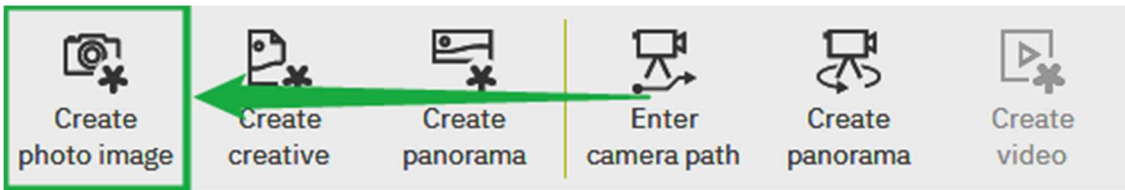
When the plan is ready, access the menu “**Present**”



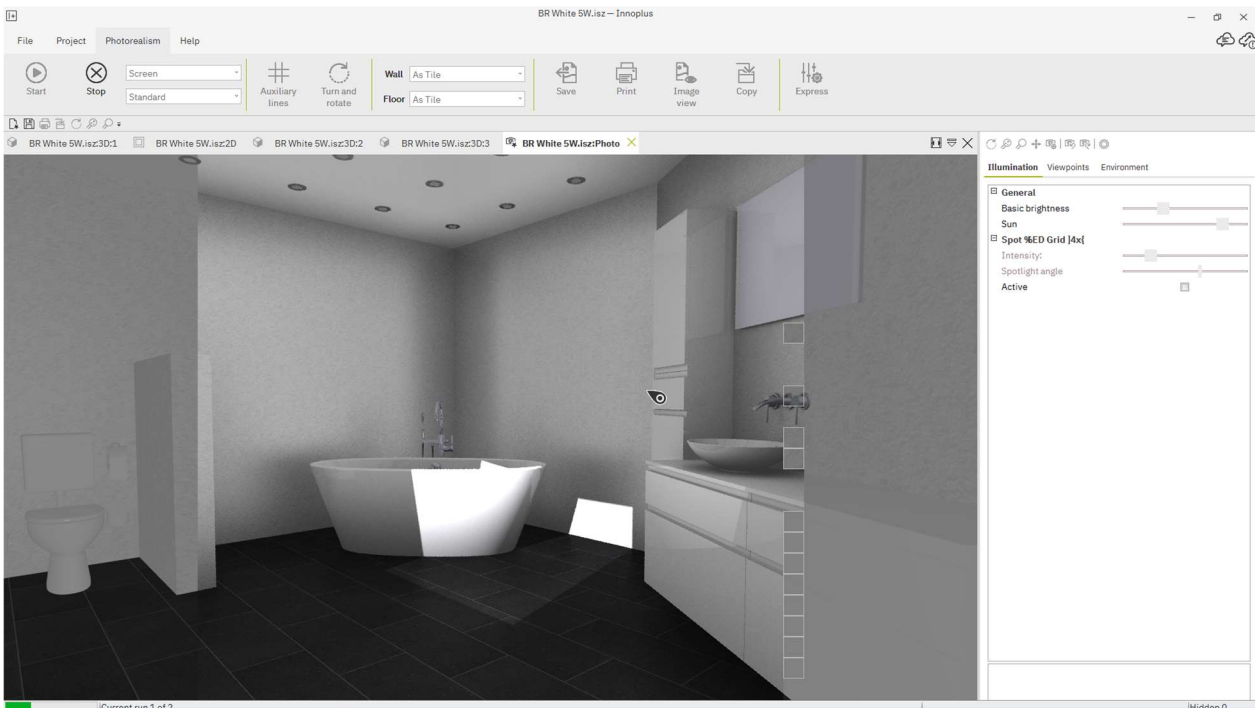
This menu offers various tools among which the following 3 are useful for your plan presentation in the showcase:

- Create photo image: generates a photorealistic image of the current viewpoint
- Create creative: generates a kind of freehand sketch
- Create panorama: generates a 360° panorama view of the plan from a defined viewpoint

c) Create photo image



You can prepare a viewpoint of your plan and click on “**Create photo image**”. The following screen opens where you can define the needed settings to generate the picture.

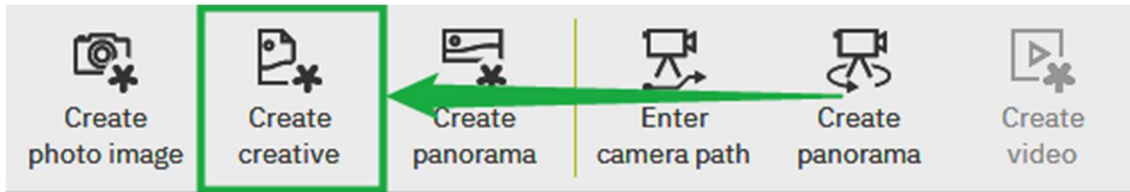


You can generate as many pictures you want, from various viewpoints from the plan and save them.

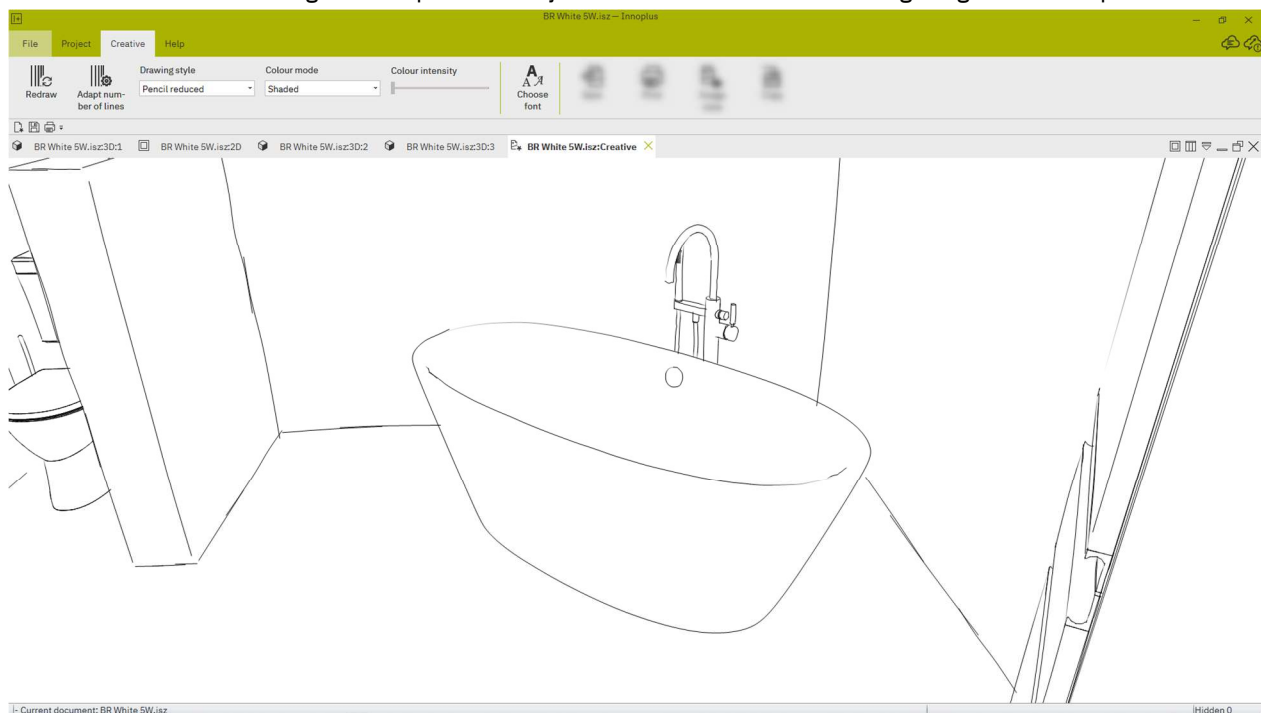
Note:

The photorealistic pictures can be saved as png, jpg and bmp formats; only use the 2 first formats for the showcase.

d) Create creative image



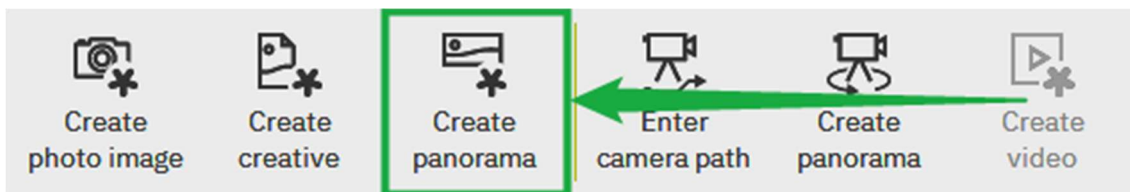
In the same way than for photorealistic images, you can prepare a viewpoint of your plan and click on the “**Create creative**” tool. The following screen opens where you can define the needed settings to generate the picture.



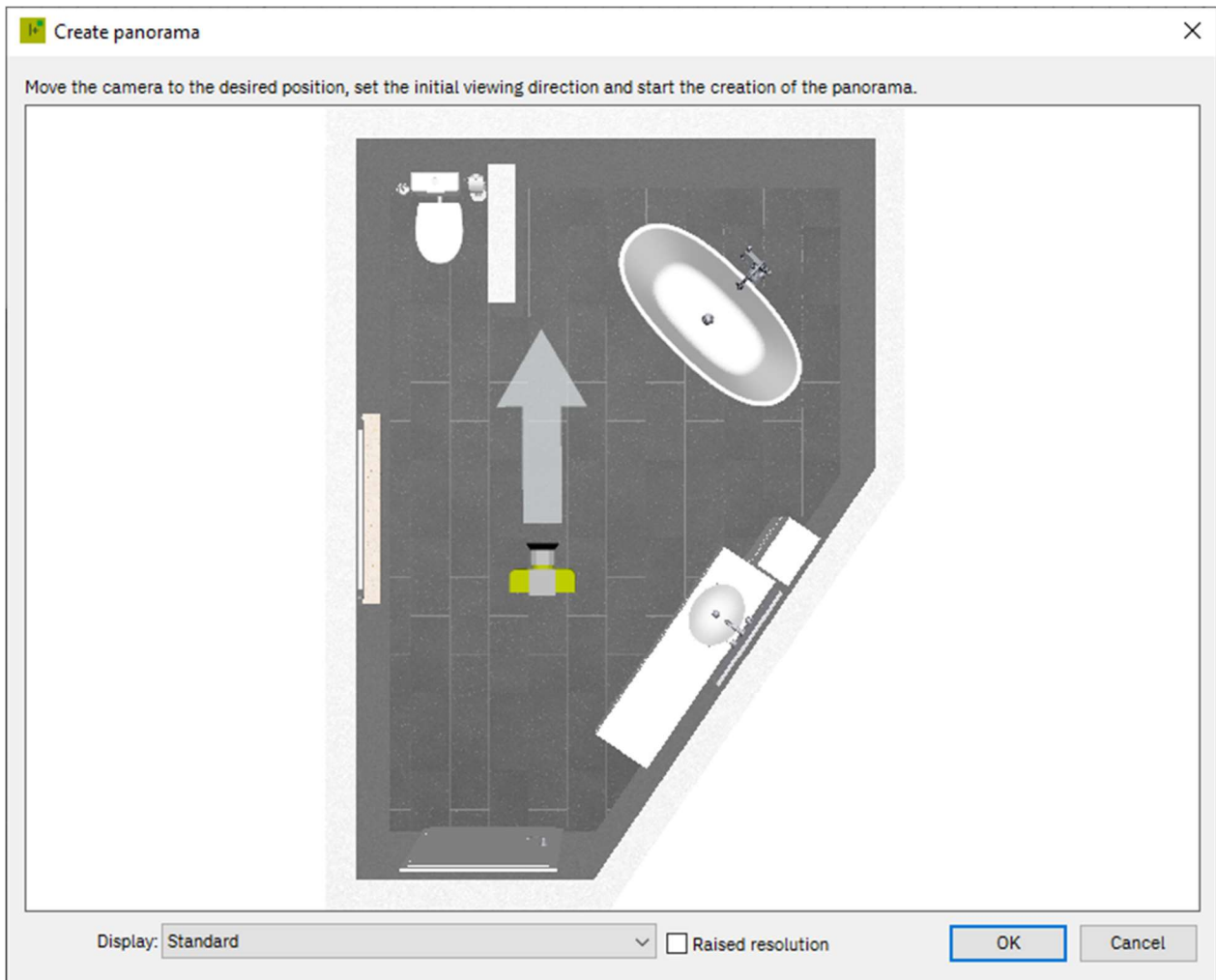
Note:

The creative pictures are saved as jpg and can be used for the showcase.

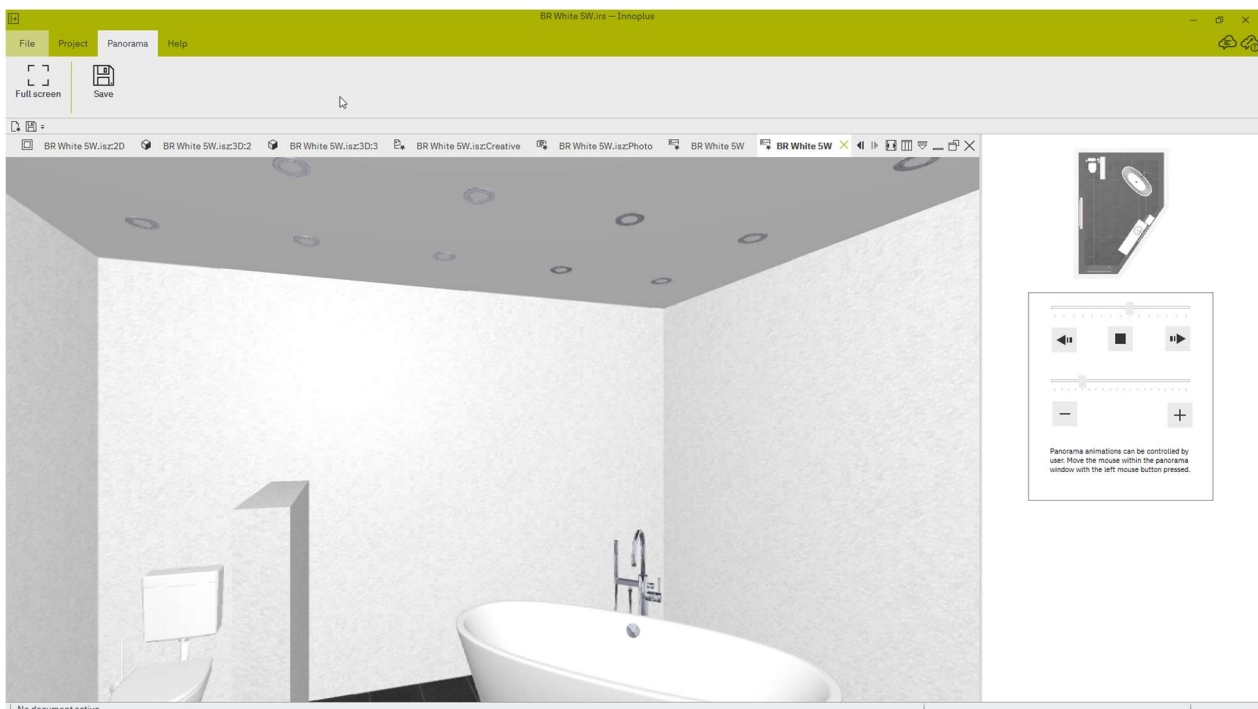
a) Create panorama view



You can easily create panorama (360°) views of you plan. For this, click on the “**Create panorama**” tool. The following screen opens where you can define the needed settings.



The position as well as the starting angle of the camera can be defined. When the settings are defined, you can click on OK and the panorama is created. You can then Save the new panorama from the following screen.

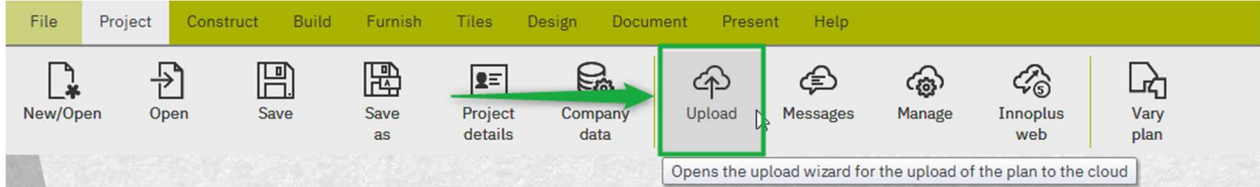


Note:

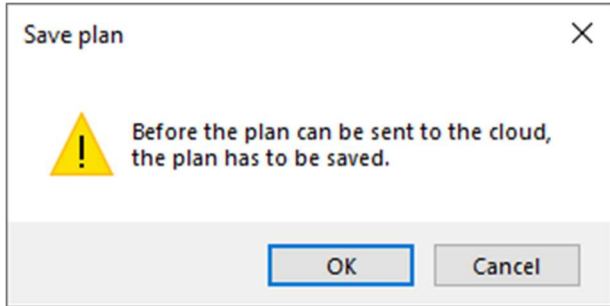
The panorama is saved as an irls format and can be used for the showcase.

2. Second step: Upload the plan on the Showcase platform

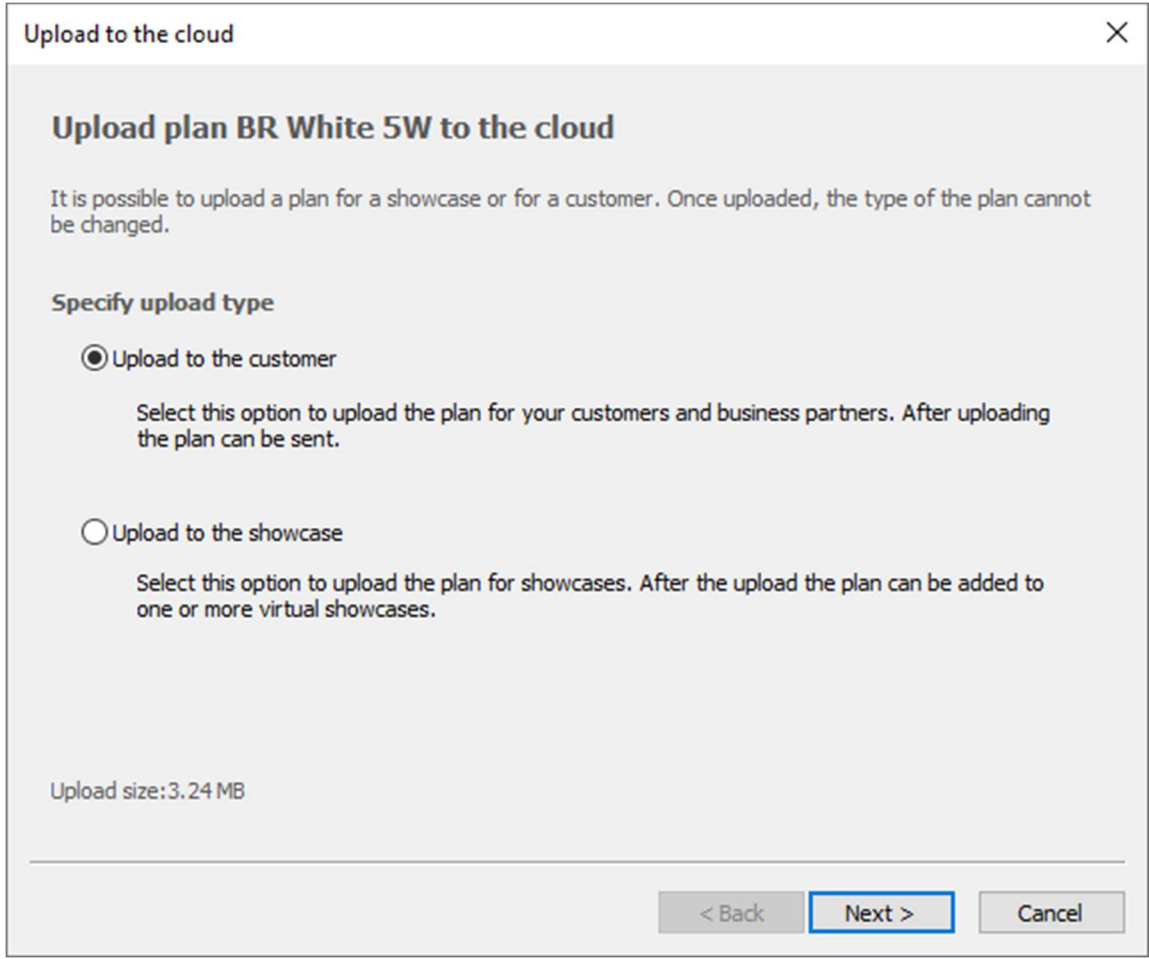
A project can be uploaded to a public showcase; this is the “Showcase Inspire” or to a customer (in private modus); this is the “Showcase Collaborate”.



To upload your plan to the Showcase 360 Communication Platform, you only need to click on the “Upload” from the Project menu. If the current plan is not saved, you will be asked to save it before.



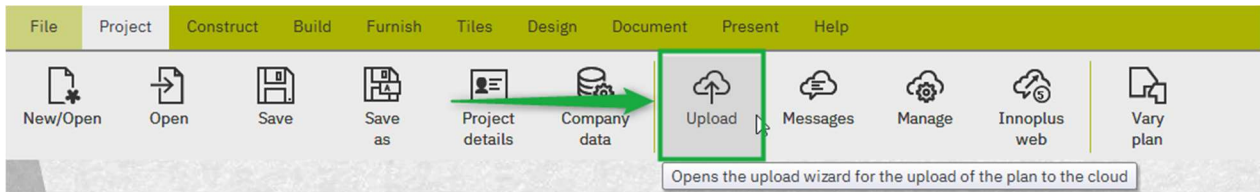
The next screen is opened and lets you decide how to share the project.



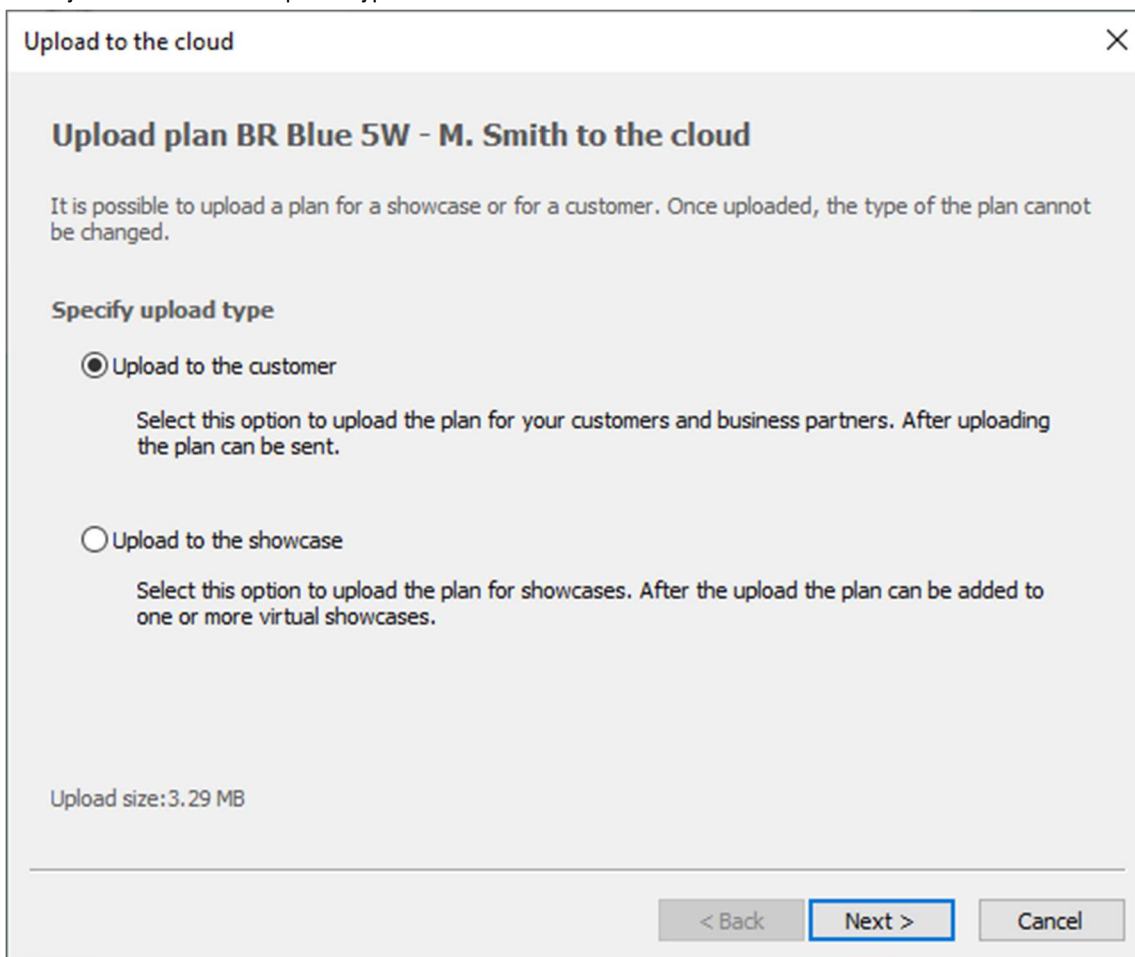
a) Upload to the Showcase Collaborate

If you want to share a plan to a single consumer you will use the Showcase Collaborate. With this function you will share the same data that in the Showcase Inspire, but instead of making them Public, these data will be private and shared to the consumer only.

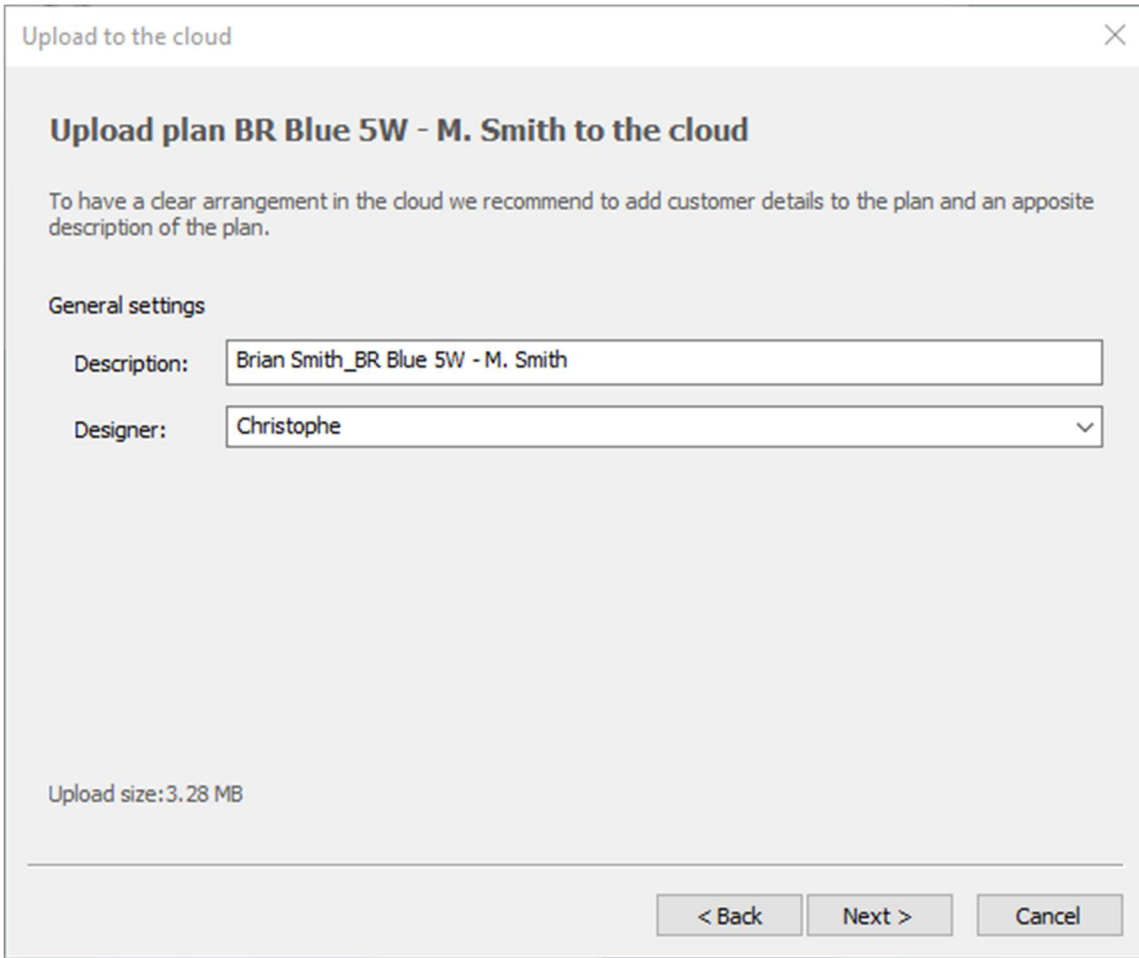
In Innoplus you start the upload process from the Project menu, button Upload.



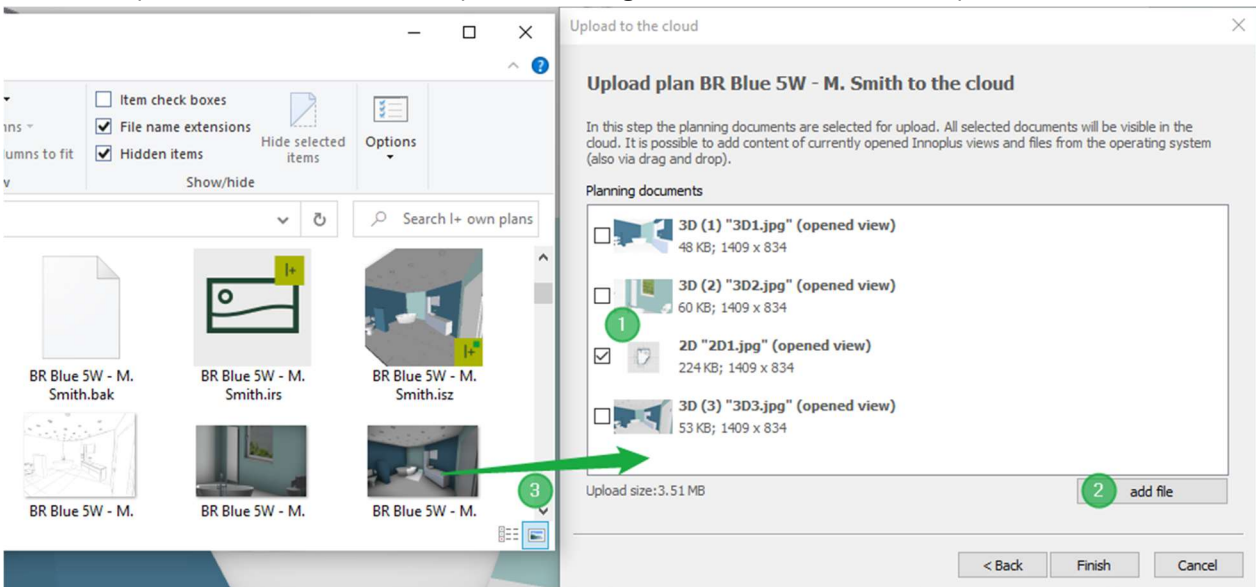
Then you select the first upload type Upload to the customer and click Next in the below screen.



You can, it is even highly recommended, describe the shared plan in an apposite way in the following screen:



The next step consists to add documents (panorama, images and PDF) to share with the plan.



1	Select planning documents: you can directly select opened views from the Innoplus project.
2	Add file by selecting documents stored on your computer.
3	Drag and drop files directly from your file browser to the current screen. Dropping files selects them automatically. If you D&D unsupported files, they are not added to the selection.

When you have added all documents, you can click on Finish. The upload is immediately started.

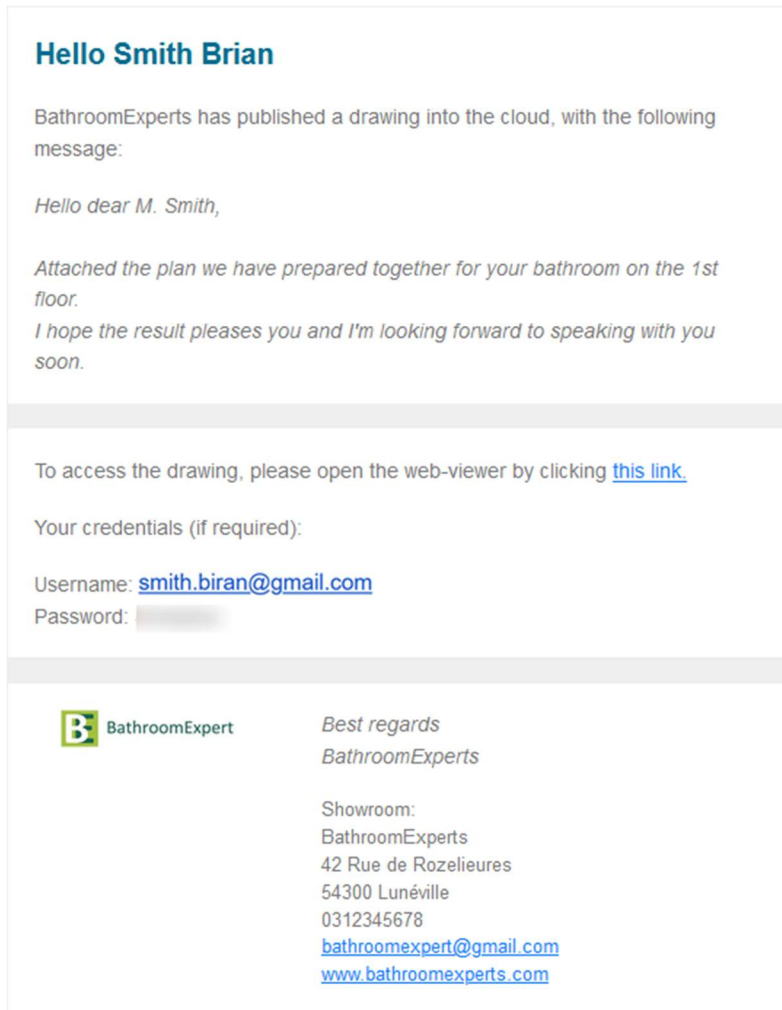
After the upload is complete, you must set up some information before sharing the plan to the customer:

1	Public plan description: Rename the plan’s title to avoid seeing the name of the project and the name of the plan when sharing to social networks. See chapter I.E.1.b. Upload to social networks p. 21 (Facebook, Twitter, Pinterest)
2	Click on Save
3	The email address and last name are automatically filled in if they are already present in Innoplus. You can add other recipients if necessary.
4	Enter a Subject for your message (example: Your bathroom project in 3D).
5	You can set how long the plan will be available in your customer’s Showcase 360 space. You only need to specify the number of days during which the project will be accessible. In the example below, the plan will be available for 30 days. After these 30 days, your customer will no longer be able to access it. If you want the plan to be available with no time limit, simply tick the box Never .
6	The email language will define the language used for sending emails to your customer. By default, this is the language defined in Innoplus. If needed, you can modify it, by simply selecting the desired language in the drop-down list.
7	You can add a personal Message that will appear in the email sent to customers.
8	Click on Send .


Note:

The same information will be shared with the different recipients. However, each recipient will receive their own login details and password.

The plan is now shared with your customer and with all the recipients. They will receive an email with your message and a link to access their **Showcase Collaborate** space (their credentials are automatically filled in). They will then be able to access the plan you shared with them. You can share multiple plans with the same customer. If the box has been ticked, you receive an email confirming that the message has been sent to the different recipients. Here is the email that your recipients will receive:



Note:

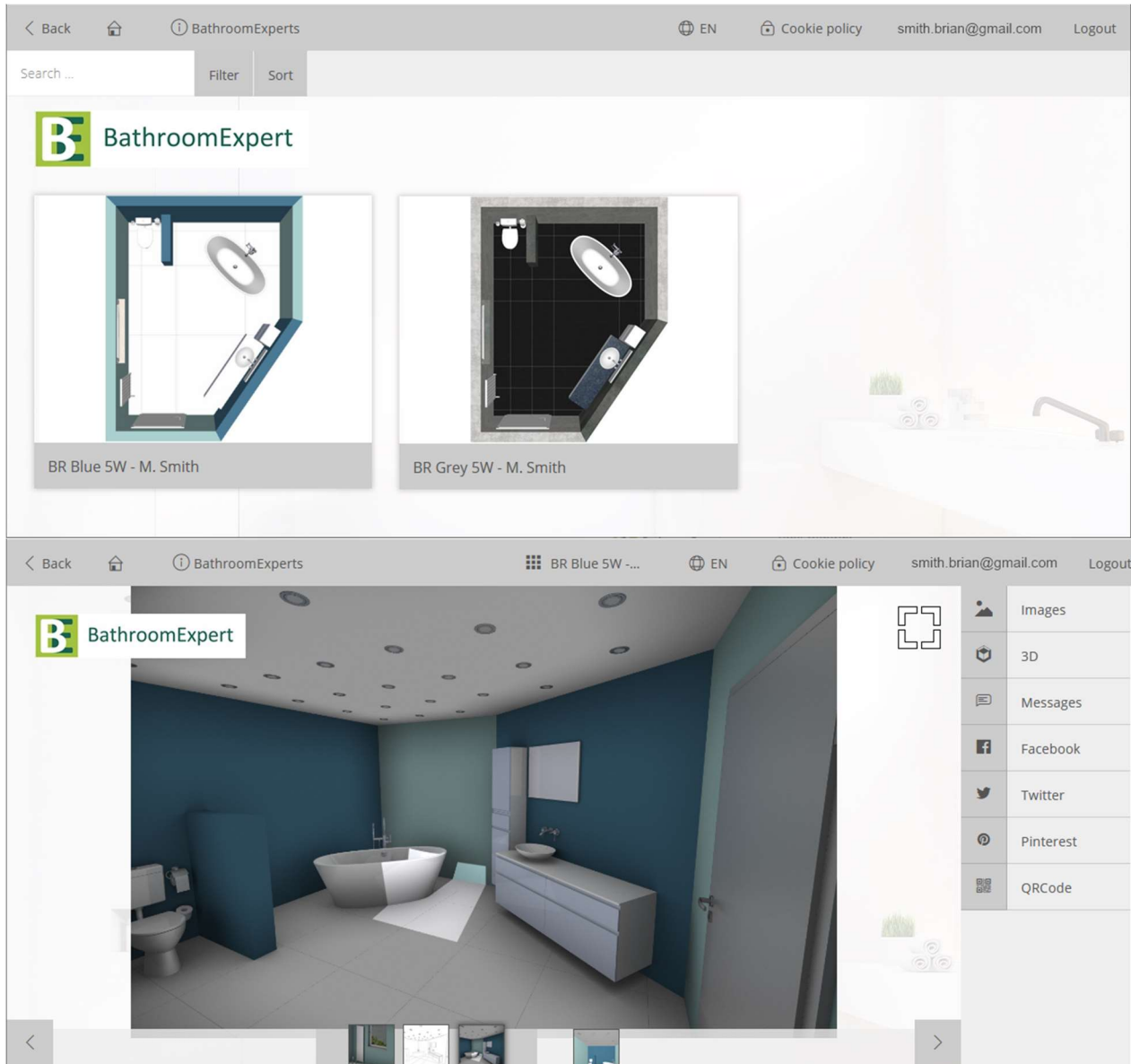
The email sent to your customer is a predefined email. Only the message that you enter can be adapted. The other information is set by default and cannot be changed. Customers cannot reply to the email. If you just want to upload/transfer your plan in the SHOWCASE 360 space, don't fill in the different cells, don't click on Send but just click on Show Plan or on the icon  at the top left.

E. Showcase Collaborate communication platform

1. General presentation

When your customer clicks on the email link, they will automatically be redirected to their personal and secure area with an **intuitive and interactive interface**. They will have access to all plans shared with them, and for each plan, to

their different viewpoints and attachments (if any). They will also see the messages that you sent to them.





Note:

By sharing their bathroom, the customer will spread the contact details of your company with your logo, which will allow you to reach more potential customers: this is called viral marketing. You save money on your marketing budget!

a) Pictograms description

	<p>Images: You can find all images uploaded by the Innoplus user.</p>
	<p>3D: Access to a 360° virtual tour of the entire room. Just click on the image while holding your finger on the mouse: you can move to the right or to the left and from the top to the bottom of the image and zoom in and out by using the wheel of your mouse.</p>
	<p>Messages: Messaging in the form of “Chat”. Your recipient can write messages, ask questions and even add notes and comments of photos of their bathroom project and you can quickly respond and transmit changes or variations requested. The relationship becomes more personal and more precise. This simplifies communication with your customer about their project. The messages are saved throughout the discussion. This simple and fast communication tool reduces the possibility of error and misunderstanding, and clearly helps the customer in making his decision.</p>

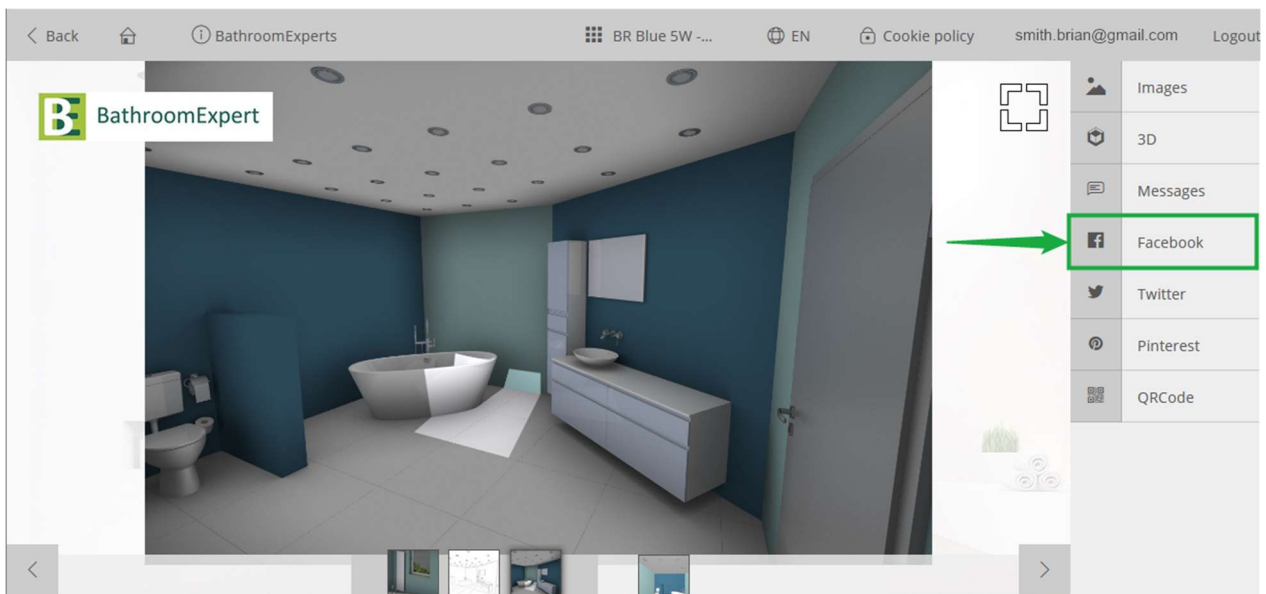
	<p>Social Networks: The customer can share your creation with all their contacts via social networks (ex: Facebook, Twitter, Pinterest, etc.).</p>
	<p>QRCode: Generate a QRCode that can be used to directly open this plan.</p>

Note:

Also used as after-sales tools for a bathroom installer. For example, when he is at a customer's location, he can take pictures and send them directly to the shop to make an after sales request or add accessories.

b) Upload to social networks


From the Showcase 360 platform, your customer, having a Facebook, Twitter or Pinterest account, can spread his bathroom project or any other realisation on his social networks. This allows you to value your know-how and your sense of innovation.




By clicking on the Facebook icon, your customer will open his Facebook login page:

Partager sur Facebook

Share to News Feed or Story 1

 **Brian**
Click on this picture to access the drawing 2



SOCIALSHARING.COMPUSSOFTGROUP.COM
Brian - My blue bathroom for 1st floor
BathroomExperts

Tag Friends Check In Feeling/Activity 1



News Feed 1 Friends 1
 Your Story 1 Friends 1

Cancel 3 Post to Facebook

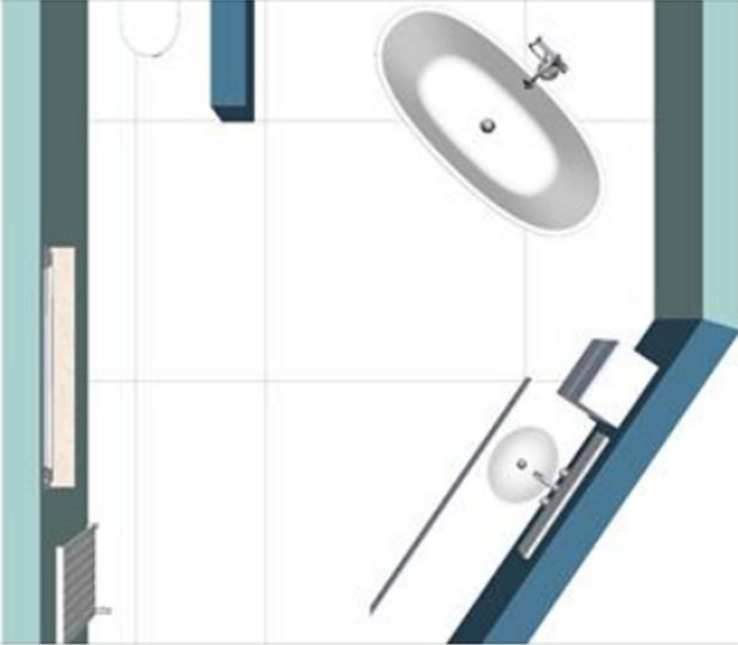
1	Define your publication settings
2	Add a comment if needed. Example: "Click on this picture to access the drawing"
3	Post to Facebook


Here is the publication on Facebook:

Posts Manage Posts List View Grid View




 **Brian** 2 min ·  ⋮

Click on this picture to acces the drawing

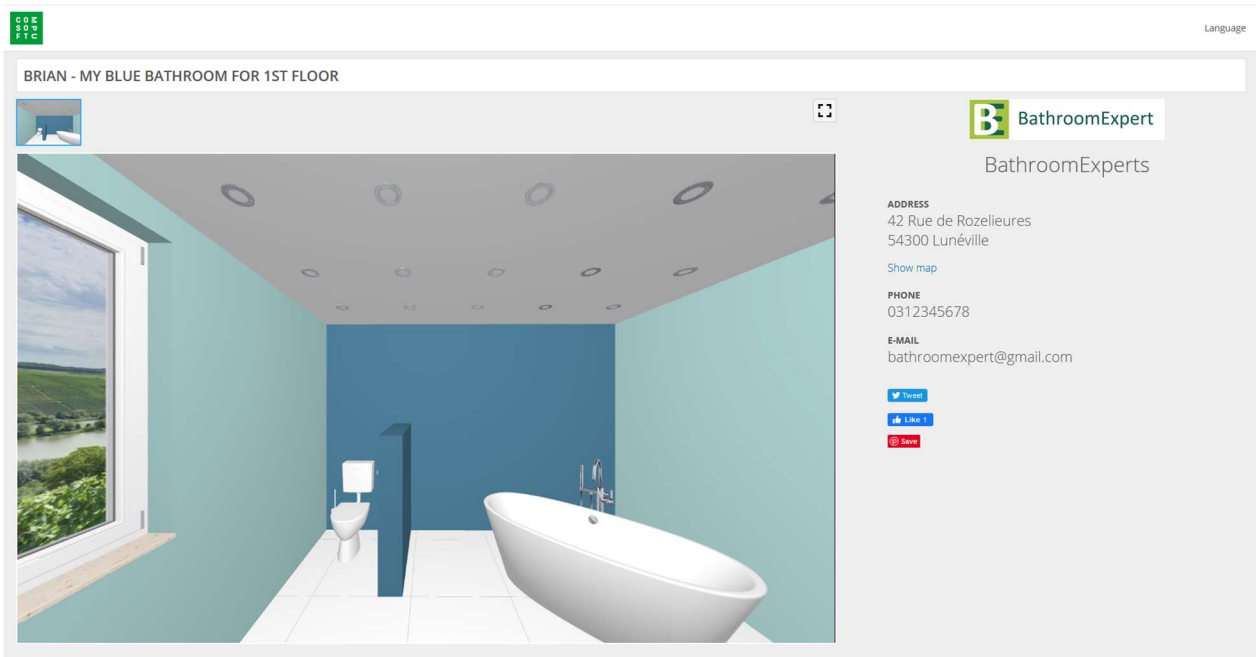


SOCIALSHARING.COMPUSOFTGROUP.COM 

Brian - My blue bathroom for 1st floor
BathroomExperts

 Like  Comment  Share

Contacts (friends, family, public, etc.) can click on the picture and view the different viewpoints of the bathroom in 360°. The following window appears:



The contact details of your shop are then highlighted during the access period which you have defined and limited. As a result, the details of your company are even more effectively highlighted, which in turn will bring more potential customers (**viral marketing**).


c) “Chat” instant messaging

With SHOWCASE 360, you can keep in touch with your customers using instant messaging.

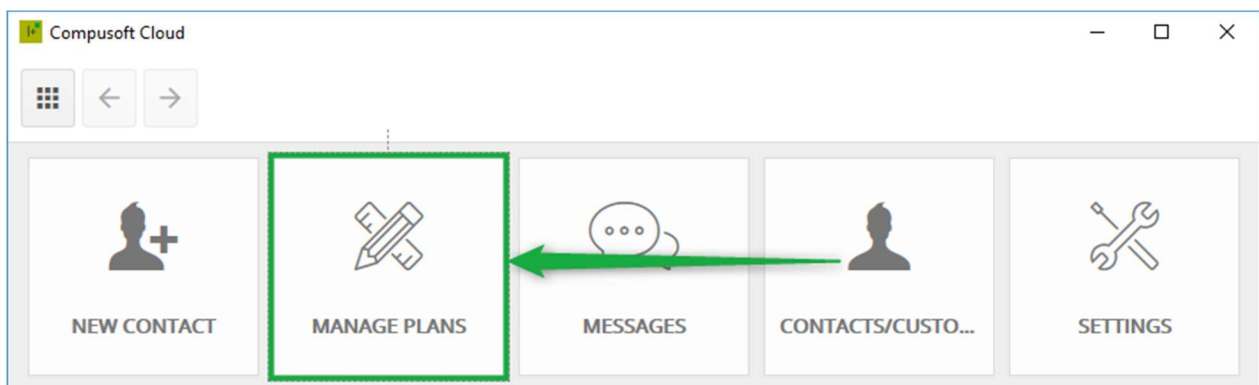
This simplifies communication with your customer about his project. The messages are saved throughout the discussion.

This simple and fast communication tool reduces the possibility of error and misunderstanding, and **clearly helps the customer in making his decision**. See chapter: [I.E.3 Interaction between Innoplus and Showcase 360 platform p.28](#) for the explanation of the operation.

2. Manage plans from Innoplus

To access Compusoft SHOWCASE 360 space from Innoplus, click on the icon  Manage .

It will direct you to the homepage:

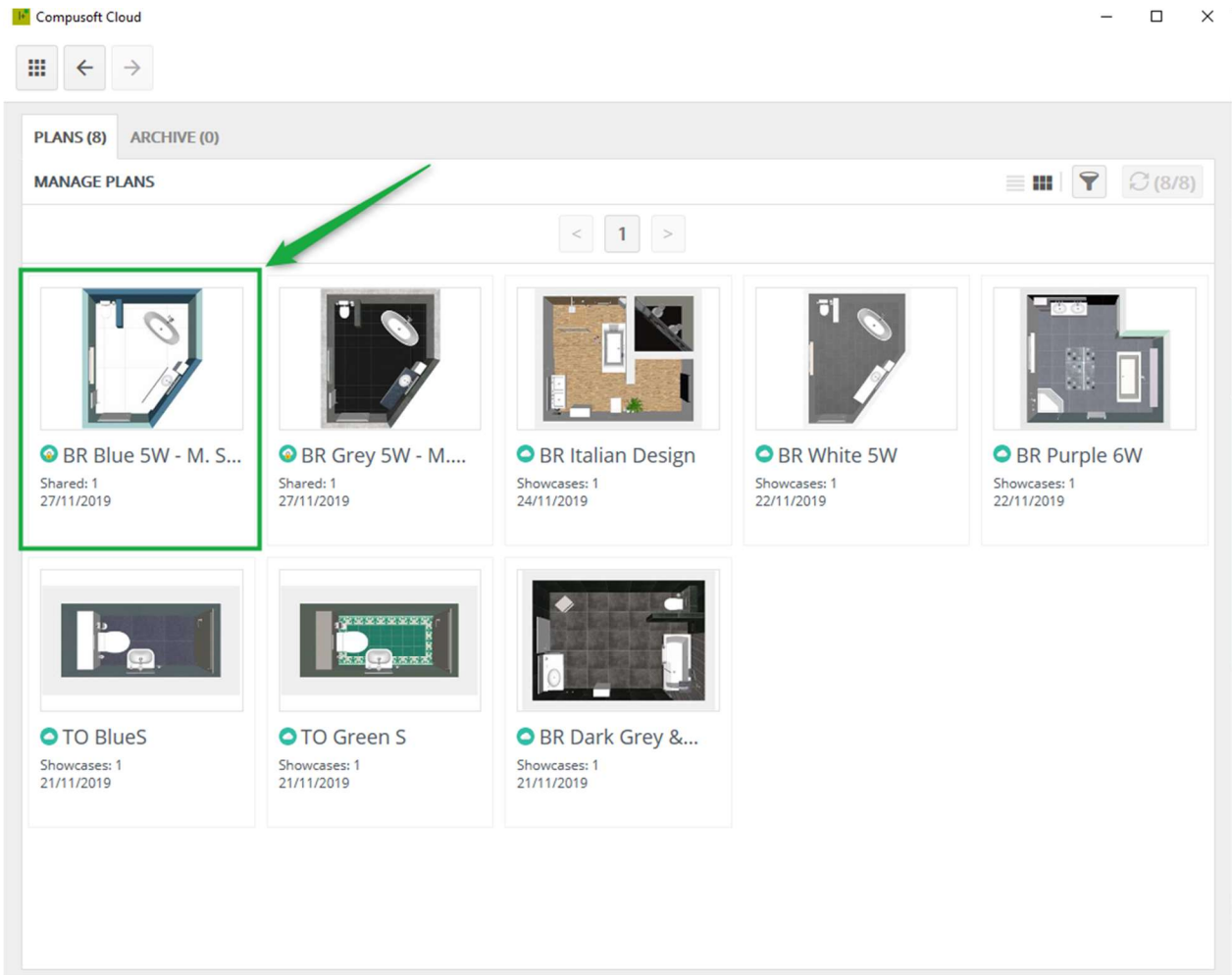


Note:

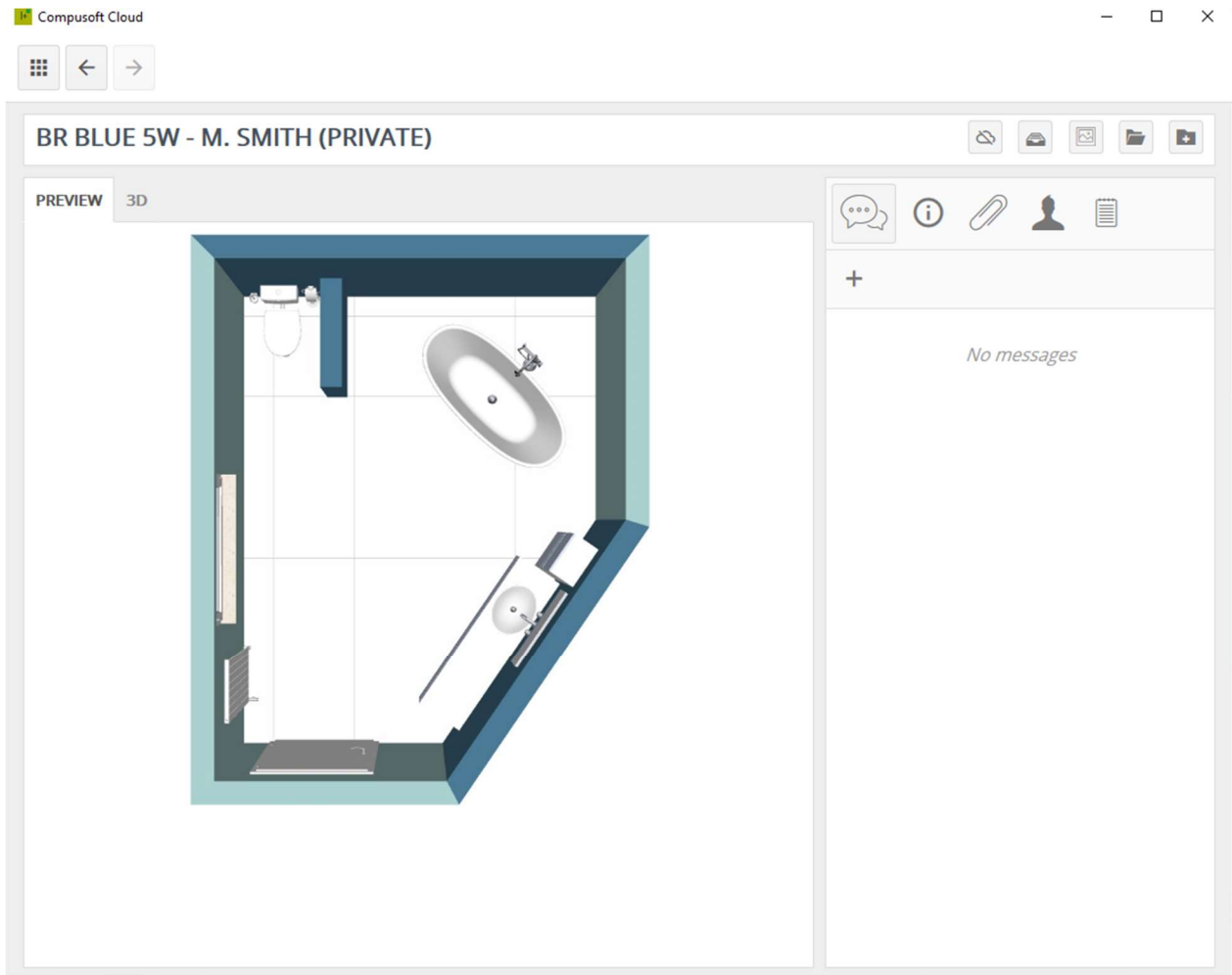
Find the description of the icons in chapter [I.C.2- Showcase Main Menu p. 10](#).

a) *“Manage Plans” Homepage*

Click on **MANAGE PLANS** in the CompuSoft SHOWCASE 360 homepage. You will find all your plans uploaded on this service.






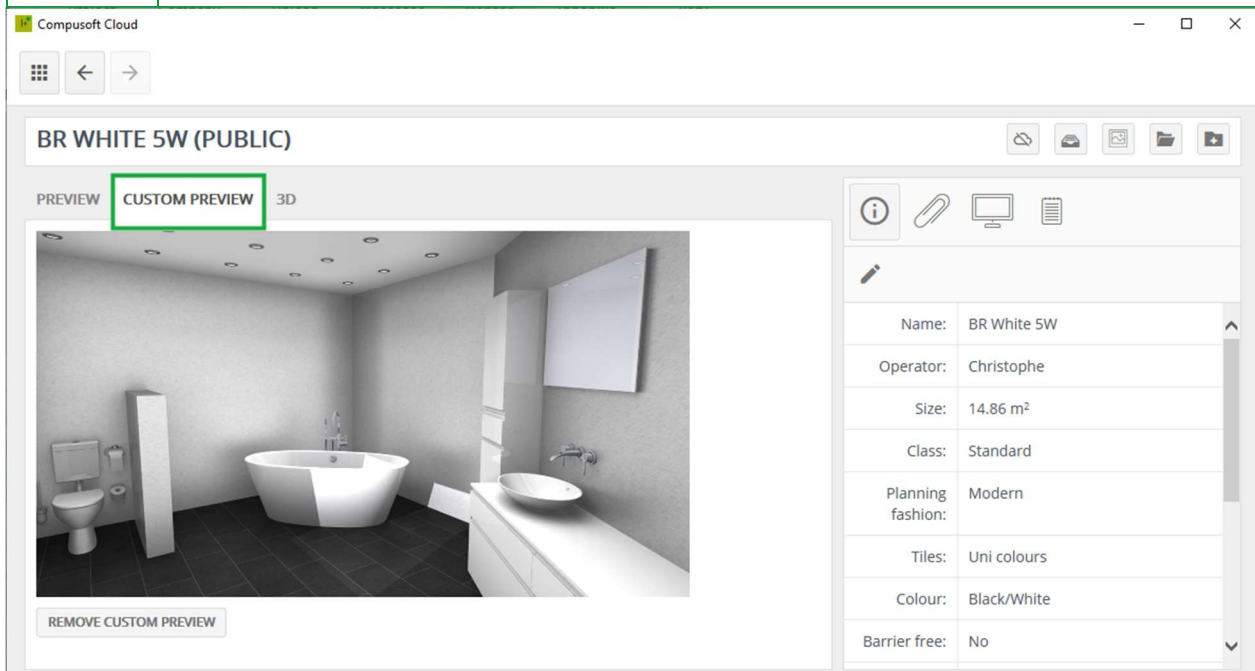
Find the needed plan (usually the last shared which is the first of the list) in the list and select it. The page below appears:





b) "Manage Plans" Menu

	<p>Unpublish: Removes the Showcase 360 plan. The plan (with attachments, Notes, etc.) and the discussion thread will disappear from your Showcase 360. If you created this customer in Showcase 360 (and not in Innoplus), it will also disappear from your contact list. The customer to whom you shared this plan will no longer be able to access it.</p>
	<p>Archive plan: Just like in Innoplus, you can archive your plans.</p>
	<p>Open panorama: Opens the panorama in Innoplus.</p>
	<p>Open to edit: Open the plan in Innoplus.</p>
	<p>Import into a new project: The plan is saved on your computer and will be imported into a new Innoplus project.</p>

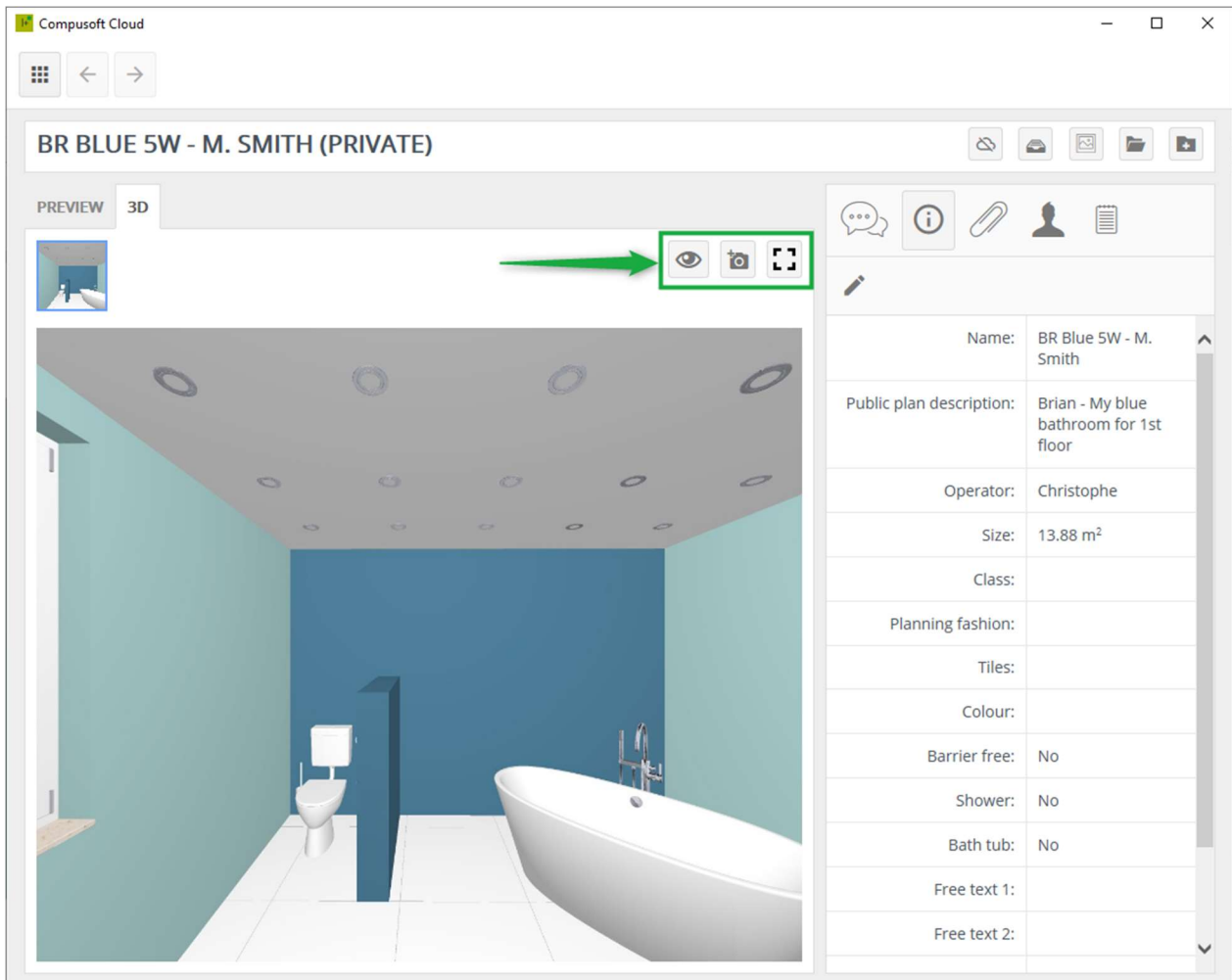
	<p>Plans messages: Shows messages sent between you and the customer. You have two ways to write a message:</p> <ol style="list-style-type: none"> 1) Click on the + sign to open a window where you can enter you message. 2) Click on the discussion thread to open the message history. In the lower part, you can enter your message or add an image.
	<p>Plan info: Shows the attributes of the plan (e.g. colour, size, etc.). These attributes can be edited. You can use them to search and filter more easily in your SHOWCASE 360 space.</p>
	<p>Attachments of the plan: All attachments (rendered images, PDF files) that you have uploaded and sent to your customers will appear in this list. During the period that you have defined, you have the option to add, delete, disable documents. You can also define any attached picture as Preview of the plan. The Preview image will be used when the plan is displayed in the Web viewer. In the Plan view, a new tab is added when a preview is selected.</p>






	<p>Sharing the Plan: Shows the contacts to whom the plan was shared. Click on the + sign if you want to share the same plan with other people.</p>
	<p>Notes of the Plan: You can add notes or attachments to this plan, the information will be displayed in this list.</p>

Note:
Notes that you add to a plan are not visible to customers. They are only for internal use.

By clicking on the  tab, you get this:



At this level, if there are several panoramas shared with the plan, you can deactivate them, add new ones or display the current in full screen

	Deactivate viewpoint: Not used yet for Showcase 360 Innoplus
	Upload viewpoint: Not used yet for Showcase 360 Innoplus
	Show screen: Allows you to view your viewpoint in full screen.

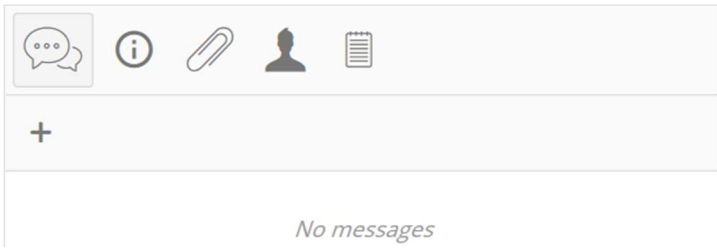
3. Interaction between Innoplus and Showcase 360 platform



Note:

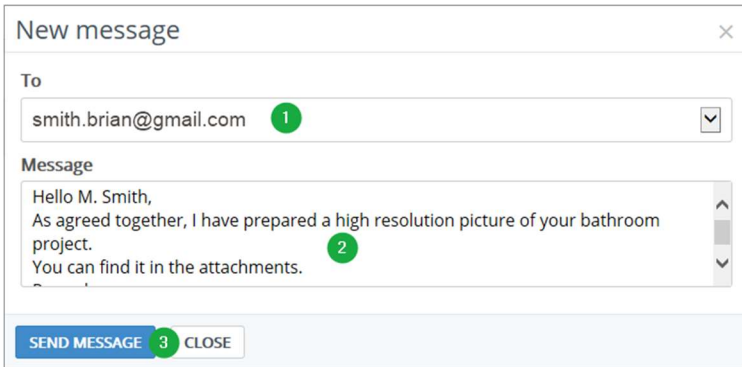
When a plan is newly published in the Showcase, no message is attached to it.

a) Interaction on the Showcase 360 platform

Throughout the entire period that your customer has access to his **Showcase platform** (duration defined by the seller at the time of publication to the Showcase), you will interactively intervene remotely from the messaging integrated to Innoplus.

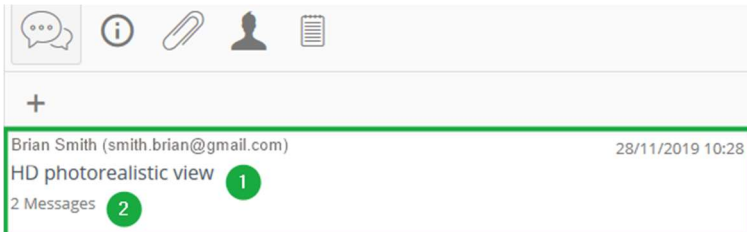


To do this, click on Messages  and add a new message . The following window opens:



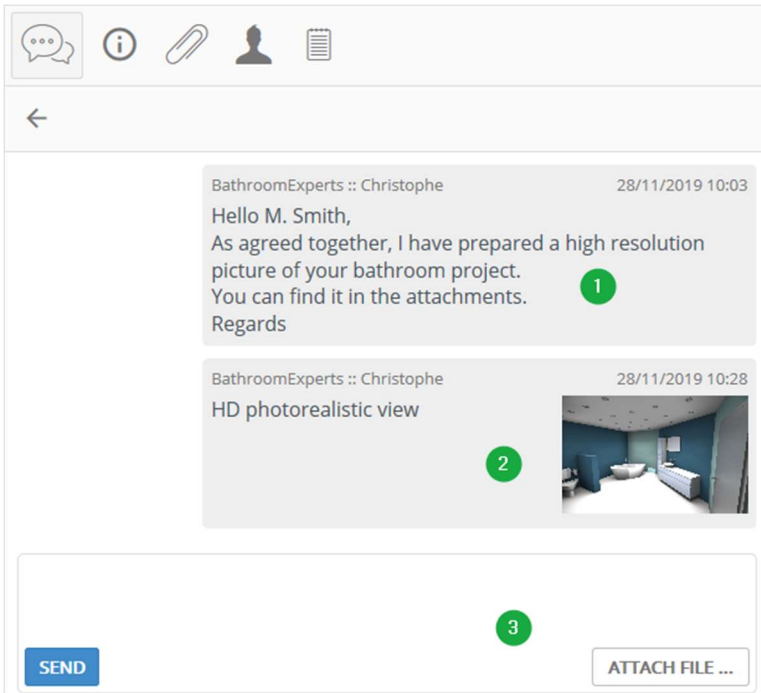
1	The email address is filled in by default.
2	Enter your personal message
3	Click on SEND MESSAGE


Once validated, this message will then appear in the messages list.



1	The last message is displayed with its sent date/time.
2	Number of messages already sent to the customer

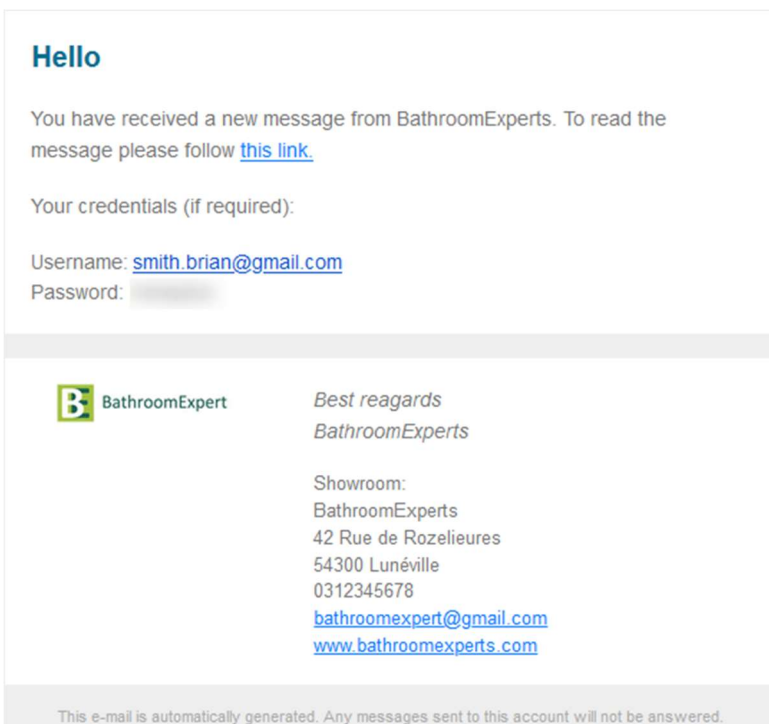
By clicking on the message area, you will find the entire content of the message sent. This allows you to keep track of them. From there you can also send new messages, with or without attachments.



1	First message – without attachment.
2	Second message with attachment
3	Write a new message here and attach a file if needed by clicking on  . You can send as many messages as you need by adding attachments where needed.

b) Interactions: “Showcase 360 Platform – User”

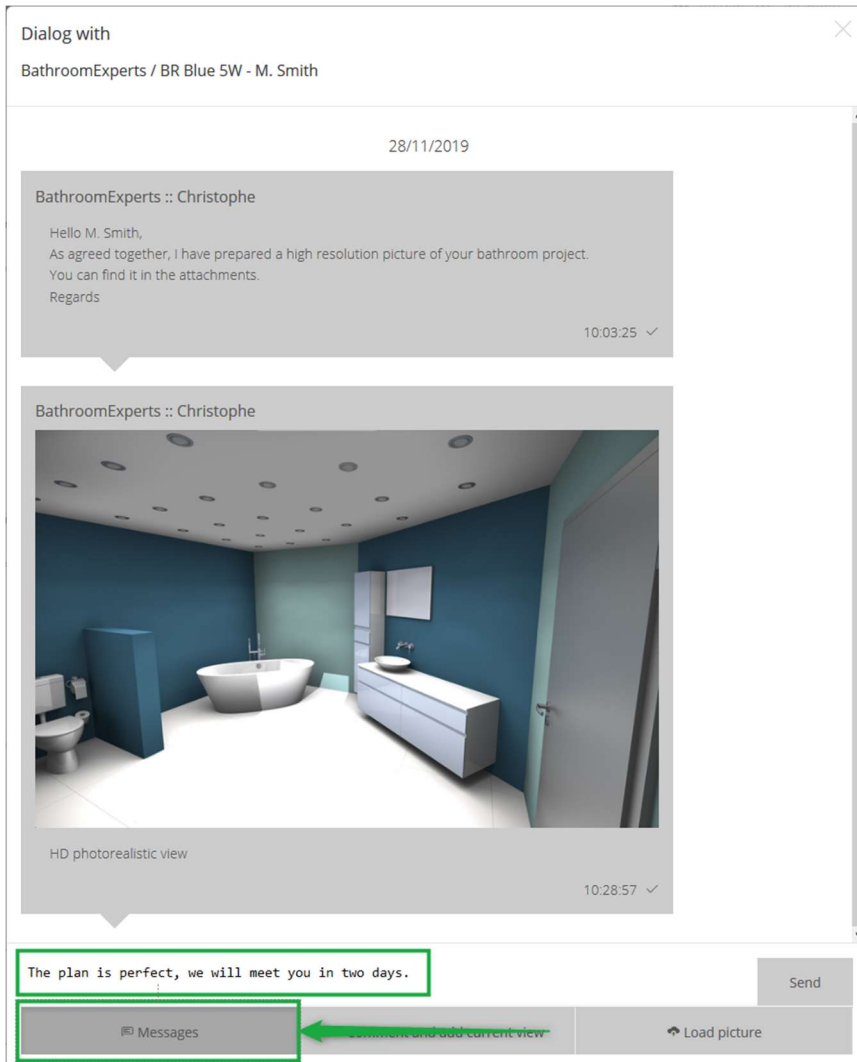
Your customer will receive, as shown below, an automatically generated email informing him that he received a new message from you:



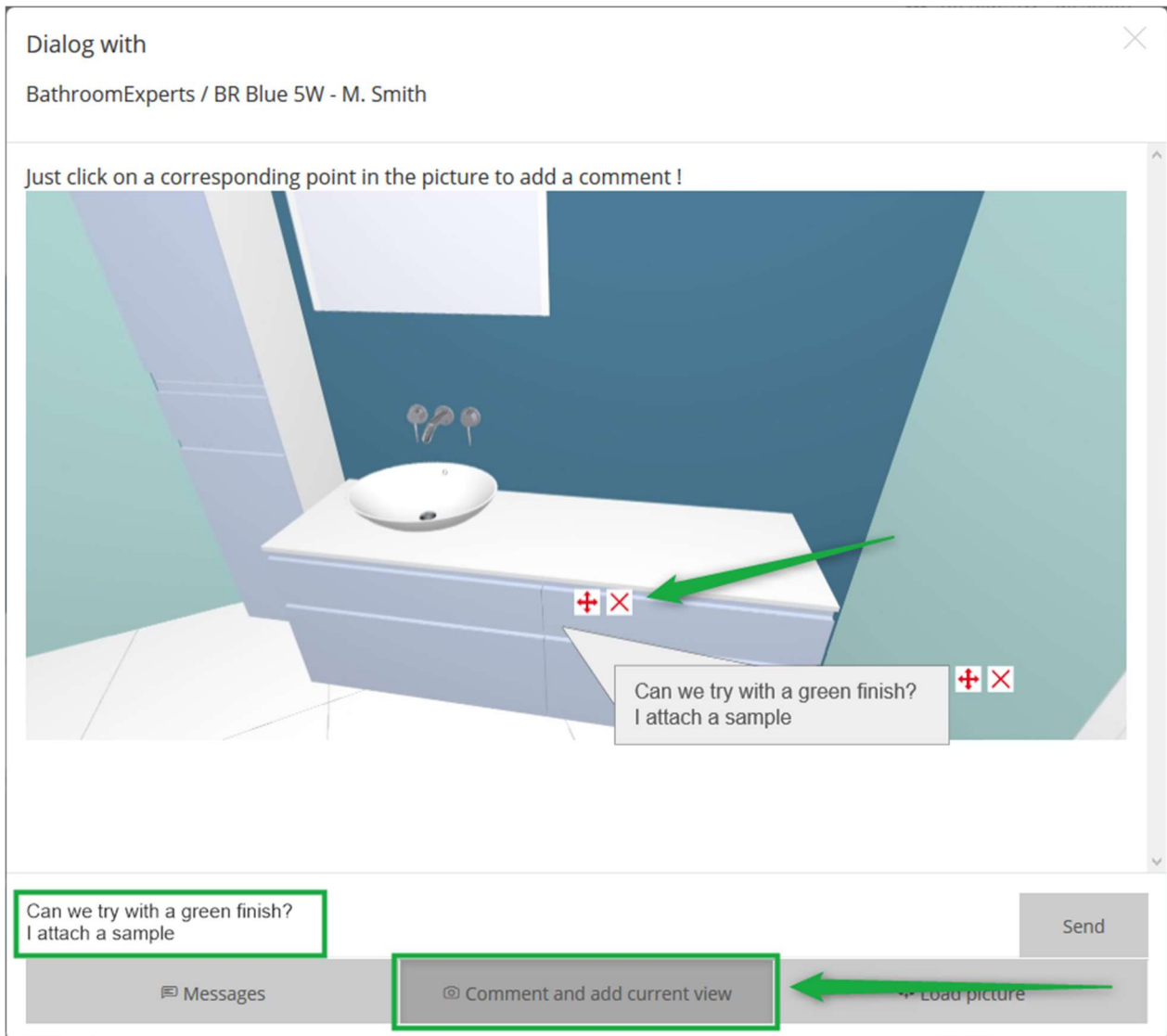
When your customer opens the received link, your message will open automatically in his personal **Showcase Platform** space. Next to the shared plan (and attachments if any), your customer will also see the messages that you sent them as you can see in the window below.

The following window appears. Your customer will now have 3 options:

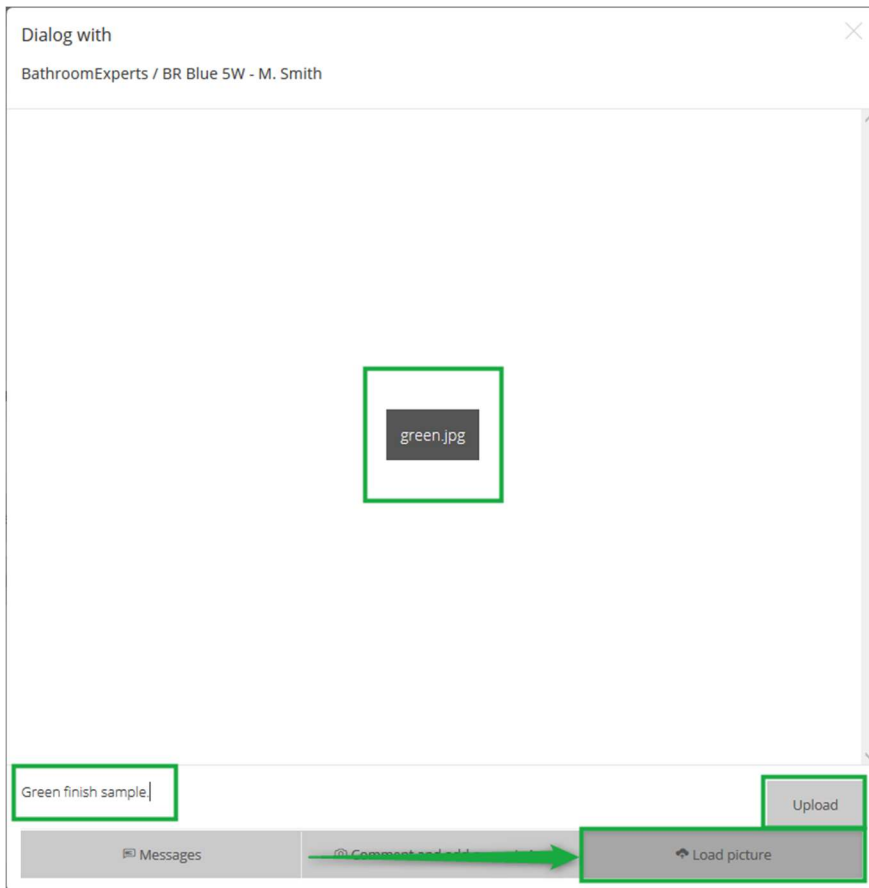
- By clicking on **Messages**, the customer can simply reply to the message that you sent them.



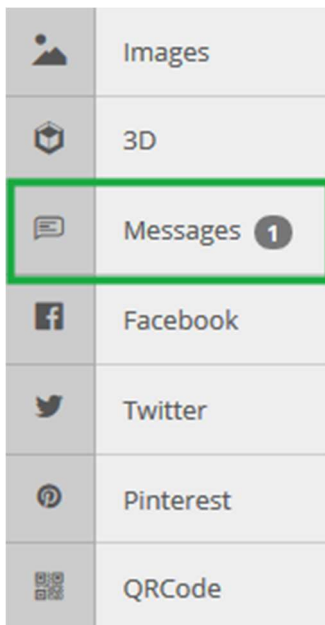
- By clicking on **Comment and add current view** the customer can point out a specific element in the image, comment on it and Send.
The customer can use a specific viewpoint from the panorama he is watching or one of the images shared with the plan
He must put the focus to the correct position on the picture and add his comments



- By clicking on Load picture, the customer can upload a picture (e.g. from their current bathroom) from their own files (PDF or Image) and Send





As soon as you reply to a message, the customer will receive an email and will see the message appear in the dialog window. A notification is also displayed in the right menu with the number of new messages received.

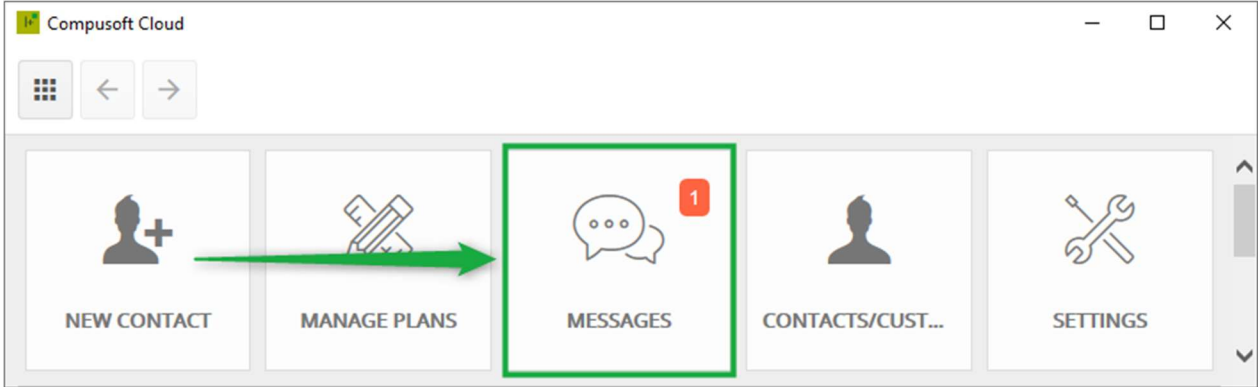


Note:

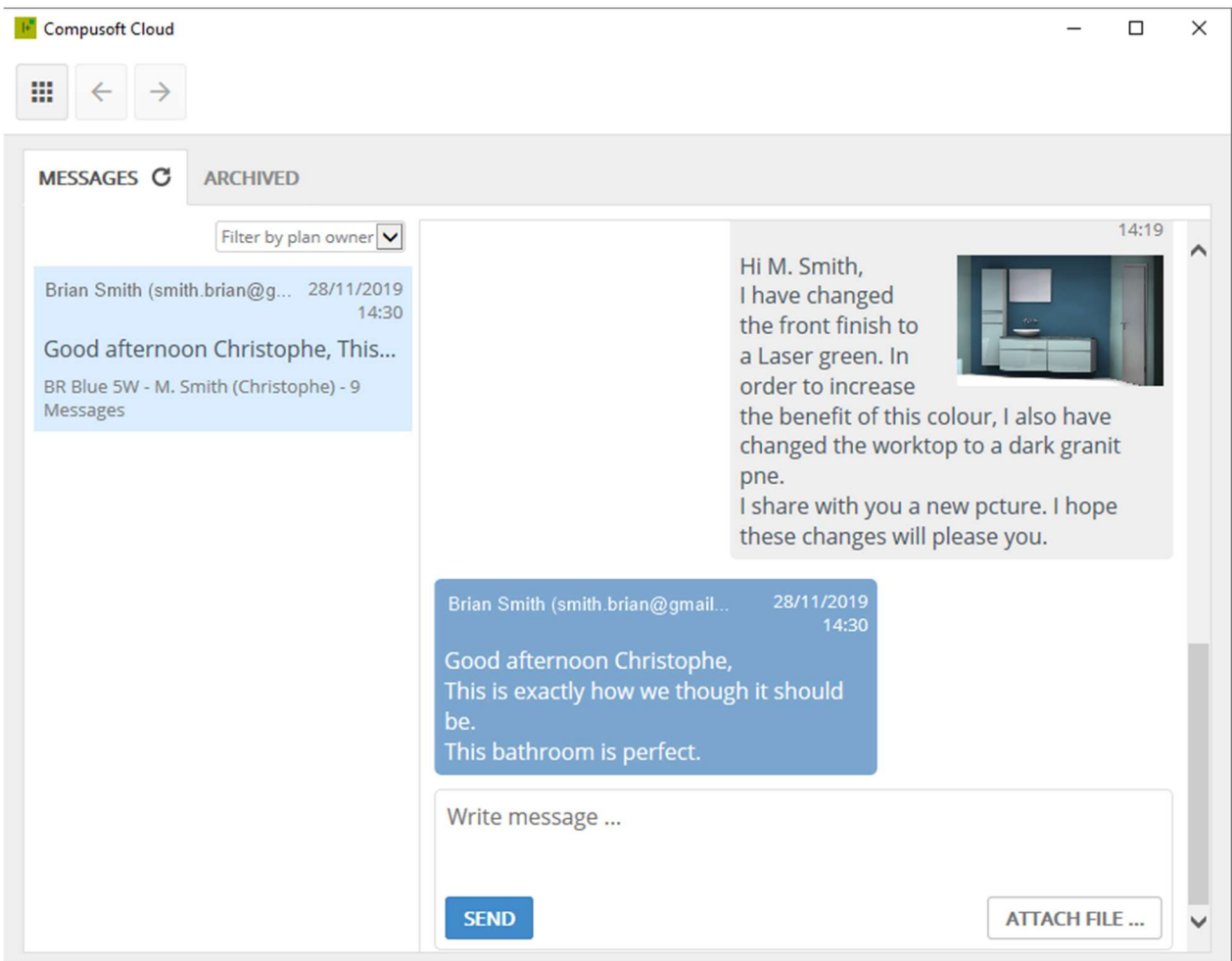
The Web viewer is designed to be usable whatever the platform used (Windows, iOS, Android, ...) If they open the plan on a mobile device, they also can view the uploaded 360° with VR glasses. The customer will then be virtually immersed in their future bathroom and the feeling of realism will be even more important.

c) Interactions: “Innoplus User”


When the client replies to you, you are informed directly from Innoplus. You can access their message, either by clicking on the icon  (top right corner) or on the menu item  “Show your messages in the cloud”. The same message can also directly be accessed from the Innoplus Cloud administration screen:



The following window opens, you can see the message and reply to it directly.



Note:

When you have read the last message sent by the customer, the icon takes the following form: 

4. Innoplus Viewer for Showcase 360

Send me a copy of the email (bathroom.experts@gmail.com)

When you select you will receive automatically an email with the mention (CC) in its subject.



This email is similar to the one sent to the customer and contains the following information:

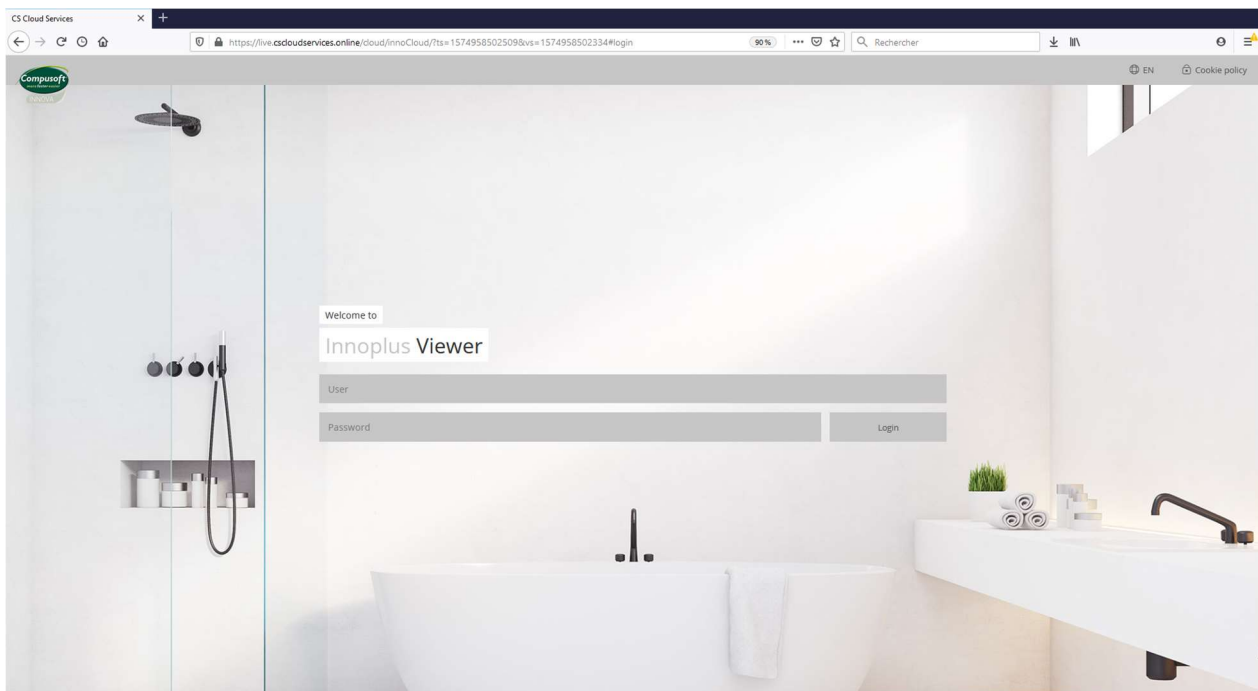
To access the drawing, please open the web-viewer by clicking [this link](#).

Your credentials (if required):

Username bathroom.experts@gmail.com

Password: *****

If you want to access your Showcase 360 space from your mobile devices (laptop, tablet and smartphone), click on the link and enter your Showcase login details.

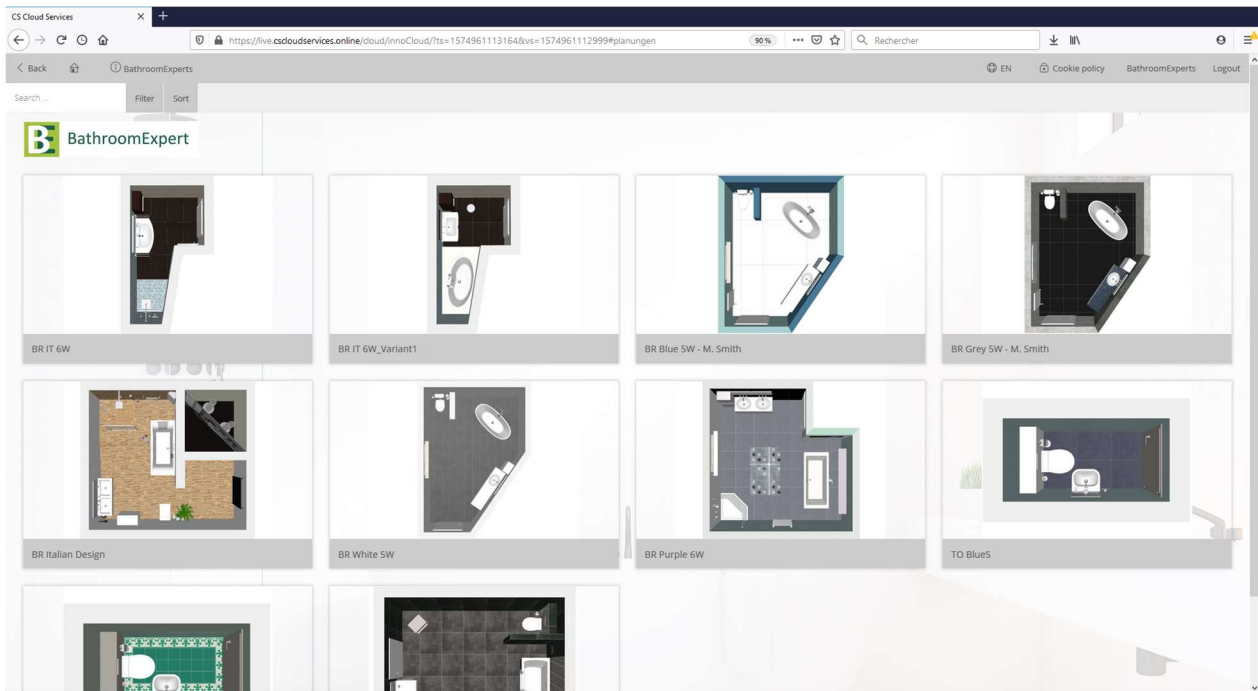


One of the main advantages of Compusoft **Showcase Collaborate** is the ability to keep in touch with your customers through the communication platform:

- This simplifies the communication between you and your customer concerning his project.
- The messages are saved throughout the discussion.
- This simple and fast communication tool reduces the possibility of error and misunderstanding, and **clearly helps the customer in making their decision.**

Inspire and attract new customers by presenting, on your website, your designs in 360° views as a virtual Showroom called **Showcase Inspire**: Inspiration gallery. Quickly create the new showrooms of the latest catalogues, which customers will discover in stores or online.

Showcase 360 User Guide GO-2B D@W configurator



Showcase Inspire is an additional functionality for your Showcase Collaborate.

If you would like to have this option or request a presentation, contact our sales department via telephone or log on www.compusoftgroup.com in the “Showcase 360” section.

II. SHOWCASE INSPIRE

A. What is Compusoft Showcase Inspire?

Compusoft **Showcase Inspire** is a virtual showroom where you can show multiple projects.

Plans which you have uploaded on the **SHOWCASE 360** service can either be put onto your website or be shared with your customer.

No need to copy images or using an external company to maintain the content of your website. With Compusoft **Showcase Inspire**, you can do it yourself!

From your computer, you can update your virtual showroom as many times as you need and exhibit all the projects you want.

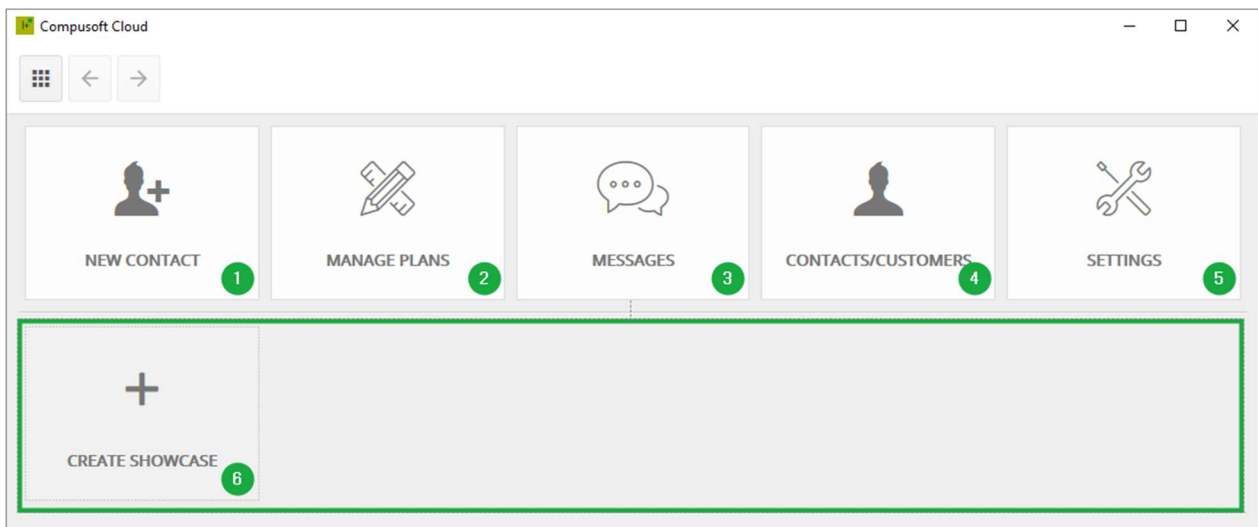
Compusoft **Showcase Inspire** also allows you to create personal galleries: you can select plans which correspond to the personal expectations of a potential client and share it with them. This will help them in their decision-making process. Compusoft **Showcase Inspire** is also a perfect way of presenting your expertise and know-how as a bathroom dealer in an easy and professional way.

B. Activation of the Showcase Inspire Service

To activate the **Showcase Inspire** service, please contact our company by phone or by email, you will find all contact information on our local web page: <https://www.compusoftgroup.com/>

C. Showcase Inspire service Homepage

If in addition to the **Collaborate** option, you chose the **Inspire** option, here is what you see on your homepage. “Showcase main menu” reminder:



1 **NEW CONTACT:** You can enter the email address, the last name and first name of a contact that does not exist in your Innoplus database. This new contact will appear in the contacts/customers list

Note:
Adding a contact via the SHOWCASE space will not add it automatically in Innoplus.

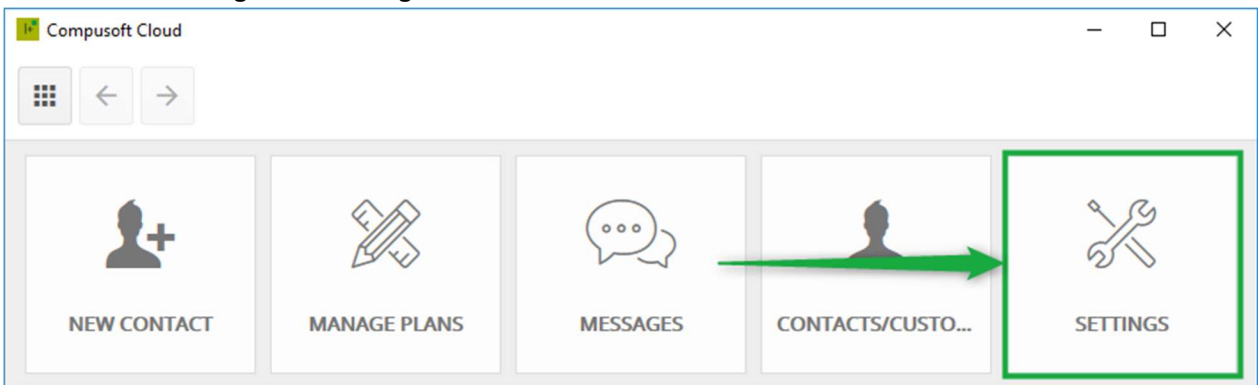
2 **MANAGE PLANS:** This menu allows you to view and search all the plans, that you uploaded on your SHOWCASE space, by using filters

3	MESSAGES: This icon allows you to access all discussions between the shop and the different potential and current customers. It is therefore very easy to keep track of your records of communication and switch between different conversations
4	CONTACTS/CUSTOMERS: Shows a list of all your contacts/customers in your SHOWCASE space
5	SETTINGS: you can manage your SHOWCASE 360 space settings: company settings, advertisements and users. This is what will be seen next
6	CREATE SHOWCASE: Click on the + will add a new showcase in the list. In this area all showcases will be listed.

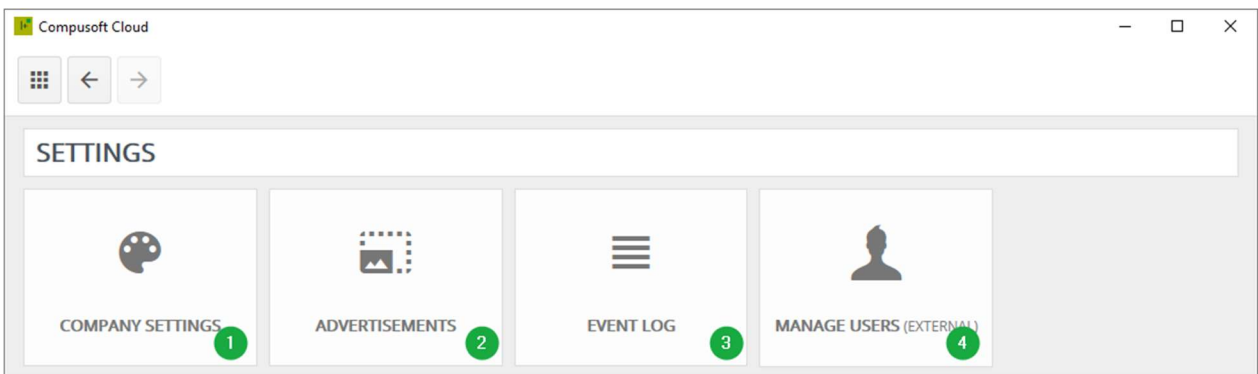
1. Main Settings

With the Showcase Inspire, you will be able to register several showcases. These showcases will share some common information like the Company and Advertisements settings and they each will have their own settings like the name, colour, the logo, etc.

From the main menu go to the Settings.



The following window appears:

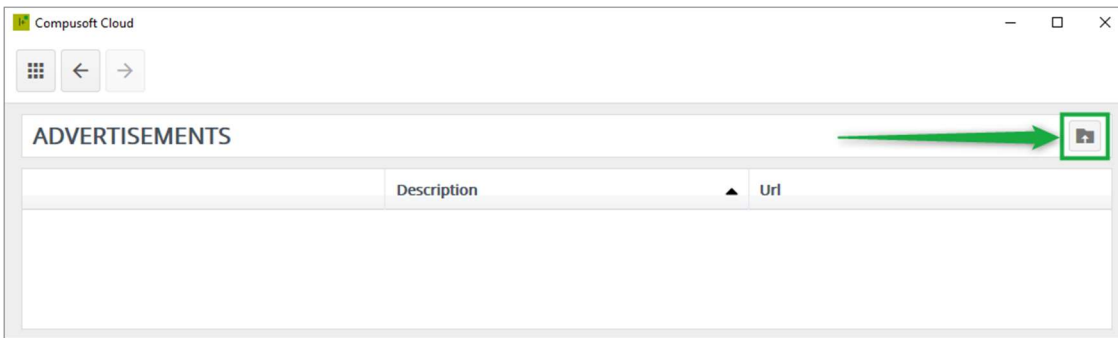



1	COMPANY SETTINGS: This is the same settings as those defined previously in this guide. See chapter I.C.1.a. Company settings p. 6.
2	ADVERTISEMENTS: It is possible to attach advertisements to the plans you shared through showcase. Attention! We want to underline that CompuSoft Showcase is not an advertisement tool. These advertisements are only a URL link between the CompuSoft Showcase 360 and the website where your ad will appear. See chapter II.C.1.a. Advertisements Setting p. 39.

3	<p>EVENT LOG: Clicking this button, opens the history of the operations performed in your showcase 360. These operations include: a list of all new plans uploaded on the showcase, the deleted plans, the shared showcases, etc.</p> <p>This log will not be accessible to non-administrator users.</p>
4	<p>MANAGE USERS (EXTERNAL): By clicking on this button, you will be redirected to your Compusoft customer space https://cp.compusoftgroup.com/worldwide/customer-portal. You will be able to edit users' access to the Cloud without necessarily contacting Compusoft every time you need to make changes.</p> <p>This is the same settings as those defined in this guide. See chapter I.C.1.b. Manage users p. 8.</p>

a) Advertisements Settings

Click on **SETTINGS** then on **ADVERTISEMENTS**. The following window appears:



Click on the icon  "Upload advertisement". The following window opens:

Upload advertisement ✕

Description

Visit our website 1

Url

<https://www.compusoftgroup.com> 2

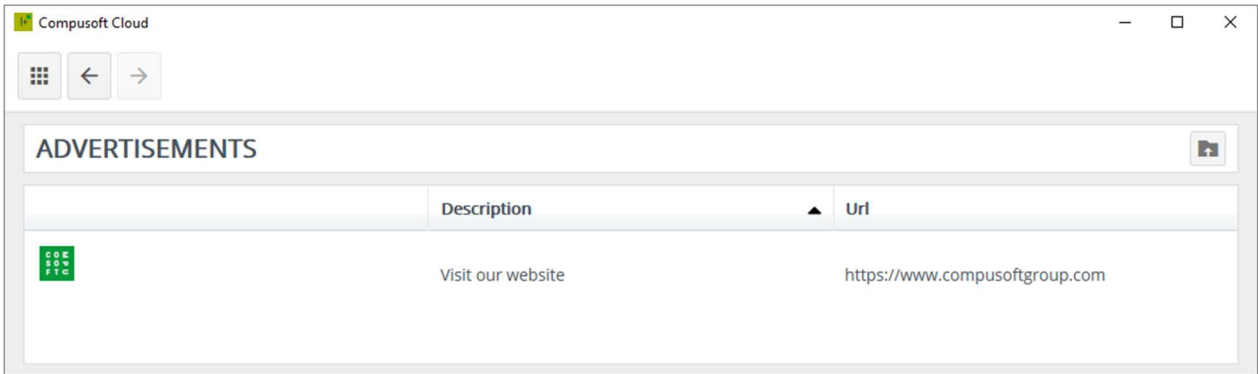
Banner (Maximum 468 x 60 Pixels)

CS-LOGO.PNG 3

UPLOAD CANCEL

1	Add a description for the advertisement.
2	Enter a URL : when the user clicks on the advertisement, he will be redirected to this website.
3	Choose the image for the banner you want to show your customer. The image size is max 468 x 60 pixels .
4	Click on UPLOAD


The following window opens:

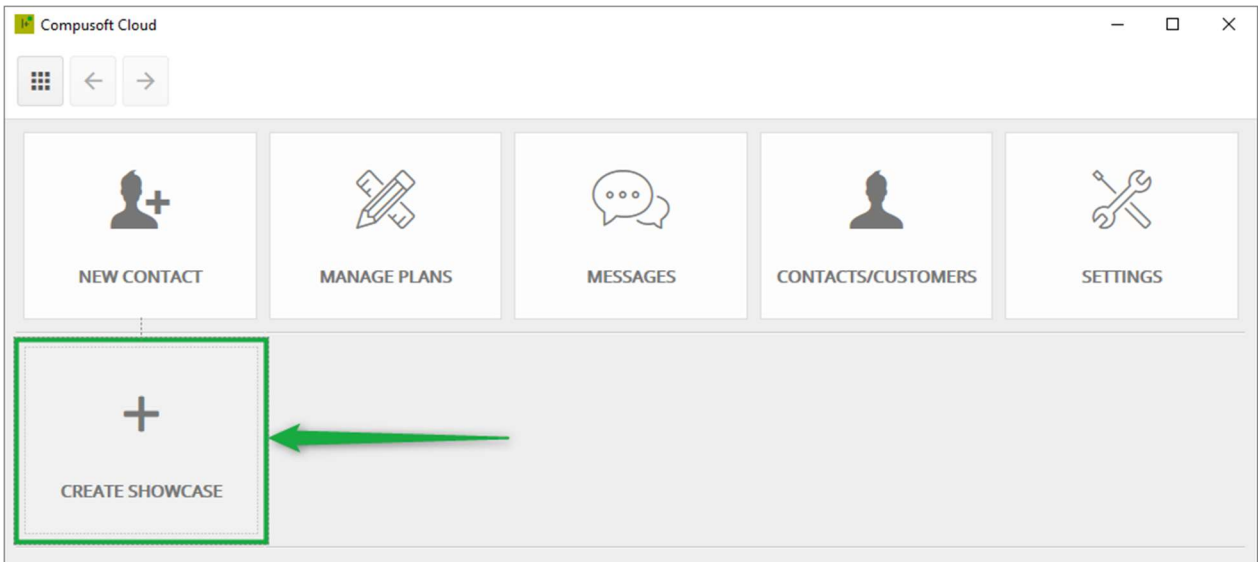


It shows a list of all the different advertisements that you have created. You can upload as many advertisements as you want.

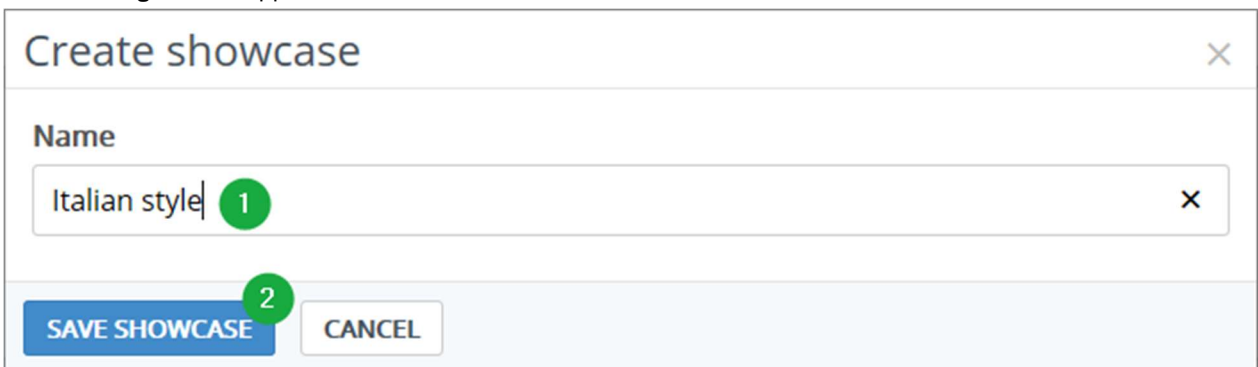
2. Use of Showcase Inspire

a) *First step: Create a Showcase Inspire Gallery*

Go to the homepage of you SHOWCASE 360 by clicking on  to access the main menu and click on Create showcase:

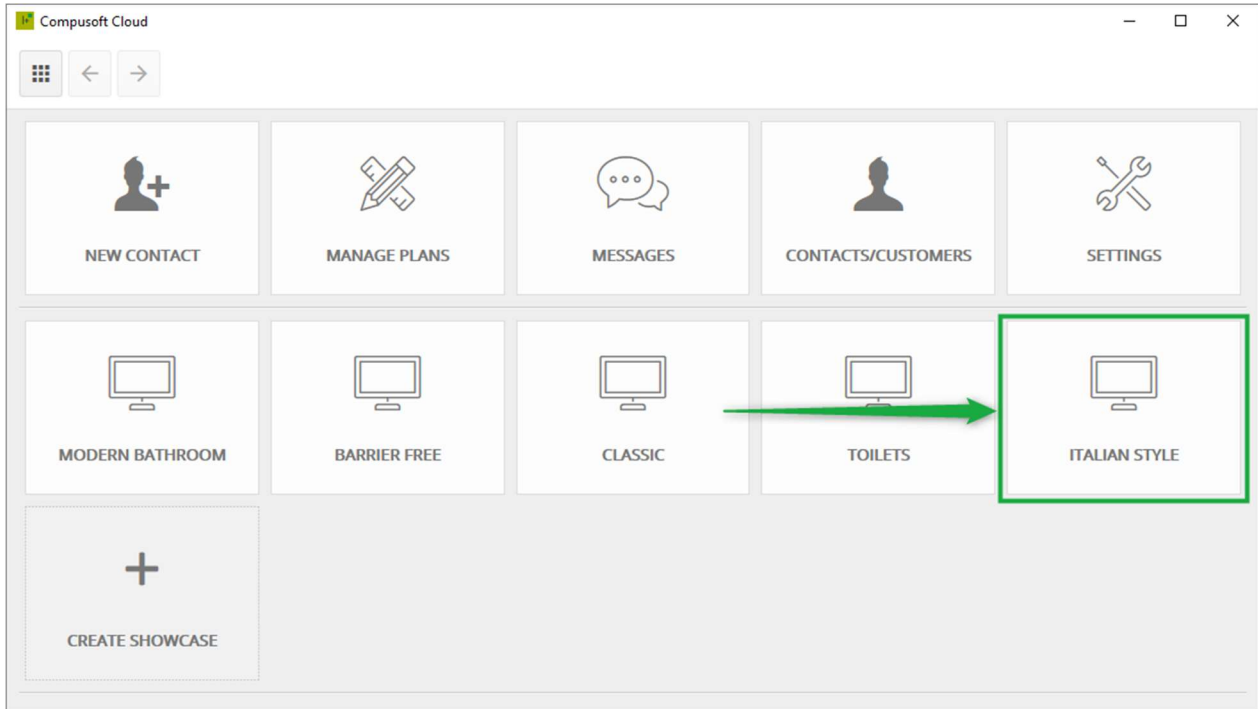


The following window appears:



1	Enter the Name of your showcase.
2	Click on Save showcase

The new showcase is listed next to the other showcases that already were registered if there are.



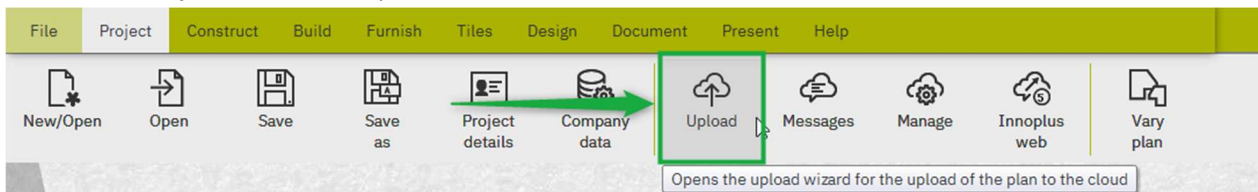
Note:

You can create multiple showcases. Each showcase created will appear in this list. In the above example the showcase called “Italian Style” was added next to other existing showcases (“Modern Bathroom”, “Barrier Free”, “Classic” and “Toilets”).

b) Second step: Upload a plan on Showcase Inspire

In Innoplus open the needed project. Make sure that for this project you have prepared all needed documents: Photorealistic pictures, Creative views, Panorama, PDF files, etc.

In the menu Project, click on the Upload:



Select “Upload to the showcase” in the next screen:

Upload to the cloud ✕

Upload plan BR BLue Green Shower 8W to the cloud

It is possible to upload a plan for a showcase or for a customer. Once uploaded, the type of the plan cannot be changed.

Specify upload type

Upload to the customer

Select this option to upload the plan for your customers and business partners. After uploading the plan can be sent.

Upload to the showcase

Select this option to upload the plan for showcases. After the upload the plan can be added to one or more virtual showcases.

Upload size: 4.84 MB

By selecting the second option Upload to the showcase you will upload the project and its attached documents to a public showcase: the **Showcase Inspire**.

Upload to the cloud ✕

Upload plan BR White 5W to the cloud

To have a clear arrangement in the cloud we recommend to add customer details to the plan and an apposite description of the plan.

General settings

Description: 1

Designer: 2

Upload size: 3.24 MB

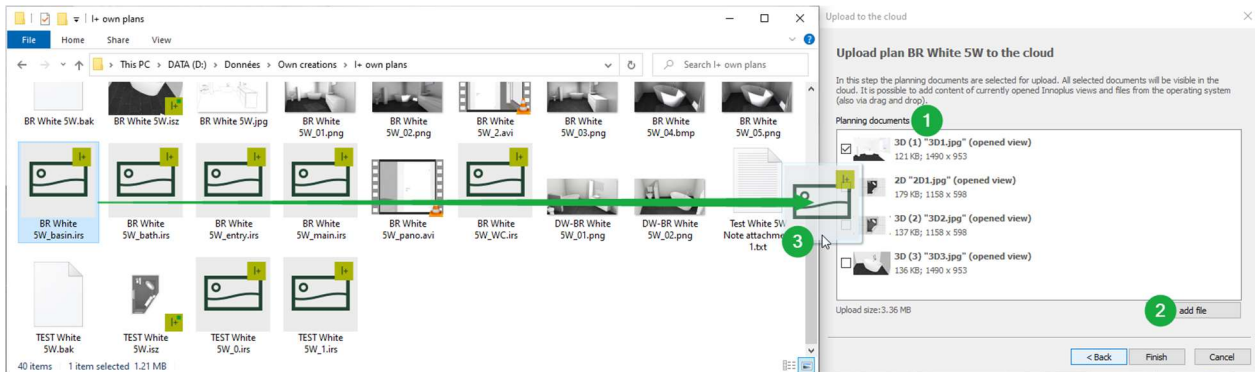
3

1	Describe the plan you are about to share. This will be the name displayed in the gallery.
2	Change the name of the Designer if needed.
3	Click on Next .

TIP:

By giving a unique and meaningful name to your plan, you will easily find it in your **SHOWCASE 360**.

The next step consists to add documents (panorama, images and PDF) to share with the plan.



1	Select planning documents: you can directly select opened views from the Innoplus project.
2	Add file by selecting documents stored on your computer.
3	Drag and drop files directly from your file browser to the current screen. Dropping files selects them automatically. If you D&D unsupported files, they are not added to the selection.

When you have added all documents, you can click on **Finish**. The upload is immediately started.

After the upload is done, you must complete attributes for the plan. Some general information is required to define the data shared to the showcase. For each entry you must choose the correct value from a dropdown list, and you can also define whether it is a Barrier free room, with a bathtub and or a shower.

Required plan attributes missing ✕

ATTRIBUTES

Class

Superior 1
▼

Planning fashion

Modern 2
▼

Tiles

Uni colours 3
▼

Colour

Black/White 4
▼

Barrier free:

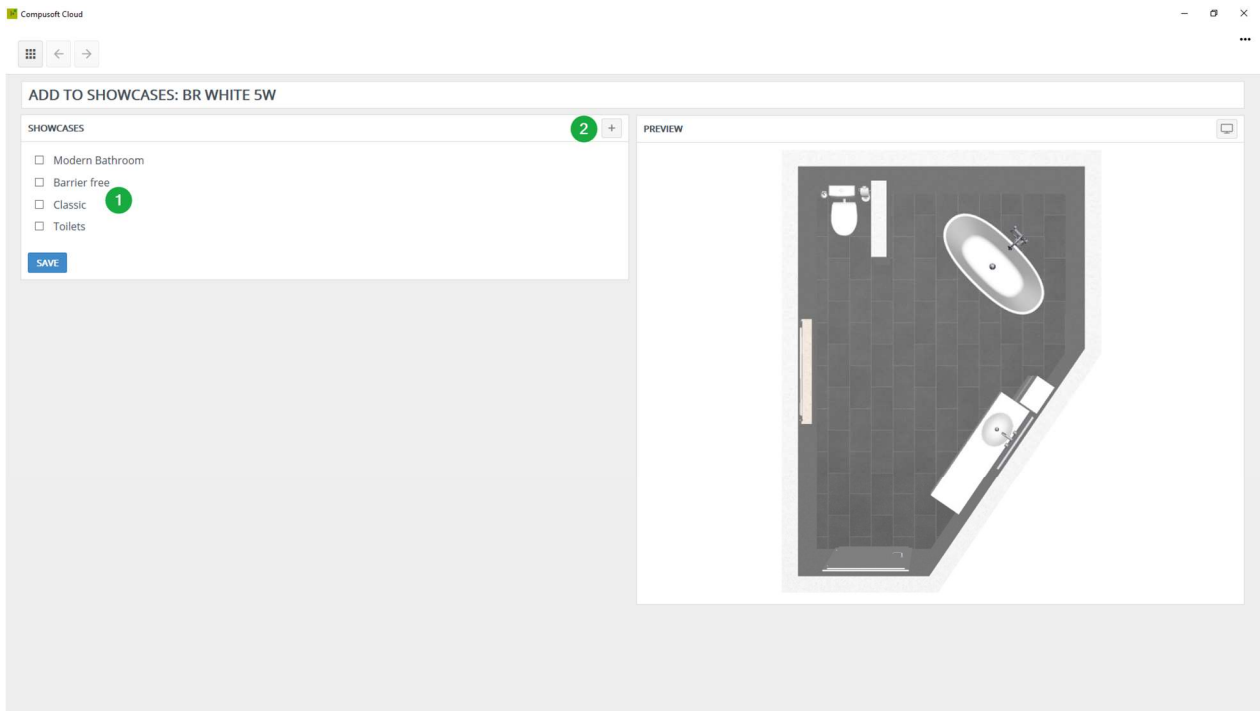
Shower: 5

Bath tub:

6
SAVE ATTRIBUTES

CANCEL

1	The Class of the bathroom is a predefined list where you select a value between Standard, Superior and Luxury .
2	The Planning fashion lets you define the style of your bathroom. You have the choice between: Modern, Traditional/Classical, Rustic/Country house, Mediterran, Romantic and Colonial .
3	In the Tiles you can define the best tile type that you have used. You can choose from 9 values the one that fits the best with your bathroom. If there are no tiles, just select the value None .
4	With the Colour entry you can define which type of colour was used mostly in the bathroom. There are 6 values to define your selection.
5	You can define here 3 specific aspects that can define your bathroom: <ul style="list-style-type: none"> Is it Barrier free? Does it contain a Shower? Does it contain a Bathtub?
6	Click on SAVE ATTRIBUTES



1	You must add the plan to at least 1 showcase, but you can select any of the existing ones.
2	If you don't want to select any existing showcase, you can create a new one.

If you decide to register a new showcase, the only needed data is the name you want to use:

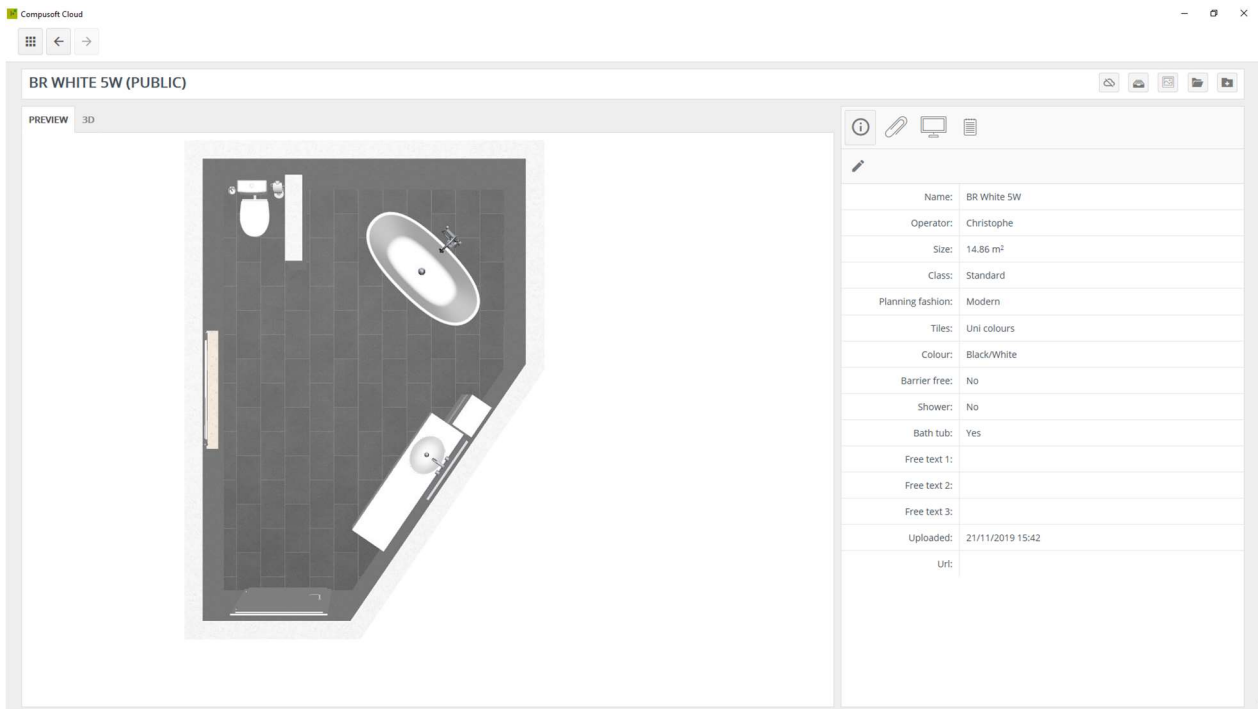
Create showcase ✕

Name

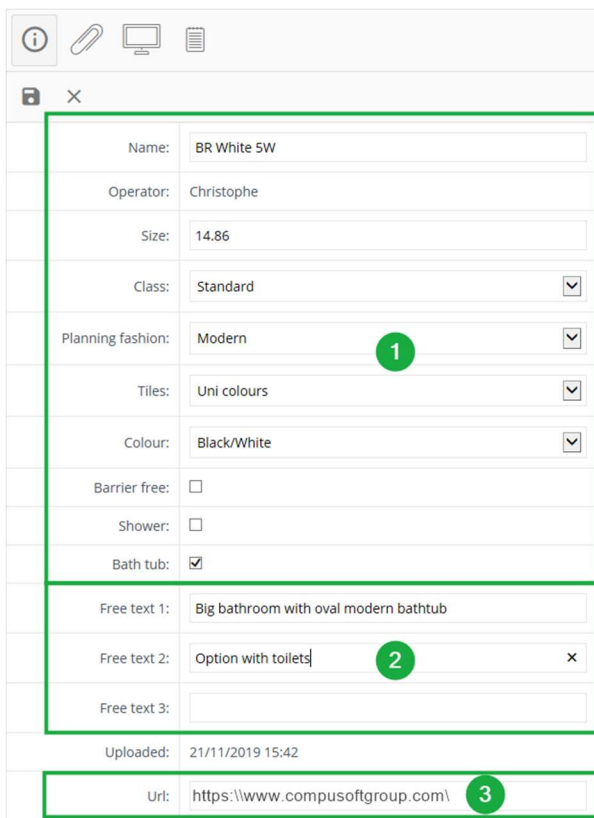
Standard bathroom ✕

SAVE SHOWCASE
CANCEL

The project is displayed in the next screen. Next to its name, the mention **(PUBLIC)** means that the plan is shared to the Showcase Inspire.

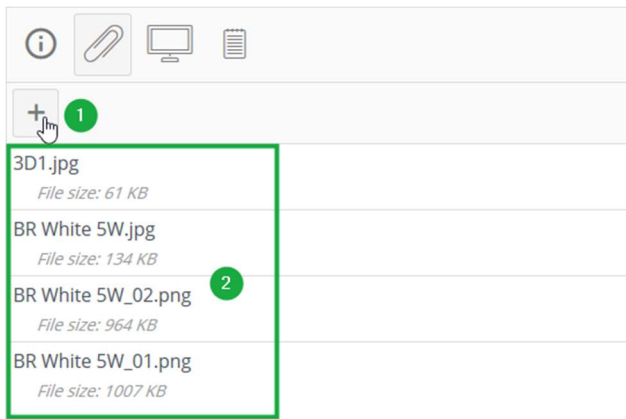


From this view, you can edit the plan information:



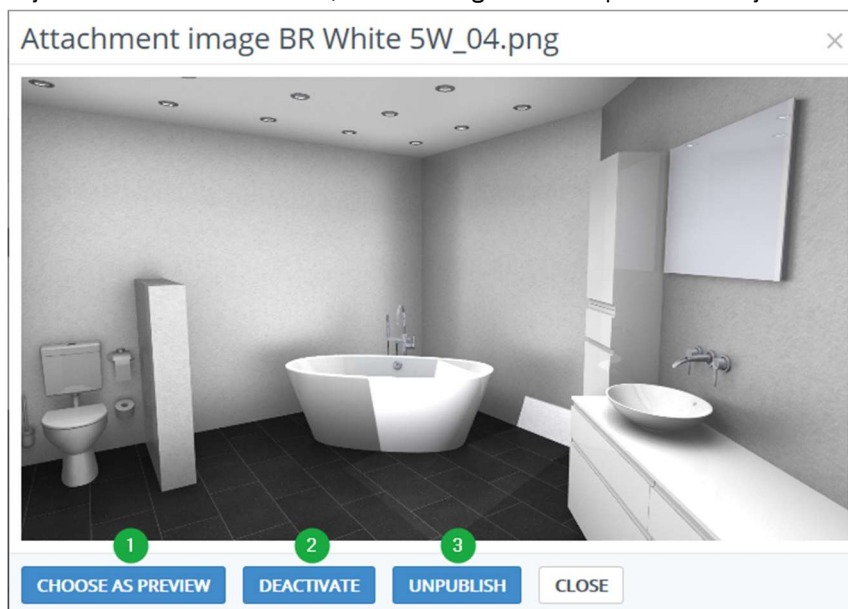
1	Edit the plan information that you have registered during the preparation of the upload. You can modify all fields including the size if you want to round it up or down.
2	Free text entries to add information to your plan. This information is only visible from the administration view of the plan, not in the showcase.
3	You can add a URL to the plan. The URL can be a website or a link to the D@W planner if the plan is available there.

You can manage the attached files:



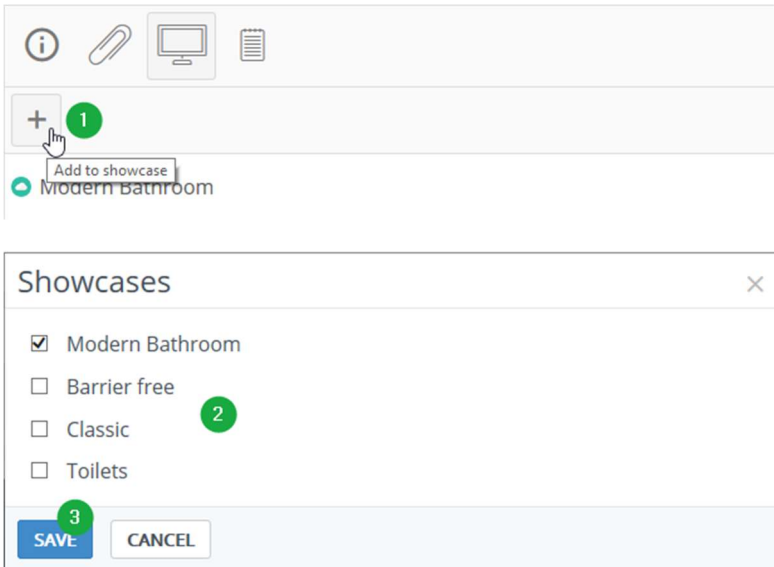
1	Add new files to the plan.
2	Select an attached file by clicking on it. This will open the file in a new screen.


If you click on an attached file, the following screen is opened where you can:



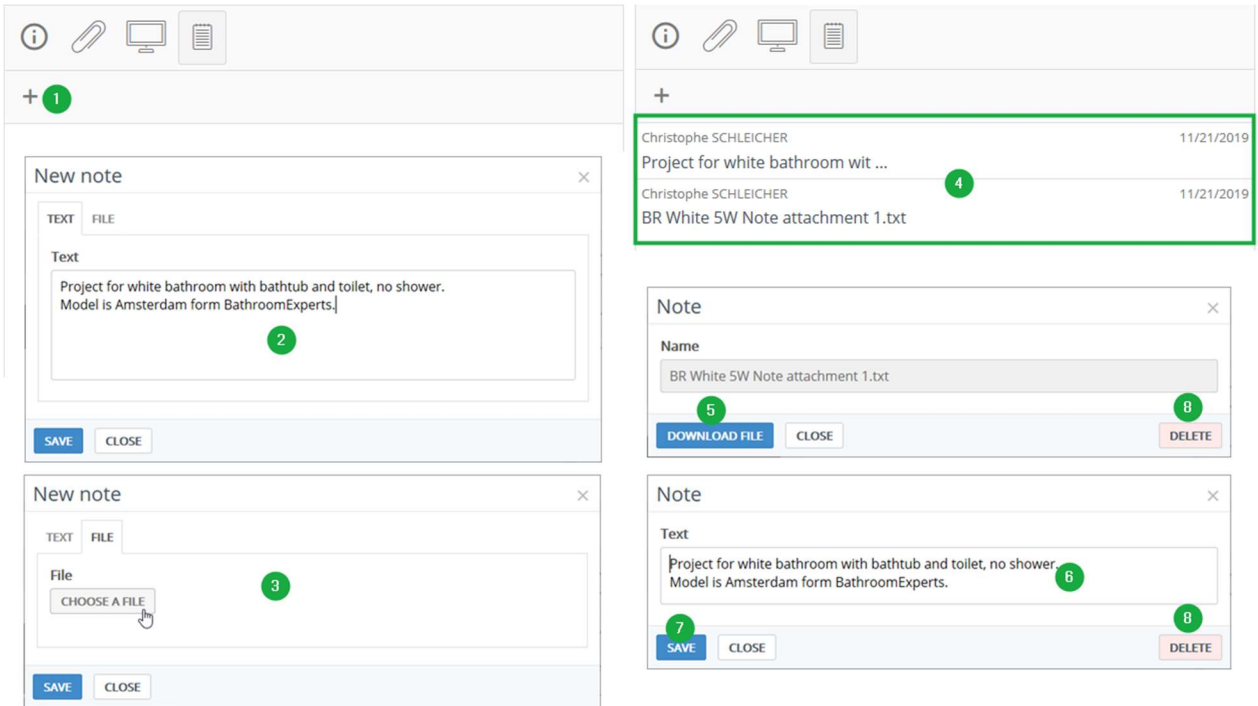
1	Define the picture as default preview in the gallery.
2	Deactivate the attached file: the file remains attached to the plan but won't be visible in the showcase view.
3	Unpublish the attached file: the file is removed from the Cloud and won't be available until it is again added to the plan.


You have also the possibility to reassign the plan to another showcase or to assign it to other showcases in addition to the current selection.



1	Add the plan to another showcase by clicking on  . This opens a new screen where the existing showcases are listed.
2	In this new screen, you can select or de-select the showcases where the plan should be or not assigned.
3	Save to register the modifications.

Lastly you can manage notes and attachments to the plan.



1	Add a new Note or Attachment or both together by clicking on  . This opens a new screen to register the note or select the file to add.
2	Write the note and Save it.
3	Choose a file and Save it.


Note:

Adding a New Note and an attachment can be done in one turn by navigating from the TEXT to the FILE tab and Saving all together.

4	<p>When you have registered Notes and Attachments they appear in the list:</p> <ul style="list-style-type: none"> • Each Note is an entry • Each Attachment is an entry <p>You can open the Notes and Attachments from the list by clicking on the relevant entry.</p>
5	You can Download the Attached file.
6 7	You can Edit the Text and Save the modification.
8	You can Delete both: Notes and Attachments.

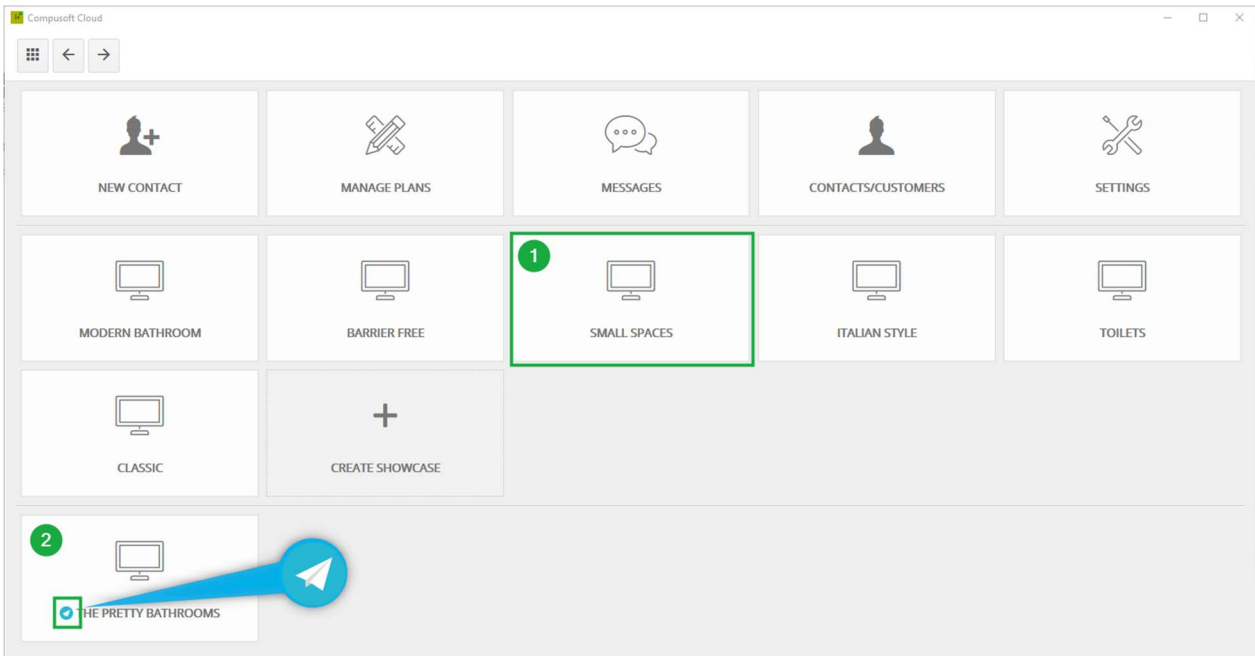
3. Manage a Showcase gallery

a) Showcase menu toolbar

To access the Showcase menu from Innoplus, click on  in the menu bar below:

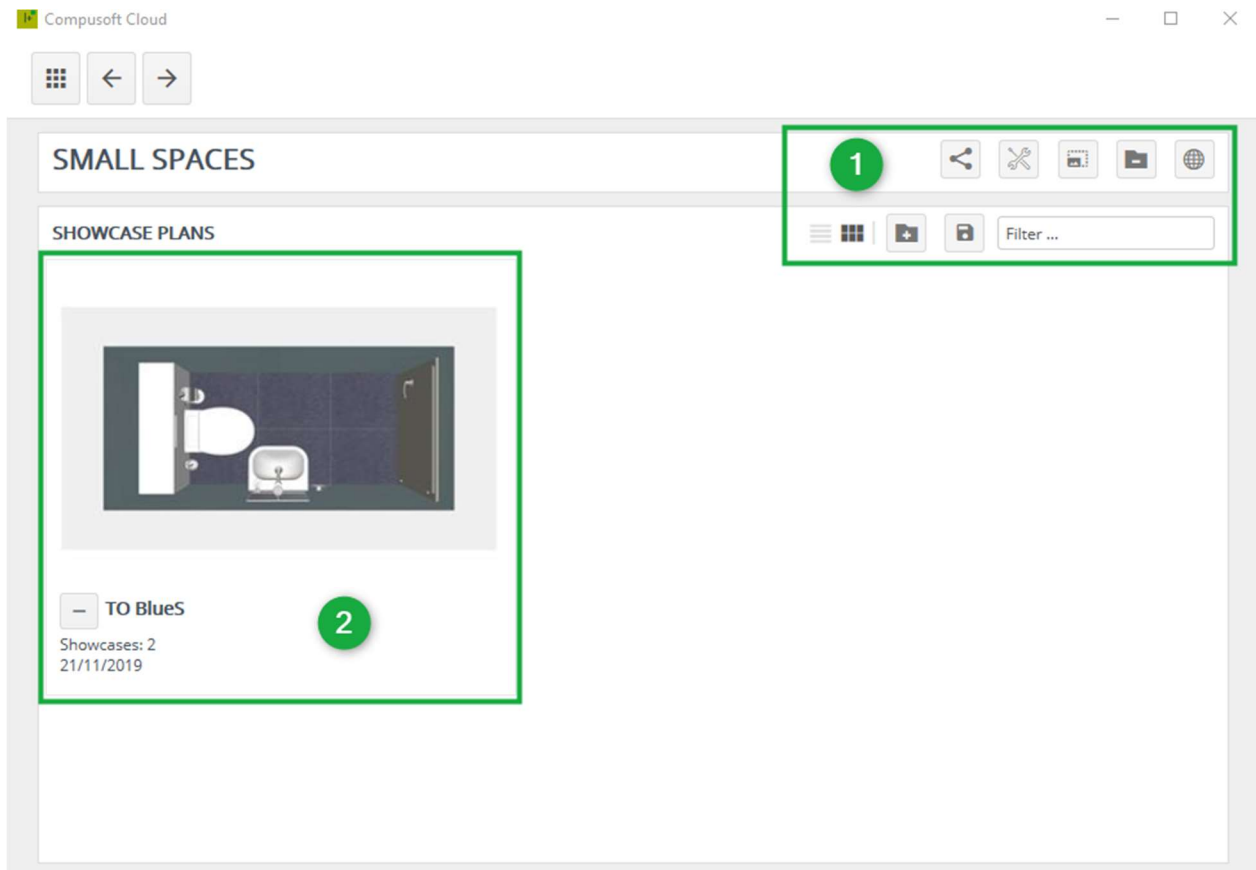


From your Showcase administration platform, you can directly access all Inspire Showcases. You just need to select the one you want to view. In the following view, we select the “Small spaces” showcase:










1	Select the showcase you want to open and click on it.
2	<p>Shared showcase:</p> <p>This icon means that this showcase has been shared with you by another shop/subsidiary. You can view it but not edit it or share it.</p>



The Showcase is opened and you can see all plans registered in there. In this screen you find several tools to administrate the Showcase:



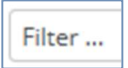


Description of the tool bar (1) of this window:

	Share: You can share your showcase between several shops.
	Settings: You can change the settings of your showcase (colours, logo, name, etc.).
	Advertisements: You can select and upload an advertisement (banner form) that you have previously saved.
	Delete showcase: You can delete your showcase.
	Show website: By clicking on this icon, you can see the same rendering as the one the user will see on the website.
	List view: Shows the list of plans in your gallery without a visual.
	List with images (Mosaic): Shows the list of plans in your gallery with a visual.

Note:

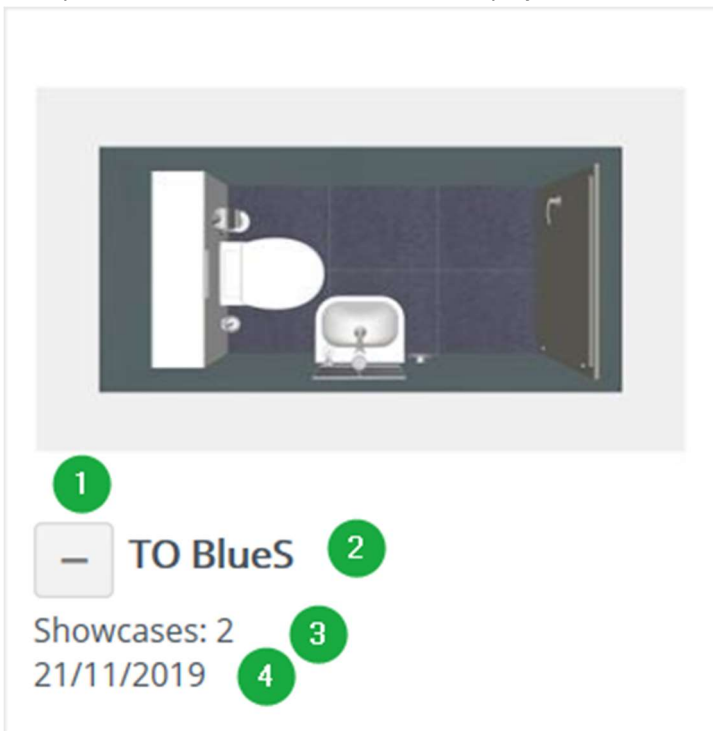
The  and  buttons toggle together the view between list and mosaic.


	<p>Add plans to the gallery: You can add in the current gallery any public plan that you already have uploaded.</p>
	<p>Save the gallery: Validate an action such as adding or deleting a plan, etc.</p>
	<p>Filter ... Search for the name of the plan, name of the seller etc.</p>

Note:

Important is to Save unless no change is implemented.

Each plan shared in the current showcase display shows few information (2).





1	If necessary, you can delete the plan of this gallery by clicking on 
2	Name of the plan.
3	Number of showcase where the plan has been uploaded.
4	Date when the plan has been uploaded

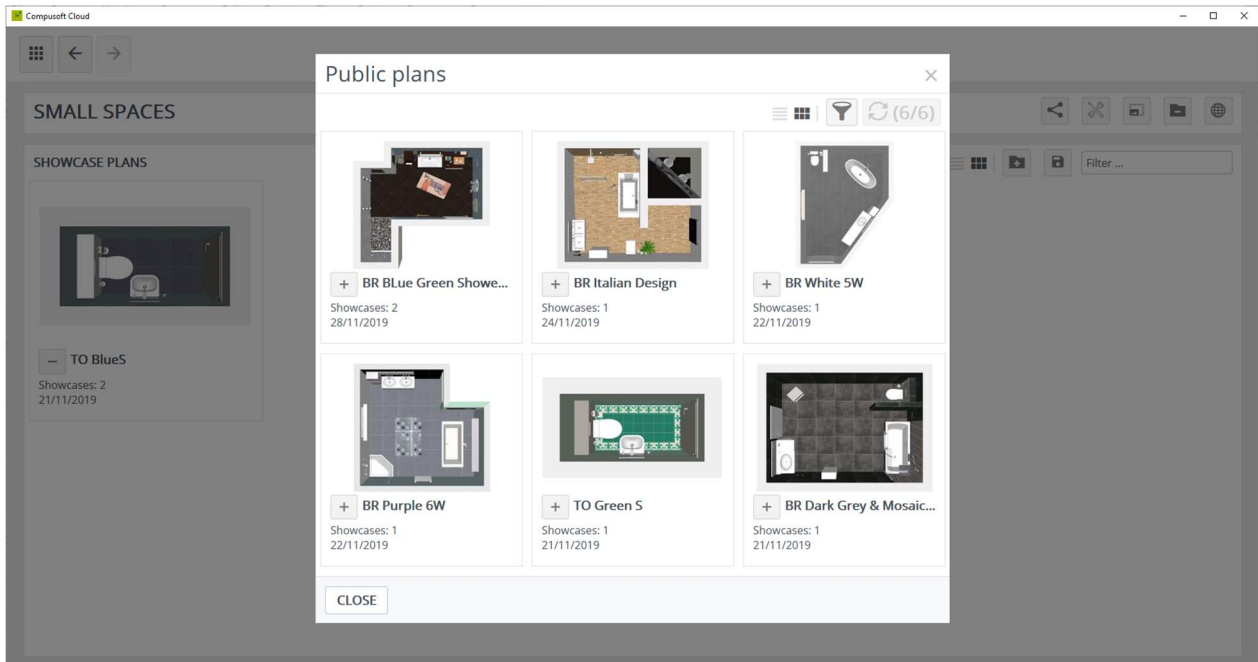
b) Add plan to your showcase

You can upload as many new plans from Innoplus to an existing showcase as you want (see chapter [II.C.2.b. Second step: Upload a plan on Showcase Inspire p. 41](#)).

You can also add an already uploaded public plan.

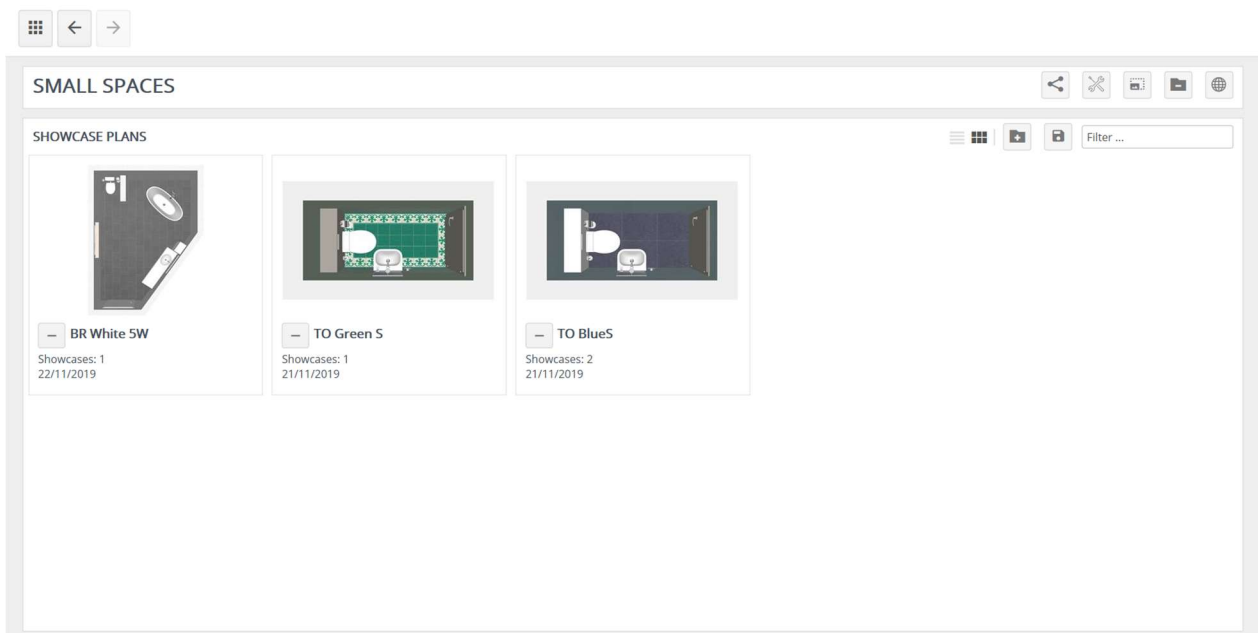
To add a plan, click on the icon , your gallery will move to the background and the public plans will appear.

Select the plan(s) that you want to add by clicking on  :




When your selection is done, Close the Public plans view.

Click on  **Save showcase plans** to confirm.

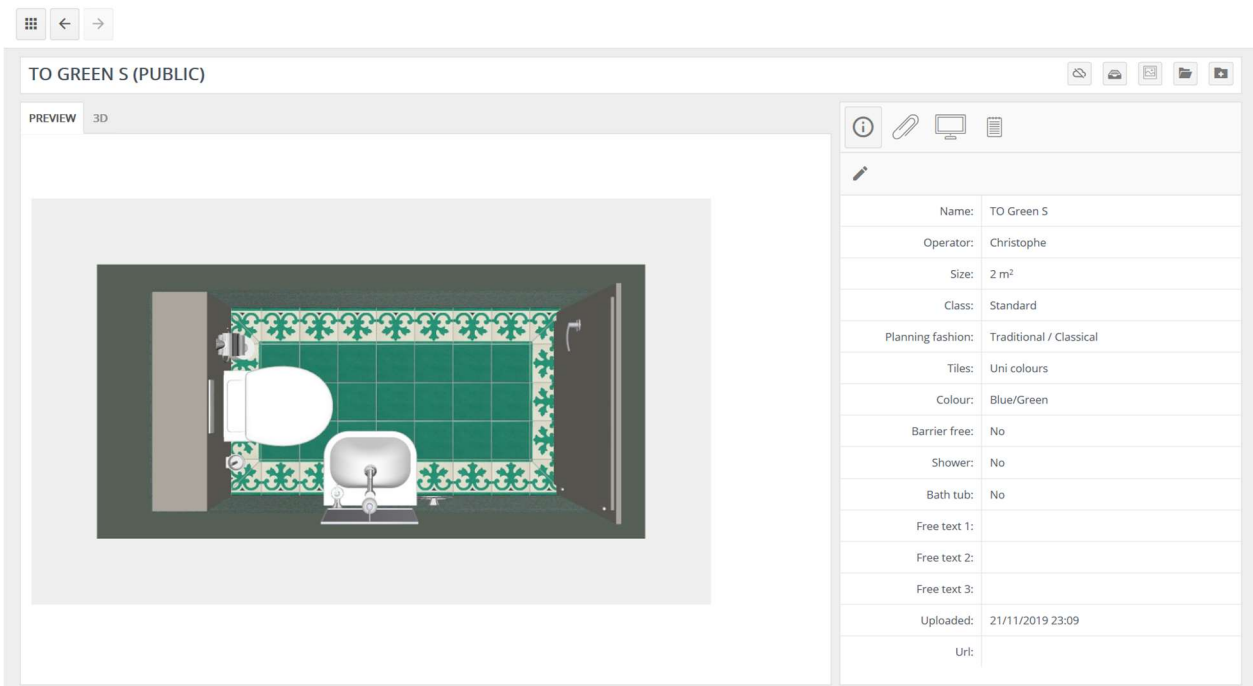







c) *Delete plans from your Showcase*




If you want to delete a plan, click on  and the plan will be deleted from your gallery.


Click on  **Save Showcase plans**, when done.

d) Manage a plan in your Showcase




	<p>Unpublish: Removes the Showcase 360 plan. The plan (with attachments, Notes, etc.) and the discussion thread will disappear from your Showcase 360. If you created this customer in Showcase 360 (and not in Innoplus), it will also disappear from your contact list. The customer to whom you shared this plan will no longer be able to access it.</p>
	<p>Archive plan: Just like in Innoplus, you can archive your plans.</p>
	<p>Open panorama: Opens the panorama in Innoplus.</p>
	<p>Open to edit: Open the plan in Innoplus.</p>
	<p>Import into a new project: The plan is saved on your computer and will be imported into a new Innoplus project.</p>

	<p>Plan info: Shows the attributes of the plan (e.g. colour, size, etc.). These attributes can be edited. You can use them to search and filter more easily in your SHOWCASE 360 space.</p>
	<p>Attachments of the plan: All attachments (rendered images, PDF files) that you have uploaded and sent to your customers will appear in this list. During the period that you have defined, you have the option to add, delete, disable documents.</p>
	<p>Plan showcases: Shows a list of showcases this plan is uploaded to. You also can upload this plan to another showcase.</p>

	<p>Notes of the Plan: You can add notes or attachments to this plan, the information will be displayed in this list.</p>
---	---

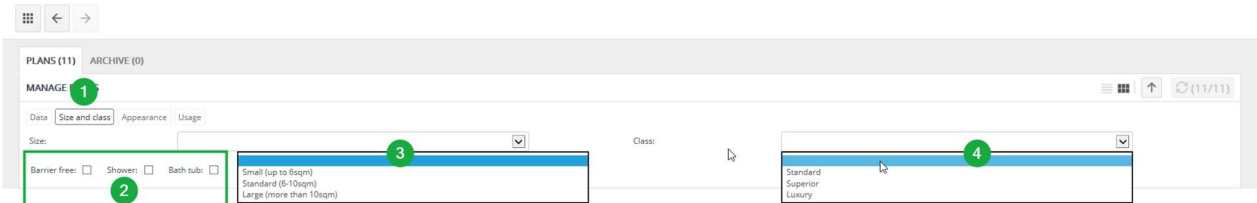
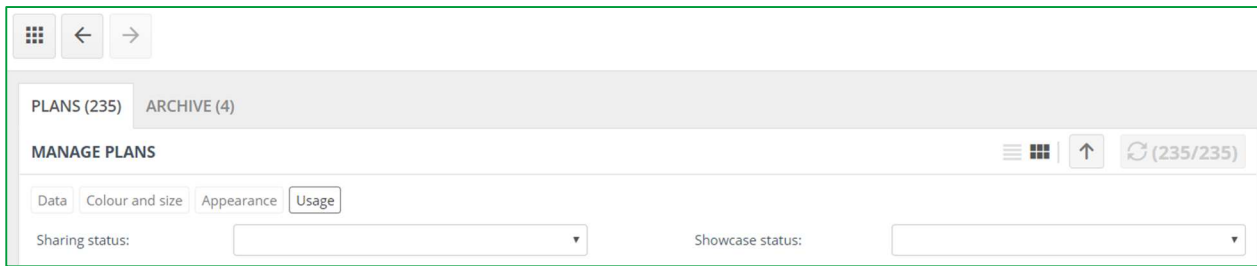
e) Using filters

By using filters in the Showcase, you make it easier for yourself to find plans again. First you must define the attributes. Once the attributes are defined, you can start using them to search and filter.

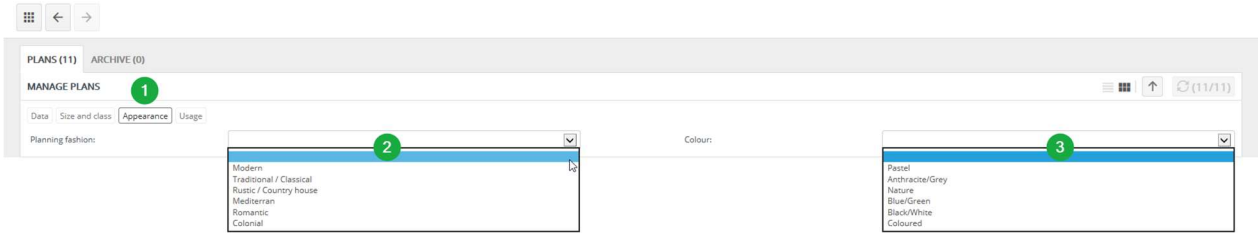
To find a plan in **MANAGE PLANS** of the Showcase 360 homepage, click on Show filters . Several filters will then appear. You will find several tabs containing several filters. These filters will help you to refine your searches.



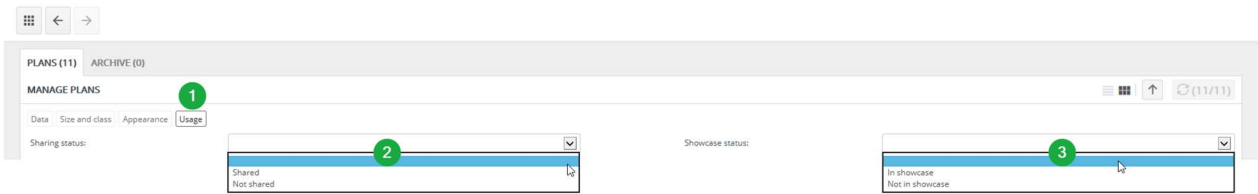
1	Criteria Data
2	Use the Free text field to filter on the Free text entries of each plan.
3	Filter on the designer responsible of the plan, they are listed in a drop-down list.
4	From / to dates are used to filter on the upload date. A calendar is opened when clicking on these fields.

1	Criteria Size and Class
2	Select if you want to filter out plans containing a Bath tub, a Shower or that are Barrier free.
3	Select the average size from the drop-down list (Small, Standard or Large).
4	Select between the three Classes.



1	Criteria Appearance
2	Select the Style of the bathroom.
3	Select the colour type.

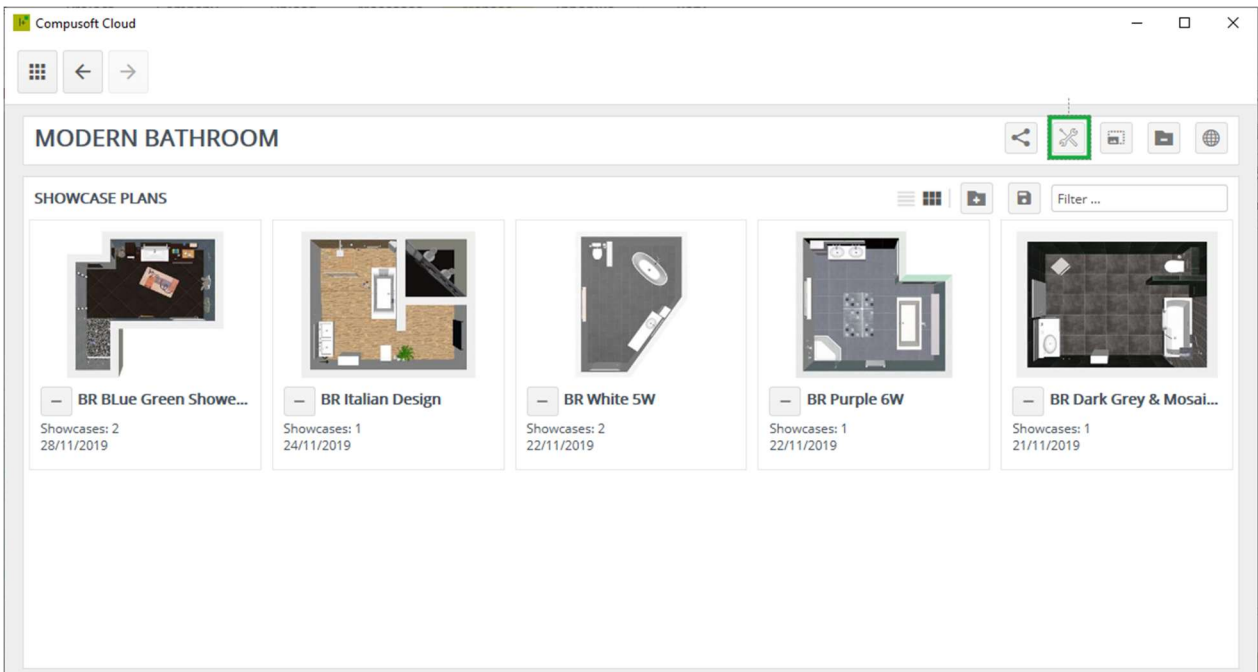



1	Criteria Usage : this is the current status of the plan you want to filter out.
2	Is the plan shared or not?
3	Is the plan already in a showcase or not?

4. Showcase Settings

a) Settings for a specific Showcase

Choose a showcase and click on it, the following window opens:



Click  on the top right of your screen. The following window appears where you can select the settings for this specific showcase:

Settings ✕

Name

Main color

#6FA8DC
2

Font color

#000000
3

Logo

BathroomExperts
4

CHOOSE A FILE

Background

5

Feedback email

Showcase url 7 [Download qr code](#)


*empty fields use default company settings

9

SAVE

CANCEL

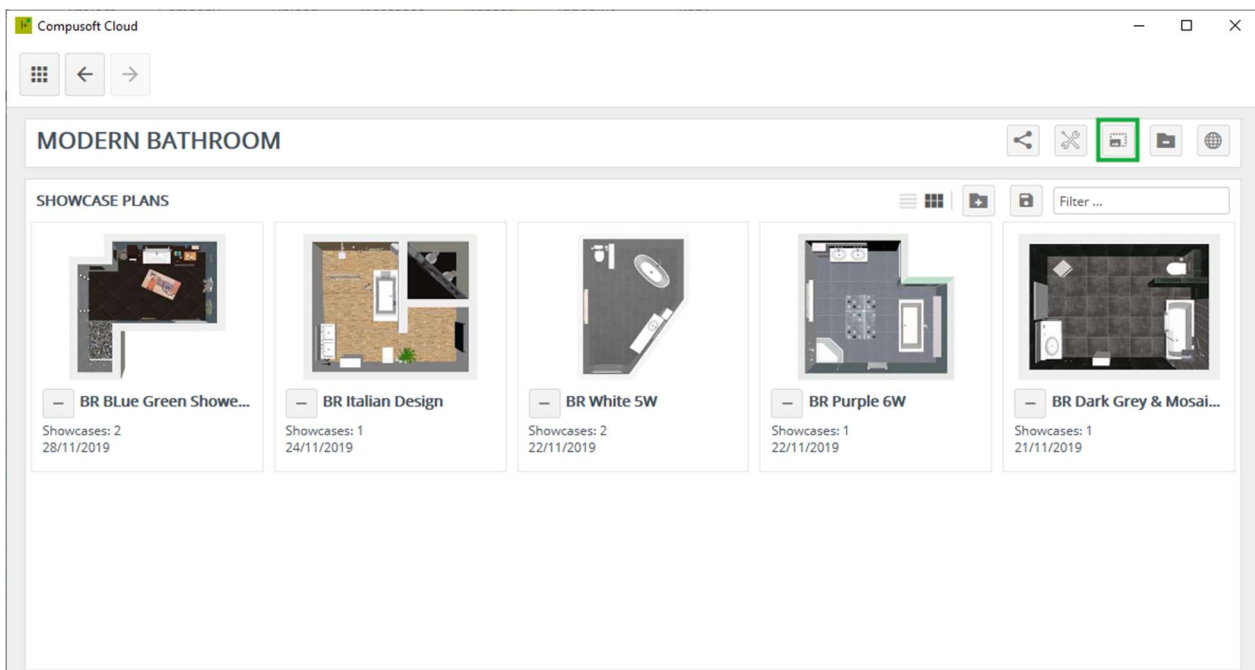
1	Name of the current showcase. You can change it if needed.
2	Main colour: This is the main colour that will be used on the showcase in the “Showcase Inspire Platform” website. You can either select a predefined colour or enter the HTML code of the colour of your choice.

3	<p>Font colour:</p> <p>This is the main font colour that will be used in the showcase in the “Showcase Inspire Platform” website You can either select a predefined colour or enter the HEXA code of the colour of your choice.</p>
4	<p>Logo:</p> <p>This is by default the same logo as in the company settings; it can be changed if you want to.</p>
5	<p>Background:</p> <p>Select the background image displayed on the showcase website.</p>
6	<p>Feedback email:</p> <p>On the website, there is a button “Contact-me”. The customer needs to enter their information details. This information will be sent to the feedback email address. If no feedback email address is entered, the “Contact me” is not displayed.</p>
7	<div style="display: flex; align-items: center;">  <p>Download qr code: You can download a QR code of the corresponding “Showcase URL” (8). You will be prompted to save a png file.</p> </div>
8	<p>Showcase URL:</p> <p>This URL is used when sharing a Showcase with a customer.</p>
9	<p>Save the settings.</p>

b) Add an advertisement

The creation of advertisements was explained in the chapter [II.C.1.A Advertisements Settings p. 41](#).

See how to use it:



Click  and the following window appears:

Advertisements ✕

- Showcase presentation
https://www.compusoftgroup.com/en_row/products/showcase-360/
- 1 Get inspired by yourself, create your own bathroom
https://www.compusoftgroup.com/en_row/products/design-web/
- Visit our website
https://www.compusoftgroup.com


2

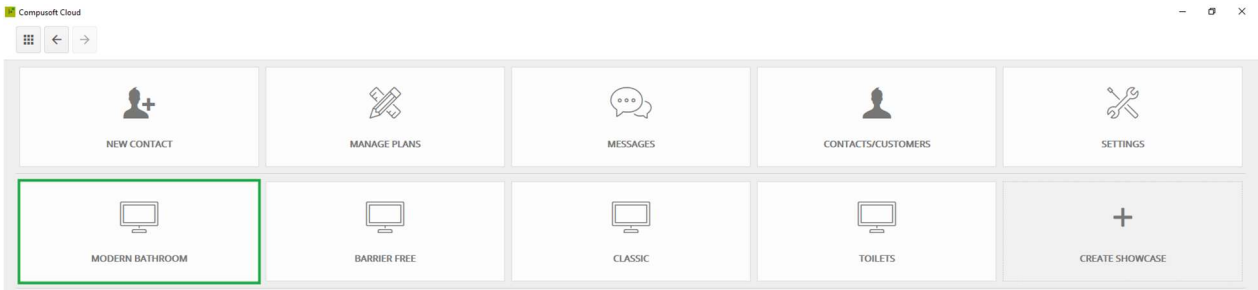
SAVE
CANCEL


1	Choose the advertisement you want to show in your showcase.
2	Confirm by clicking on SAVE .

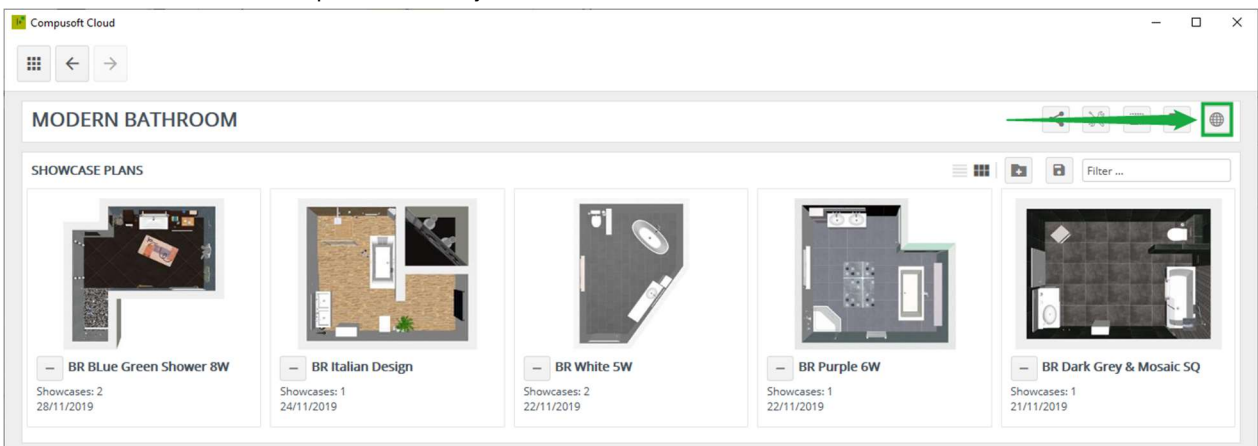
5. Check the result via the web viewer

The plan is now shared to the **Showcase Inspire** and you want to see the result on the web. Fortunately, any plan shared to the **Showcase Inspire** can be viewed in the web viewer.

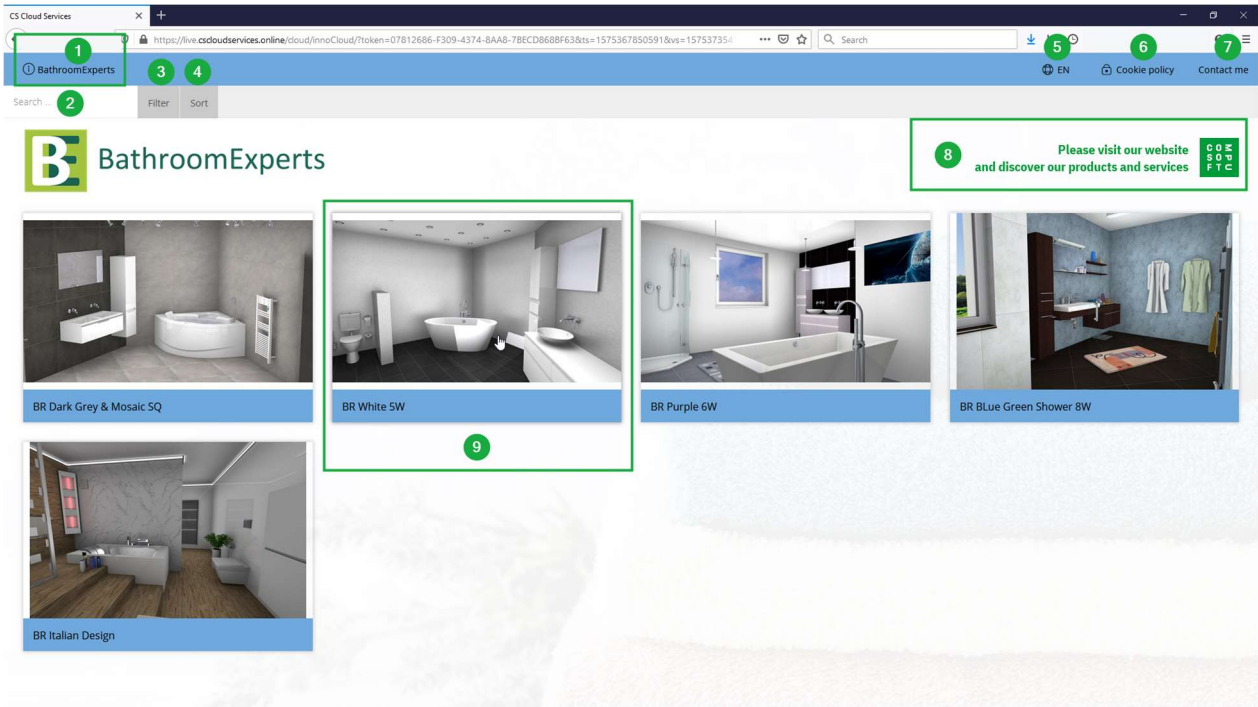
From the Innoplus Cloud platform, click on the  button to go to the start page of the showcase interface. Select the Showcase to open:



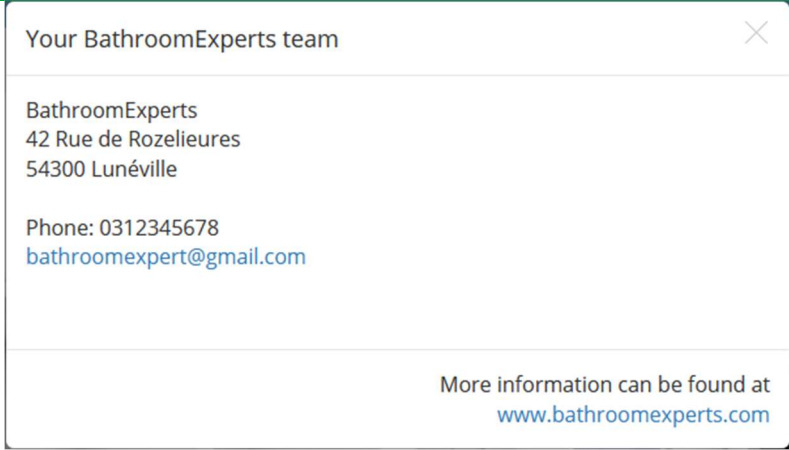
Click on the  button to open this Gallery in the web viewer:



The selected showcase is displayed in the web viewer:

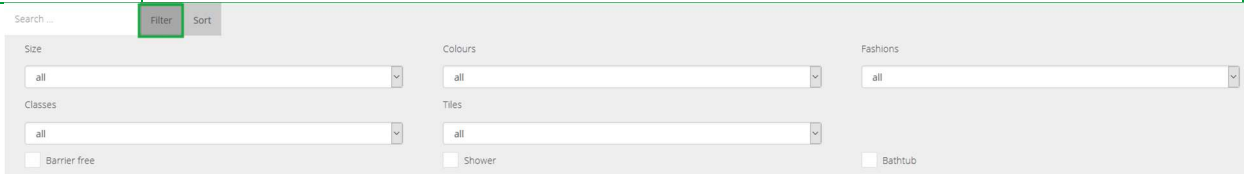


1 A click on the **i** icon displays You Company information in a popup

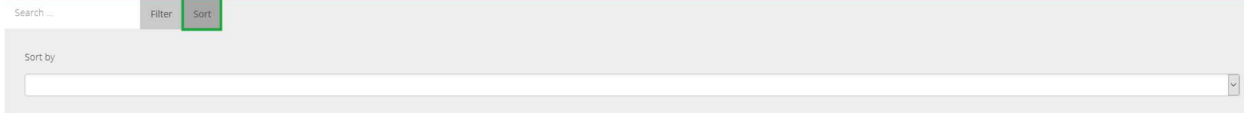


2 A free text Search field allows to search for key words. When the user wants to display the complete list of the plans, he must deactivate the current search by clicking on the **Remove filter** button on the top right corner.

3 Filter: When you open this tab, you can filter on various criteria: Size, Colours, Fashions, Classes, Tiles and select if you want to see plans with a bathtub, a shower or that are defined as barrier free.



4 From a drop-down list you can define on which information the list must be sorted out.



Note:

The two tabs can be activated together and will be displayed one below the other.

5	Opens a popup screen to change the language.
6	Displays the Cookie policy in a popup screen.
7	Opens the “Contact me” screen where the visitor of your showcase can send you a message. The message is sent to the Feedback email address.

Contact me ✕

Name

Phone

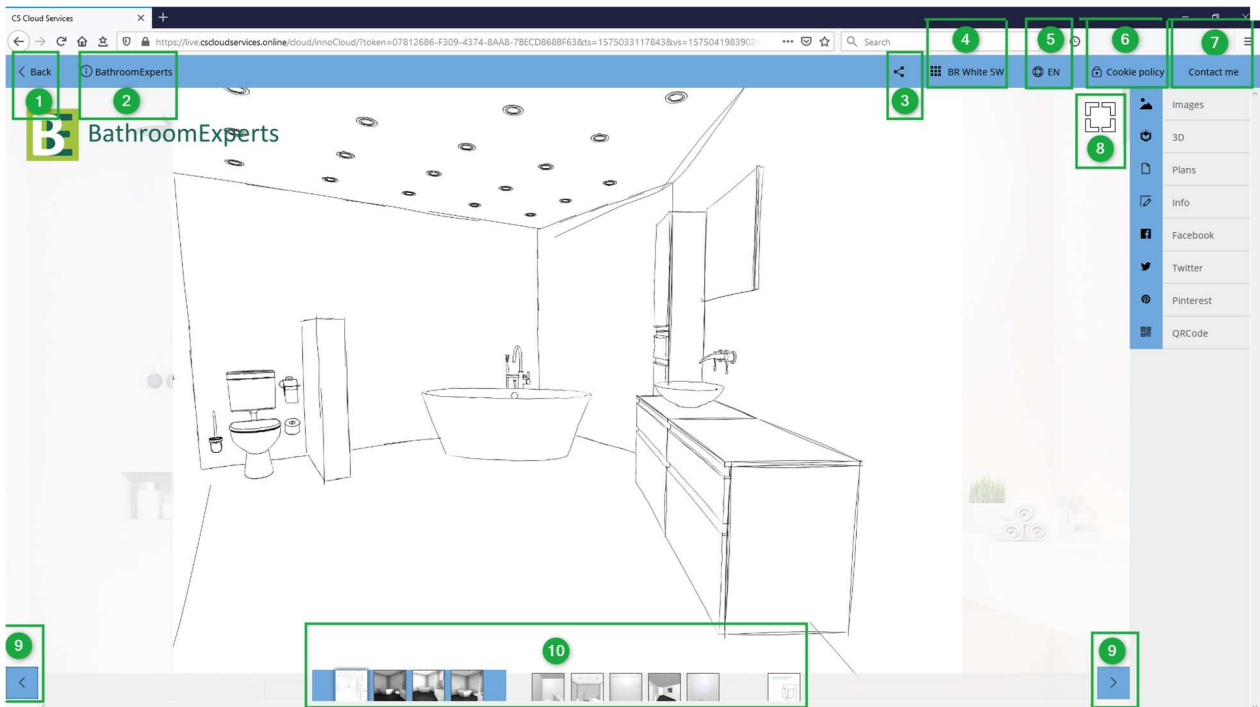
Email address

Comment


8	Displays the advertisement banner you have selected for the current showcase.
9	Select the plan you want to open

The Plan you have selected is opened by default with the first image of the attachments.

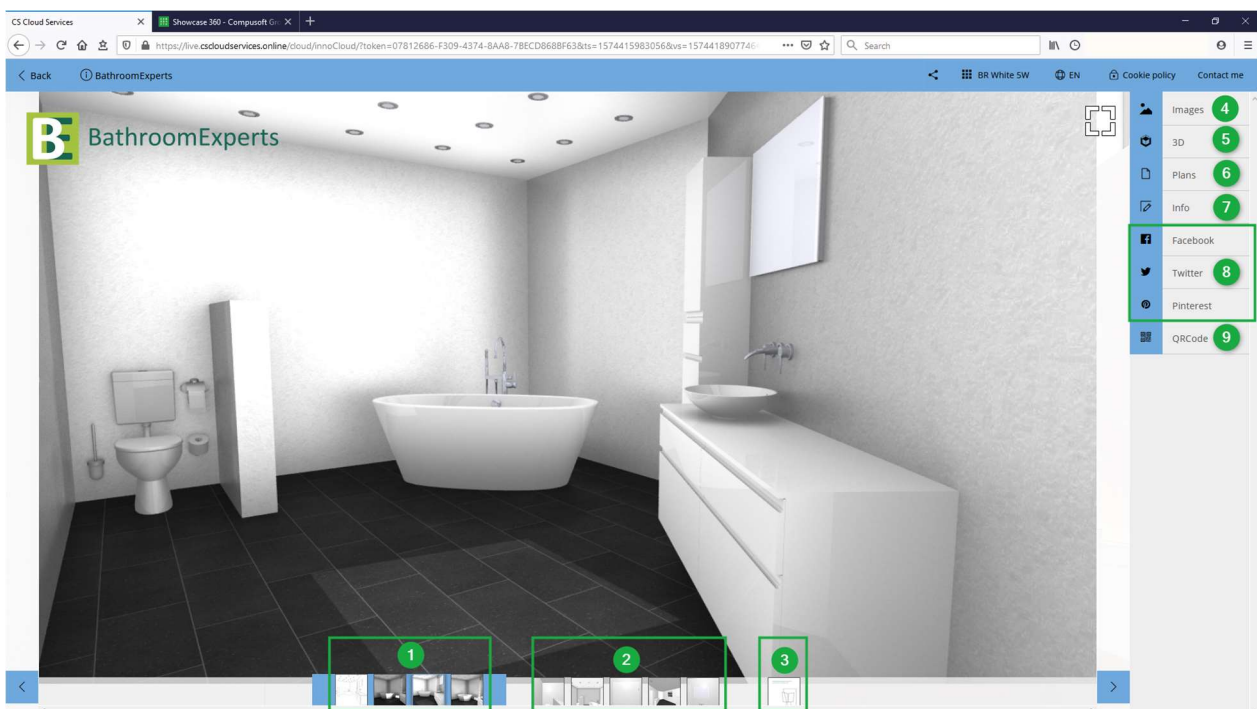
a) Navigation and general features



1	Go back to the home page of the current Gallery (Showcase).
----------	---

2	Display You Company information in a popup.
3	Copy the URL to the current plan to the clipboard.
4	Open the Select plan popup where you can select the different plans inside the current Showcase from a list.
5	Opens a similar popup screen that (4) to change the language.
6	Displays the Cookie policy in a popup screen.
7	Opens the “Contact me” screen where the visitor of your showcase can send you a message. The message is sent to the Feedback email address.
8	To switch the view to Full screen. To exit the full screen mode, either click on  or press Escape key.
9	To navigate forward or backward between the different documents shared with the plan (8).
10	All documents shared with the plan are displayed in this navigation node. In order you find the Pictures, the Panoramas and the Documents.

b) Plan related features



1	All pictures uploaded with the plan are listed here. Click on the thumbnail will display the image in the view.
2	The panoramas (360° views) added to the planning documents are shown here. Click on a thumbnail will open the 360 view in the screen.
3	This last list allows to open any other shared document like the PDF files.

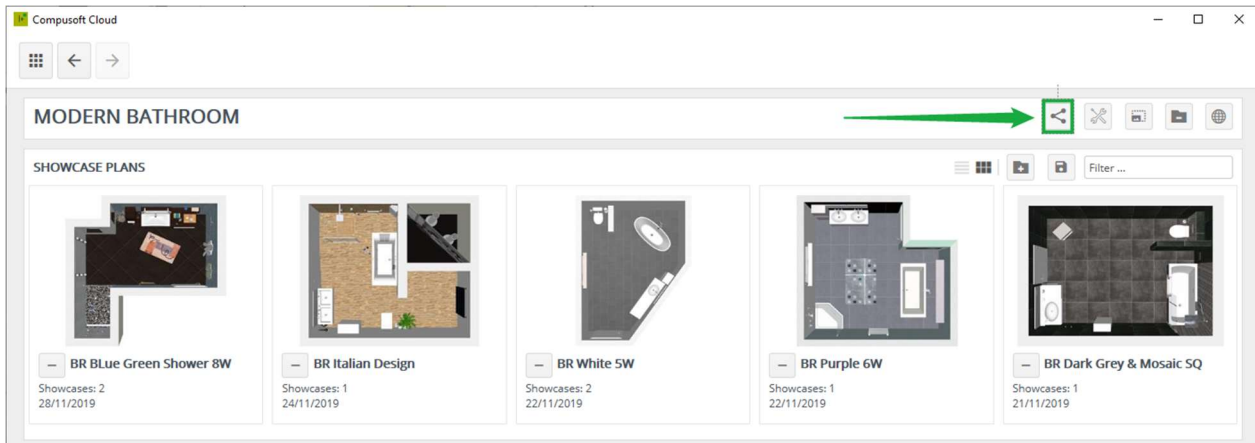
TIP:

When you are in either **1**, **2** or **3**, this node is “active” and gets the main colour of the showcase as background.

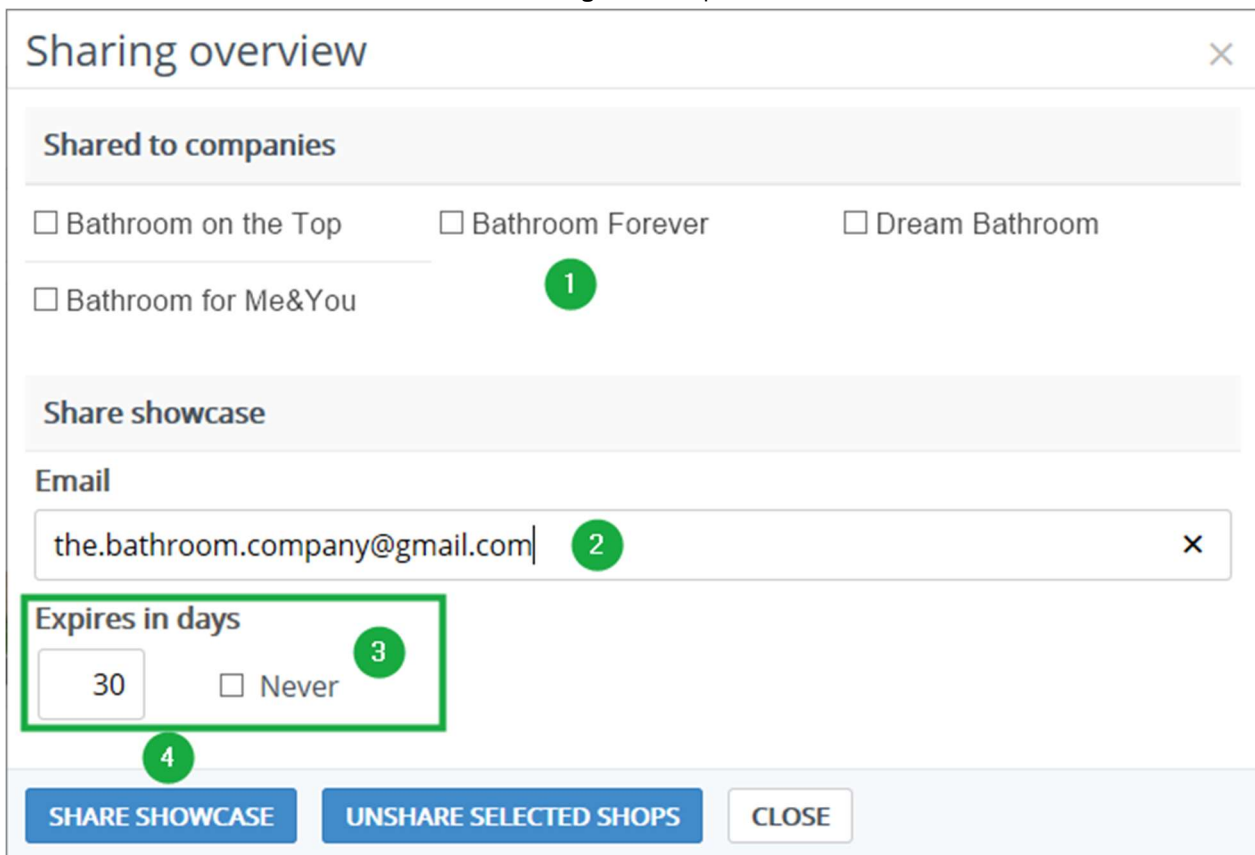
<p>4</p>	<p>Images: You can find all images uploaded by the Innoplus user. When you click on this entry, you will navigate between the entries of (1).</p>
<p>5</p>	<p>3D: Access to a 360° virtual tour of the entire room. Just click on the image while holding your finger on the mouse: you can move to the right or to the left and from the top to the bottom of the image and zoom in and out by using the wheel of your mouse. When you click on this entry, you will navigate between the entries of (2).</p>
<p>6</p>	<p>Plans: opens the last node (3) to display all attached documents other that images and panoramas.</p>
<p>7</p>	<p>Info: this entry is variable and not always displayed. It depends on the information filled for the plan. If there is a URL defined, then either Info is displayed or another name depending on the link entered (it may change if the link is a Design@Web planner link). If no link is registered at the plan Information, then this entry is not displayed. Click on Info will open the link in a new tab of the web browser.</p>
<p>8</p>	<p>Social Networks: The customer can share your creation with all their contacts via social networks (ex: Facebook, Twitter, Pinterest, etc.).</p>
<p>9</p>	<p>QRCode: Generate a QRCode that can be used to directly open this plan.</p>

c) *Share / unshare a showcase*

For companies with multiple shops, you can share showcases between shops.



To do this, click on  **Share overview**, the following window opens:



1	List of all companies / subsidiaries with which the showcase is already shared.
2	Type the email address of the specific shop with which you want to share your showcase.
3	Specify the number of days you want to share it with them. If you want to share it permanently, tick the box “ Never ”.
4	Confirm by clicking on SHARE SHOWCASE

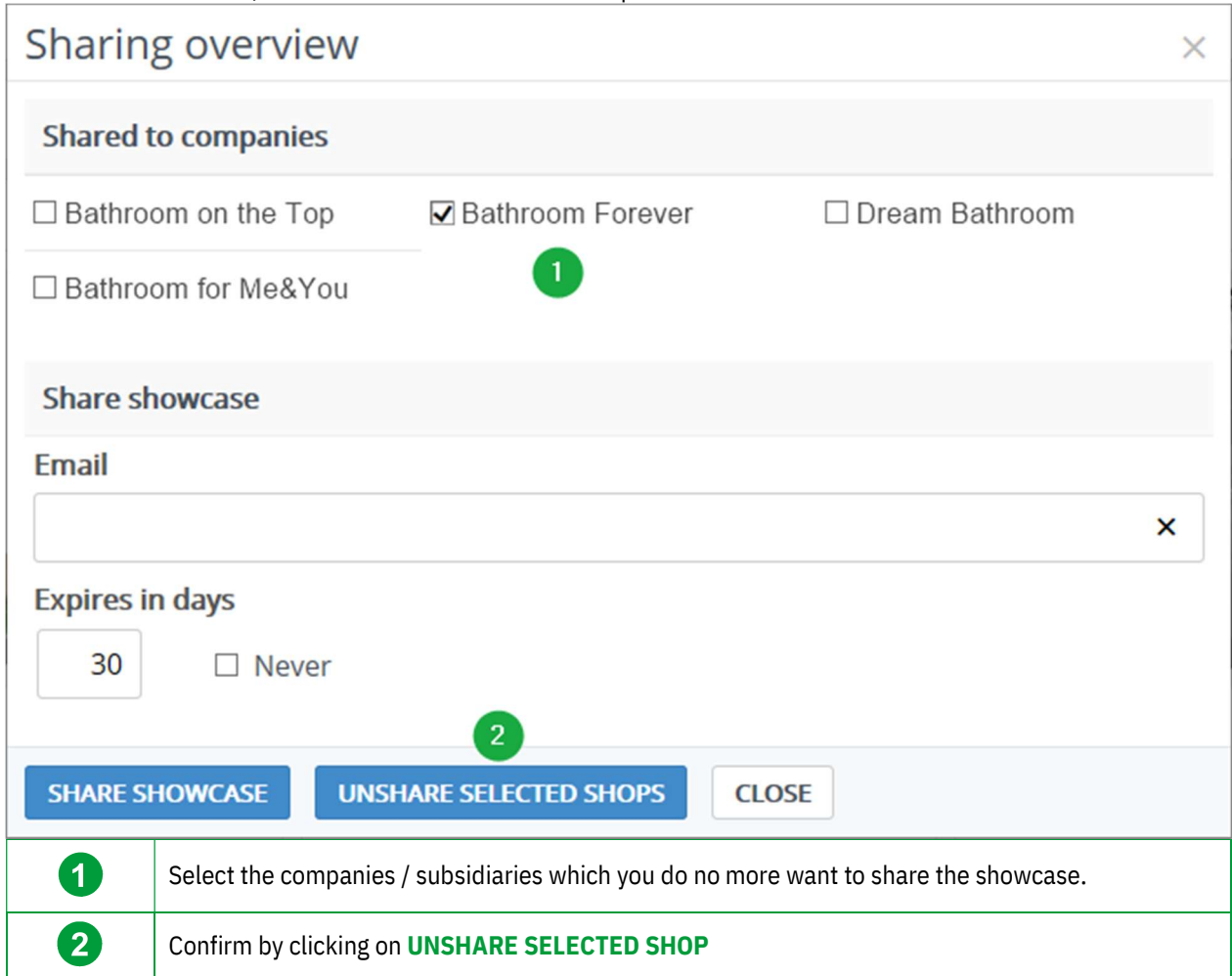
Note:

Sharing a showcase to another subsidiary / company / shop is only possible if the recipient has a cloud account. This is automatically and immediately checked when clicking on the “SHARE SHOWCASE” button, and if the email

address entered is not known as a cloud account the following error message is displayed:

Could not find a valid shop account with this email: fantastic.bathroom@gmail.com

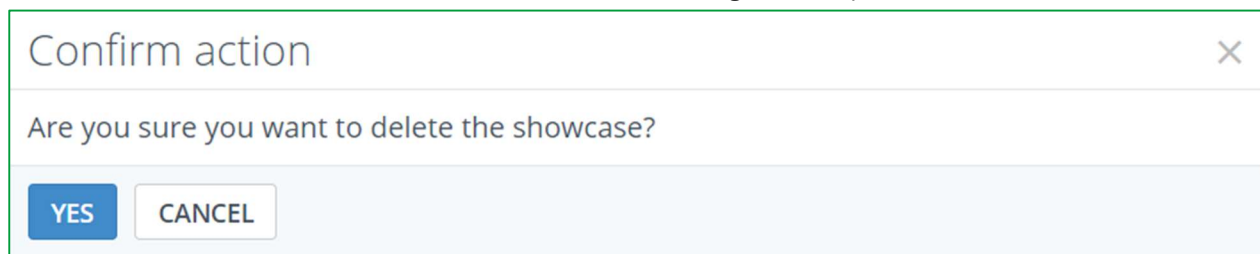
To unshare a showcase, click on  **Share overview** to open the same window:



1	Select the companies / subsidiaries which you do no more want to share the showcase.
2	Confirm by clicking on UNSHARE SELECTED SHOP

d) Delete a showcase

To delete a showcase, click on  **Delete showcase**, the following window opens:

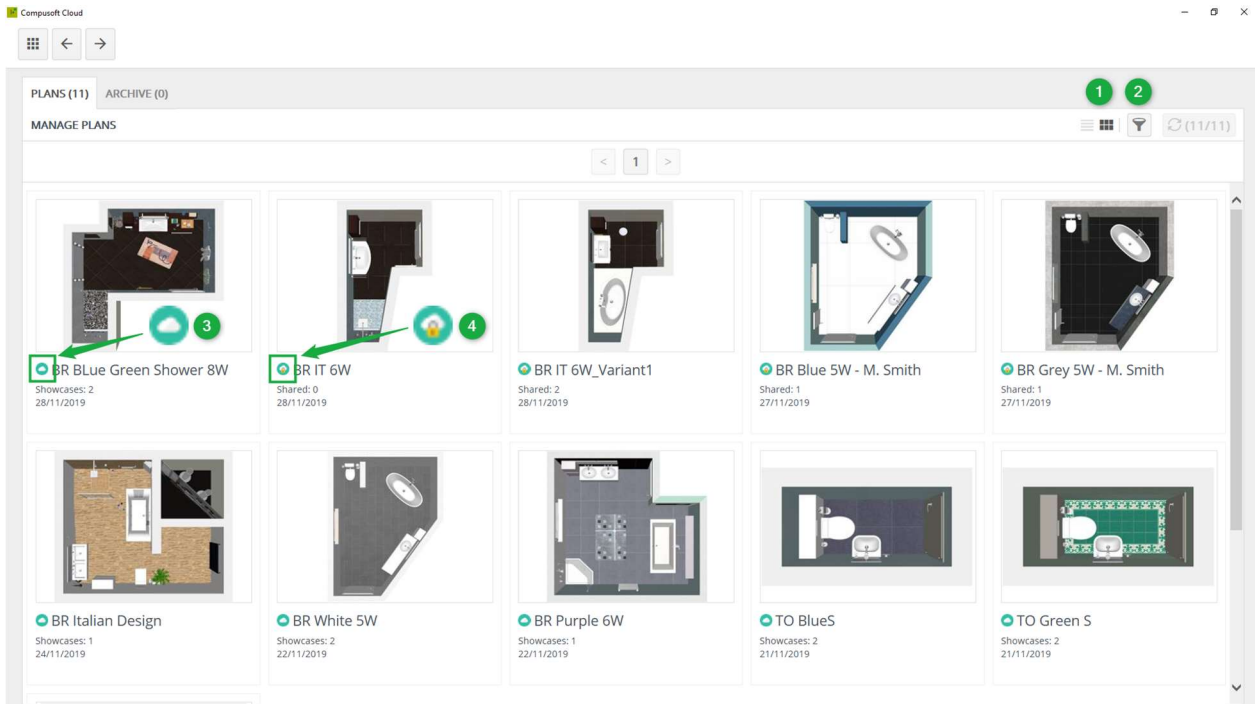




Click on **YES** to confirm.

Note:

When you delete a showcase, you do not delete the plans attached to this showcase. You will find these plans in **MANAGE PLANS**.

e) *Meaning of icons in “Manage Plans”*

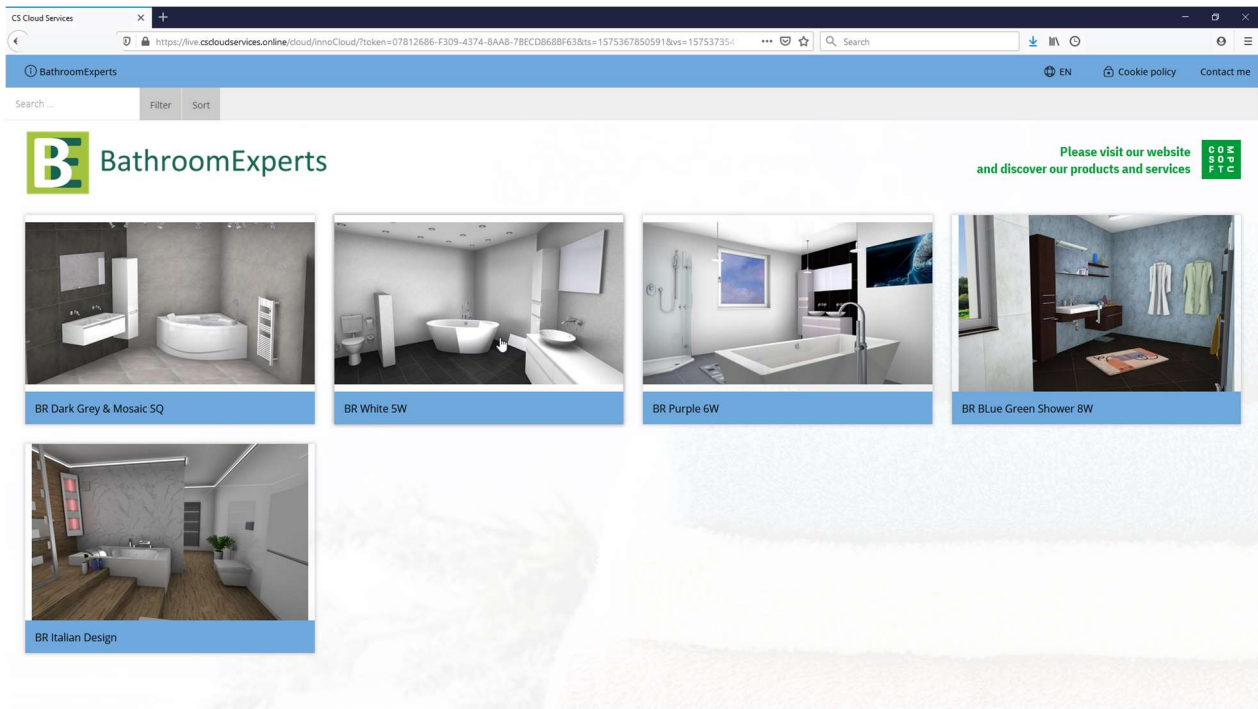


1	The  and  buttons toggle together the view between list and mosaic.
2	Show filters: When you have a lot of uploaded plans, you will be able to make a selection based on the criteria during the upload of the plan. See chapter II.C.3.e. Using filters p. 54.
3	Public plan: Plan uploaded for Showcase Inspire (for a showcase) from Innoplus.
4	Private plan: Plan uploaded for Showcase Collaborate (for a customer) from Innoplus.
5	Shared plan: This icon means that this plan has been shared with you by another shop/subsidiary. You can import this plan to Innoplus in order to edit it. You cannot share it with a customer or another shop directly from the Showcase platform. You cannot unpublish or archive it.

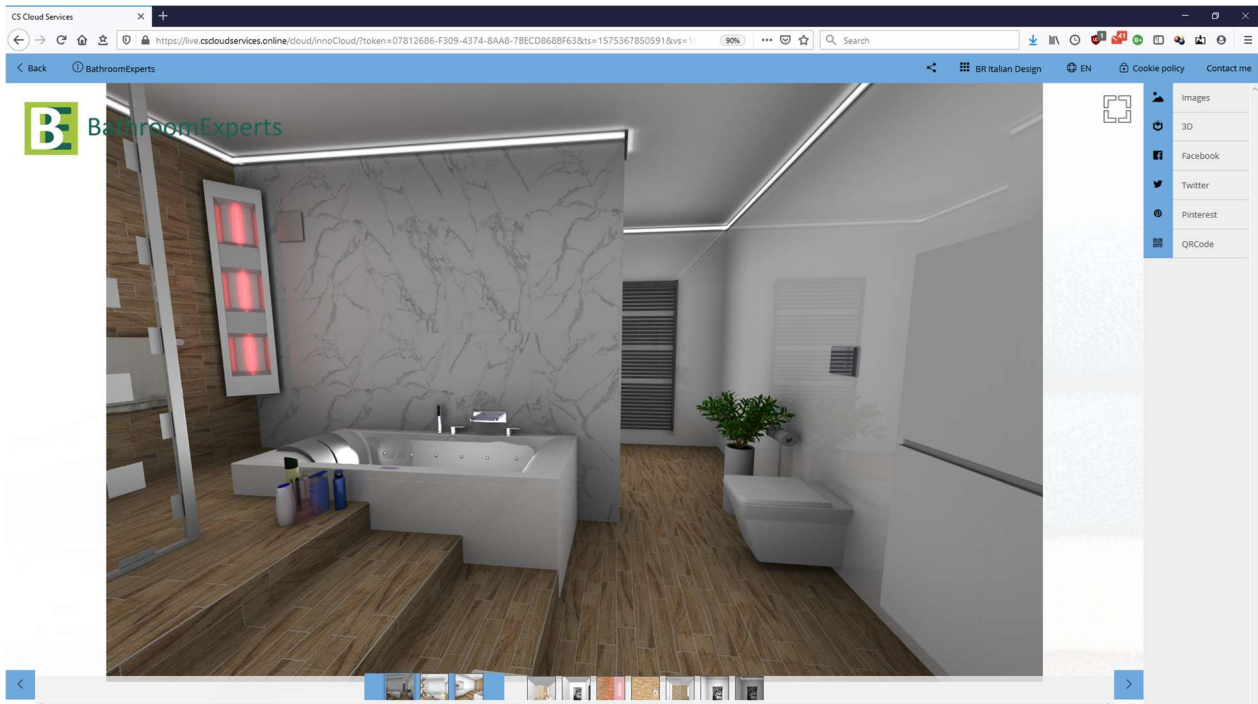
D. Showcase Inspire Platform

When a potential customer or a current customer is on the Showcase Inspire Platform, he will see a showcase similar to the one. He can select any plan of this showcase to watch it:

Showcase 360 User Guide GO-2B D@W configurator



Clicking on a plan opens the following window:



Here the user will have access to all attached documents:

- Rendered / photorealistic views
- Hand sketches
- Panorama
- Other documents (PDF)

Note:

The features are the same as for the Showcase Collaborate communication platform. See chapter [I.E.1.a. Pictograms description p. 20.](#)

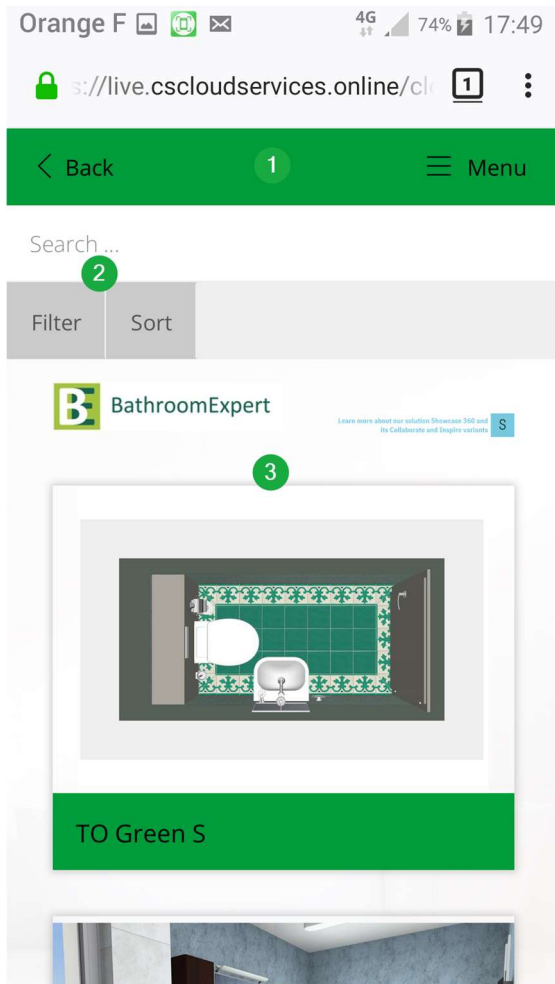
III. Use of a Virtual Reality headset

This tool also offers customers the opportunity to view the image of their bathroom project or other realisation of the store by using a VR headset in 3D and with a 360° view. Your customer will then get the impression of really being immersed in their bathroom.

If your customer views the plan from a smartphone, he will be able to view the bathroom in 360° directly with VR glasses by enabling the VR mode on his phone. The feeling of realism will be all the more important and he will be completely immersed in his bathroom. *This plan is also available to customers and their friends!*

When a showcase is opened in a smartphone, the user will find the same features that what is available on a computer plus additional ones.

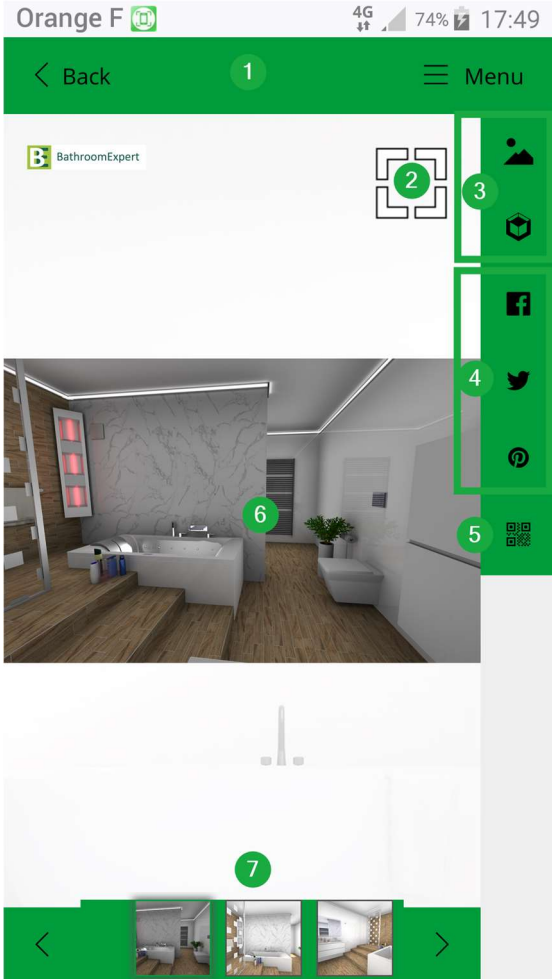
a) Navigate in the Showcase view:



1	Navigation and menu features.
2	Search, filter and sorting features.

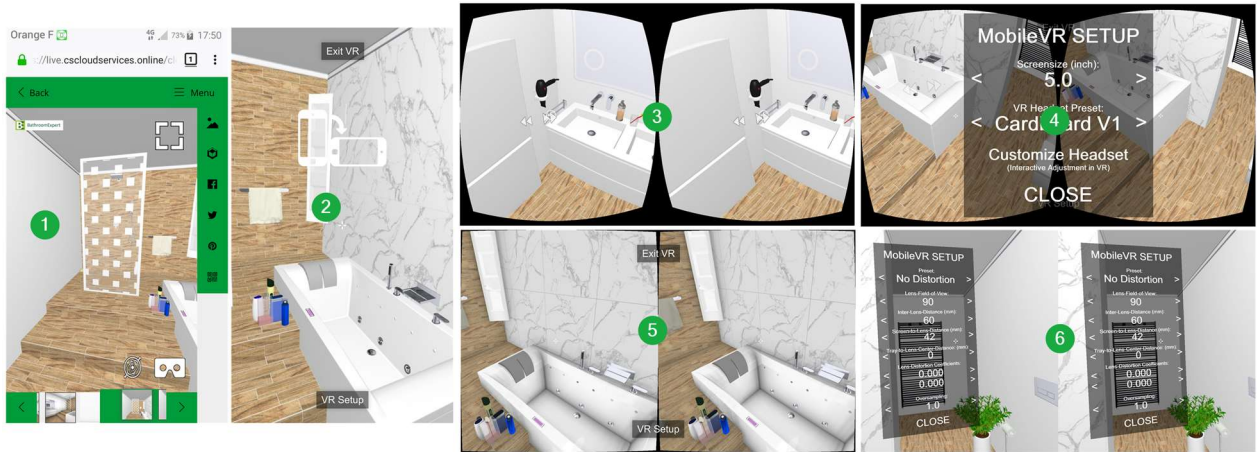
3 The **plans** are displayed one below the other. Scroll up and down to find the needed plan and select it.

b) Open a plan











1	Navigation and menu features.
2	Fullscreen features.
3	Images / Panorama menu selection. From this selection, (7) displays either the images or the panorama list.
4	Social network sharing features.
5	Displays the QR Code .
6	Current view (picture or panorama).
7	View selection feature.

Various views from a smartphone. These views depend on the phone settings:



1	Main screen from a panorama (360° View). In this example, we can see the full screen, gyroscope and VR Mode widgets.
2	Full screen view with the rotate mobile phone icon and the Menu access and Exit widgets.
3	View in VR Mode (type “Cardboard” or “Daydream”).
4	Main menu access.
5	View in VR Mode (type “No distortion”)
6	MobileVR setup menu access.

c) Meaning of the different icons:

	Gyroscope features. When the smartphone has this technology, the user can turn around inside the plan.
	VR Mode (Using a VR Headset). This feature is only available on smartphones.
	Rotate the mobile phone by 90°. This icon is displayed when in full screen mode and when the user has also activated the Gyroscope function.
	This navigation widget appears when there are other plans (with 360 views) shared in the same showcase. Position the pointer over the left arrows to move to the previous plan and position it on the right arrows to move to the next plan.
	Pointer to place over selectable items like the navigation arrows.
	Enter the main setup menu .
	Exit the VR Mode .
	Activate or deactivate the full screen mode.

d) Use of a VR Headset

When you have selected the VR Mode, you must rotate your smartphone by 90° to landscape position. Then insert the smartphone inside the headset in the place provided for this purpose. Configure the quality and zoom of the view by using the different adjustment buttons on the VR Headset.









Note:

The 3D images shared on Showcase 360 are compatible with VR headsets and glasses for an immerse experience that is as impressive as it is rewarding: the VR headset is available in most stores and superstores in your area and at an affordable price.



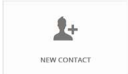


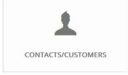




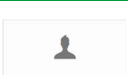




IV. Appendix: ICON INDEX


A. Icons used in Innoplus










 <p>Manage</p>	<p>Administrate my Showcase 360: It's simply the gateway to the Showcase 360.</p>
 <p>Messages</p>	<p>Show Showcase messages: Opens Showcase 360 and access to Sent or Received messages between you and the consumers.</p>
 <p>Messages</p>	<p>Unread message(s) in showcase 360: Pop-up indicates that you have a new message on the Showcase collaborate platform.</p>
 <p>Upload</p>	<p>Upload the current plan: Opens the upload dialogues to share the current plans and attached files to the Showcase platform.</p>
 <p>Update</p>	<p>Updates the current plan: After modifying the plan in Innoplus, you can update it in the showcase and apply the modifications. This opens the upload dialogues. Only available for plans already shared to the Showcase platform.</p>
 <p>Show</p>	<p>Show the current plan: Opens the Showcase platform and displays the current plan. Only available for plans already shared to the Showcase platform.</p>

B. Icons used in the Showcase administration platform





	Go to start page: Homepage of the Showcase 360 service.
	Back / Forward: Navigation buttons.
	New contact: Add a new contact in you Cloud. The new contact will appear in the Contact/Customers list.
	Manage plans: Opens the Plans view where all plans are listed. You can open them from this list to edit it. You can also select several together in order to perform a batch action like sharing them to another customer (for Private plans), archive the plans or unpublish them.
	Messages: Opens the message screen where you will find all messages sent or received from your different customers.
	Contacts/Customers: Opens the complete list of your contacts and customers.
	Settings: Opens your cloud settings.
	Company settings: (a cloud setting) To define your own company settings like address, colours, logo, emails, etc.).
	Advertisements: (a cloud setting) Here you can add a new advertisement, edit or delete an existing one or delete. Advertisements registered here will be used in your showcases.
	Event log: (a cloud setting) A list of all actions related to plans and showcases.
	Manage users: (a cloud setting) This button will redirect you to the Customer portal on Compusoft website where you will have to register and administrate your own users to grant them accesses to the Cloud platform.
	Create showcase: Click on this button to create a new showcase that you will just register by its name at this stage.
	Registered showcase: All showcases you have registered will appear in the home page of your cloud platform. Click to open the needed showcase.












C. Icons used in the Manage plans view

	Show filters: Displays the filter fields.
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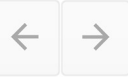



	Hide filters: Hide the filter fields.
	Reset selection: When you have selected plans together, this button unselects them.
	Share plans: You can share the selected plans together to other customers. Sharing plans only will work with Private plans.
	Archive plans: You can decide to archive the selected plans. You cannot archive a plan shared in a Showcase, only Private plans or can be archived.
	Unarchive plans: You can select several plans together to remove them from the archive and set them again “active”.
	Unpublish plans: You can unpublish private plans together. Public plans (shared in a showcase) cannot be unpublished. Unpublished plans will be removed from your Showcase 360 platform including all attached files and messages. The customers whom the plans were shared won't have access anymore.
	Public plan: Plan uploaded for Showcase Inspire (for a public showcase) from Innoplus.
	Private plan: Plan uploaded for Showcase Collaborate (for a customer) from Innoplus.
	Shared plan: The plan has been shared with you by another shop/subsidiary. It can be imported to Innoplus for edition. From the Showcase platform it can be unpublished or archived, but not shared. Shared showcase: The showcase has been shared with you by another shop/subsidiary. It can be viewed but not edited or shared.












D. Icons used in a specific Showcase

	Go to start page: Homepage of the Showcase 360 service.
	Back / Forward: Navigation buttons.
	Share overview: You can share your showcase between several shops.
	Settings: You can change the settings of your showcase (colours, logo, name, etc.).




	<p>Advertisements: You can select and upload an advertisement (banner form) that you have previously saved.</p>
	<p>Delete showcase: You can delete your showcase.</p>
	<p>Go to website: Open your showcase in the web viewer.</p>
	<p>Show list: Displays the list of plans in your gallery without a visual. Toggle the plan list view with .</p>
	<p>Show image list: Shows the list of plans in your gallery with a visual. Toggle the plan list view with .</p>
	<p>Add showcase plan: You can add other plans that are already shared to your showcase platform. The list of available public plans is display and you can select those you want to add.</p>
	<p>Save showcase plans: Save the new plans that you have previously  sorted in this showcase. Note that if you do not save, the plans will not be sorted in the current showcase.</p>
	<p>Filter ... Search for the name of the plan, name of the seller, any key word, etc.</p>















E. Icons used in a public plan

	<p>Go to start page: Homepage of the Showcase 360 service.</p>
	<p>Back / Forward: Navigation buttons.</p>
	<p>Unpublish: Removes the Showcase 360 plan. The plan (including attachments, Notes, etc.) and the discussion thread will disappear from your Showcase 360. If you created this customer in Showcase 360 (and not in Innoplus), it will also disappear from your contact list. The customer to whom you shared this plan will no longer be able to access it. The messages will be permanently deleted.</p>
	<p>Archive plan: You can archive your plans.</p>
	<p>Open panoramas: Opens in Innoplus all panoramas that were shared with the plan to the Showcase.</p>

	Open for edit: Opens the plan in Innoplus where you can edit it.
	Import as new: This will download the plan to your computer, you will be asked the location where to save it, and then the plan is opened in Innoplus with its new name and you can edit it.
	Plan info: Displays information about the current plan (name, designer, plan attributes, etc.)
	Edit: You can edit the plan information and add free text or a URL for example.
	Plan attachments: View the files attached to the plan. You can edit the images in order to define the one to use as default preview. You can also add new attachments or delete some.
	Plan showcases: Displays in which showcases the plan is sorted. You can add or remove showcases from the selection.
	Plan notes: Add notes and attachments to your plan. These notes and attachments are not shared and remain in your administration platform.
	Remove custom preview: (in tab CUSTOM PREVIEW) If you have defined a default preview image for your plan (from the attachments), you have a tab called CUSTOM PREVIEW where the default preview is displayed. You can remove this preview.
	Deactivate / Activate viewpoint: (in the 3D tab) This has no effect in the Innoplus showcase.
	Upload viewpoint: (in the 3D tab) This has no effect in the Innoplus showcase.
	Show fullscreen: (in the 3D tab) Opens the selected panorama in full screen mode. Press Esc key to exit this mode.

















F. Icons used in a private plan


	Go to start page: Homepage of the Showcase 360 service.
	Back / Forward: Navigation buttons.
	Unpublish: Removes the Showcase 360 plan. The plan (including attachments, Notes, etc.) and the discussion thread will disappear from your Showcase 360. If you created this customer in Showcase 360 (and not in Innoplus), it will also disappear from your contact list. The customer to whom you shared this plan will no longer be able to access it. The messages will be permanently

	deleted.
	Archive plan: You can archive your plans.
	Open panoramas: Opens in Innoplus all panoramas that were shared with the plan to the Showcase.
	Open for edit: Opens the plan in Innoplus where you can edit it.
	Import as new: This will download the plan to your computer, you will be asked the location where to save it, and then the plan is opened in Innoplus with its new name and you can edit it.
	Plan messages: Opens the message view where you find all exchanges you have with the customers for this plan.
	Plan info: Displays information about the current plan (name, designer, plan attributes, etc.)
	Edit: You can edit the plan information and add free text or a URL for example.
	Plan attachments: View the files attached to the plan. You can edit the images in order to define the one to use as default preview. You can also add new attachments or delete some.
	Plan sharing: You can share this plan to other customers. In the same way when you have shared it with the first customer, you must define the expiration time. An email will be sent with the content you add in this message.
	Plan notes: Add notes and attachments to your plan. These notes and attachments are not shared and remain in your administration platform.
	Remove custom preview: (in tab CUSTOM PREVIEW) If you have defined a default preview image for your plan (from the attachments), you have a tab called CUSTOM PREVIEW where the default preview is displayed. You can remove this preview.
	Deactivate / Activate viewpoint: (in the 3D tab) This has no effect in the Innoplus showcase.
	Upload viewpoint: (in the 3D tab) This has no effect in the Innoplus showcase.
	Show fullscreen: (in the 3D tab) Opens the selected panorama in full screen mode. Press Esc key to exit this mode.



G. Icons used in the webviewer and mobile assets

a) Common in Private and Public showcase






 BathroomExperts	Company information: Opens a popup with your company information.
 Back	Back: Navigate back to showcase homepage.
	Copy URL: Copies the URL of the plan to the clipboard.
 BR Blue 5W - M. Smith	Select plan: Opens a selection menu to change the current plan.
 EN	Choose language: Opens a selection menu to change the current language.
 Cookie policy	Cookie policy: Opens the Cookie policy in a popup screen.
	Fullscreen: Activates the fullscreen mode.
	Exit fullscreen: Deactivates the fullscreen mode. Same effect that pressing the ESC key.
	Images: Activates the Images navigation feature (at the bottom of the screen).
	3D: Activates the Panoramas navigation feature (at the bottom of the screen).
	Plans: Activates the Plans (other attached files) navigation feature (at the bottom of the screen). The download feature does not work for Innoplus showcase.
	Info: The URL defined in the plan information is opened in a new web browser tab.
  	Facebook / Twitter / Pinterest: Share the plan to the Social networks.
	QRCode: Display the QR Code related to the current plan.

	<p>Navigation back and forth: Navigate to the previous or next picture, panorama or PDF file in navigation feature (at the bottom of the screen).</p>
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b) Only for Private showcases

	<p>Home: Go to the private showcase homepage.</p>
<p>Logout</p>	<p>Logout: The customer is logged in his private showcase and can logout!</p>
	<p>Messages: A simple and fast chat type tool for an easy communication between the shop and the customer.</p>

c) Specific icon used in mobile devices

	<p>Gyroscope: In a panorama, this icon implies that the mobile asset (smartphone) allows the VR mode with a VR headset.</p>
	<p>Next or Previous plan: When the showcase contains several plans with panorama, this icon appears in VR mode and allows the user to navigate to the next or the previous plan.</p>
	<p>Pointer: When the above icon appears, it becomes possible to select the left or the right arrows pointing them with this pointer. The pointer surrounded with the dashed circle is in progress mode.</p>
	<p>Tilt in landscape mode: When a panorama is opened in full screen mode and the smartphone is in portrait mode, this icon appears to rotate the smartphone by 90° and allow the VR mode.</p>
	<p>VR Mode: To activate the VR mode on a mobile phone and view the panorama of the plan with a headset.</p>
<p>VR Setup</p>	<p>VR setup: In VR mode, open the main VR setup.</p>
<p>Exit VR</p>	<p>Exit the VR mode.</p>